## April 5-7, 2025 DONALD E. STEPHENS CONVENTION CENTER ROSEMONT. ILLINOIS

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## EXHIBITOR SERVICES MANUAL

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For your convenience, the services and show information available through RES and the Donald E. Stephens Convention Center have been categorized and color coded. Please use this sheet as a reference guide when looking for a particular form.

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## **RES CUSTOMER SERVICE CONTACT INFORMATION**

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### Rachel Eastman

847-993-4809 reastman@rosemontexpo.com Marne Kirkwood 847-696-2208 mkirkwood@rosemontexpo.com

## Visit res.rosemont.com for Online Ordering



## Welcome to Rosemont

The Rosemont Convention Bureau provides Rosemont Entertainment Circulator Bus Route restaurant reservation services and an information kiosk located in the lobby of the Donald E. Stephens Convention Center. Visit the Concierge Kiosk to learn more about lodging, entertainment, cultural facilities and our large selection of dining and nightlife options in Rosemont and the greater Chicagoland area.



Parkway Bank Park entertainment district is home to dining and entertainment venues including Adobe Gila's, AMC Dine-In Rosemont 12, MacGuffins Bar, Big Ten Experience, Bub City, Crust Brewing, Saltwater Coastal Grill, Fogo de Chão, iFLY Indoor Skydiving, Joe's Live, Kings Dining & Entertainment, Fat Rosie's, Pete's Dueling Piano Bar, Pete's Tiki Tiki, Sugar Factory, Veralife, Zanies Comedy Club and Harley-Davidson. The venues surround a great lawn that plays host to a variety of seasonal events including concerts, festivals and a winter ice rink.

The Rosemont community is home to some of the best names in the hotel industry, including the Loews Chicago O'Hare, Hyatt Regency, Aloft, Crowne Plaza, Embassy Suites, Doubletree and Hilton, all either connected to or within walking distance to the Convention Center. There are also additional hotel properties in town, including Rose Hotel, Westin, Marriott Suites, Hyatt Place, Holiday Inn/ Staybridge, Hampton Inn & Suites, Residence Inn, Sheraton, Sonesta Chicago O'Hare and Hyatt Rosemont all a short distance away.





The Rivers Casino is located four blocks north of the Convention Center, and is by far the most successful gaming facility in the state of Illinois. In addition to a wide variety of gambling options, the Rivers Casino features a Hugo's Frog Bar and Chop House, the asian-themed Mian Bar, Flipt Gourmet Burger Bar, Taco Suerte, featuring a state-of-art sound system and variety of live entertainment.

In addition to the entertainment district, Rosemont is home to some of the finest restaurants in the Chicago area. Gibsons Steakhouse, Morton's, Carlucci, Carmine's, Truluck's, The Capital Grille, McCormick & Schmick's and Harry Caray's are all fine dining establishments that call the community home. Popular and casual spots in town Moretti's, Murray Bros. Caddyshack, Dave & Buster's, Big Chicken, Stan's Donuts, Small Cheval, Portillo's and Giordano's known for their Chicago style deep dish pizza.





The Fashion Outlets of Chicago brings 530,000 sq. of outlet shopping to Rosemont. With more than 120 stores the variety is unreal! From Forever 21 & Gap to high-end labels like Prada, Gucci, Tory Burch & Burberry this will certainly be a memorable shopping experience. This fully enclosed multi-level property is located in a premium spot in Rosemont with easy access to public transportation via Metra, Pace and CTA.

## For all that Rosemont has to offer go to www.rosemont.com

9301 West Bryn Mawr • Rosemont, Illinois 60018 • 847-823-2100 Phone • 847-696-9700 Fax

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

## **SHOW COLORS**

Back Drape: Black Side Drape: Black Aisle Carpet: Black and Grey Tuxedo

## **EXHIBITOR MOVE-IN**

Wednesday, April 2, 2025 Thursday, April 3, 2025 Friday, April 4, 2025 Saturday, April 5, 2025 9:00am - 5:00pm (Exhibitors 400+ Sq. Ft.) 8:00am - 8:00pm (All Exhibitors) 8:00am - 8:00pm (All Exhibitors) 8:00am - 10:00am (All Exhibitors)

Show Information

All Exhibits must be fully installed by 10:00am on Saturday, April 5, 2025. Please make note of Labor Hours including Straight time, Over Time and Double Time.

## **SHOW HOURS**

Saturday, April 5, 2025 Sunday, April 6, 2025 Monday, April 7, 2025 11:00am - 5:00pm 9:00am - 5:00pm 9:00am - 4:00pm

## **EXHIBITOR MOVE-OUT**

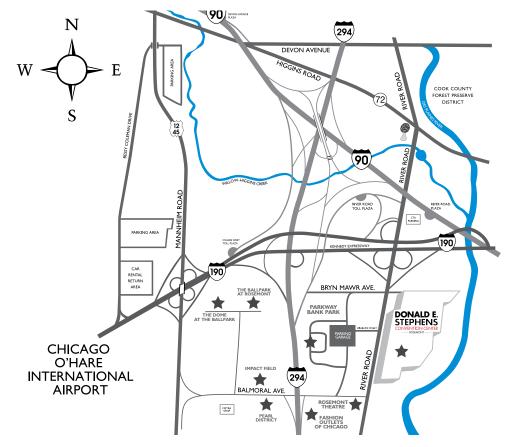
Monday, April 7, 2025 Tuesday, April 8, 2025 4:00pm - 8:00pm 8:00am - 4:00pm

All Exhibits must be fully disassembled by 2:00pm on Tuesday, April 8, 2025. Please make not of Labor Hours including Straight Time, Over Time and Double Time.



## Map to Convention Center





Donald E. Stephens Convention Center 5555 N. River Road - Rosemont, IL 60018

## FROM O'HARE:

East on the Kennedy Expressway to the River Road south exit.

## FROM DOWNTOWN CHICAGO:

Northwest on the Kennedy Expressway to O'Hare Airport (190 west) Exit River Road, before reaching the airport. Turn right at River Road. The Convention Center is located 3 blocks south on the left.

## FROM THE NORTH/NORTHWEST:

Take the Northwest Toll-Way (90) or the Tri-State Toll-Way (294) to the O'Hare exit, pay toll, proceed west a short distance to the Mannheim Road south exit. Exit Mannheim Road south and then immediately cloverleaf back down on 190 east to Chicago. Proceed east approximately one-half mile to the River Road south exit.

## FROM THE SOUTH:

Take the Tri-State Toll-Way (294) to the O'Hare/River Road (190 west) exit, pay toll, exit left after the toll plaza to River Road. At the stop light, turn right on River Road. The Convention Center is located 3 blocks on the left.

## **AREA HOTELS:**

- aloft Chicago O'Hare
- Chicago Marriott Suites O'Hare
- Chicago Westin O'Hare
- Crowne Plaza Chicago-O'Hare
- Doubletree Hotel O'Hare-Rosemont
- Embassy Suites Chicago O'Hare/Rosemont
- Hampton Inn & Suites
- Hilton Rosemont Chicago O'Hare
- Holiday Inn Staybridge Suites Chicago-O'Hare/Rosemont

- Hyatt Place Chicago/O'Hare
- Hyatt Regency O'Hare
- Hyatt Rosemont
- La Quinta Inn & Suites
- Loews Chicago O'Hare
- Residence Inn by Marriott Chicago O'Hare
- Rose Hotel Chicago O'Hare
- Sheraton Suites Chicago O'Hare
- Sonesta Hotel Chicago O'Hare/Rosemont
- The Westin O'Hare

Rosemont Public Safety Requirements

#### **PLANS**

Exhibitors having pillars in their booths with a fire extinguisher on them are required to submit three (3) scaled floor plans of their exhibit to the Fire Department. Plans that are rejected will be sent back to the submitter for correction. Plans that are approved will also be sent back to the submitter and to the facility.

#### COMBUSTIBLES

Show Management shall advise all exhibitors that booths shall be cleared of combustible rubbish daily.

#### **EXHIBIT BOOTHS**

All draperies, back drops, booth partitions and table coverings shall be cleared of non-combustible or fire retardant materials.

#### **ELECTRICAL**

All wiring, hook ups, flood lights, etc., must meet Village code. If an extension cord is used on display equipment, it should be of adequate size, U.L. approved, be in operable condition, and three wire grounded. If in doubt of access availability for power needs, or when requiring more than normal power, check in advance with the show electrician.

#### **NO STORAGE**

No storage of any kind is allowed behind the backdrapes. All unwanted containers and refuse should be placed in the aisle directly in front of the exhibit for housekeeping to remove.

#### **DISPLAY OF MOTOR VEHICLES**

Any automobile, motorcycle, truck, boat or other equipment burning Class 1 fuel shall comply with the following requirements:

- 1. The fuel supply for 4-piston and under engines shall be none.
- 2. The fuel supply in larger than 4-piston engines shall be maximum of five gallons.
- 3. All motorcycles, all-terrain vehicles, snowmobiles and watercraft shall have no fuel.
- 4. Any battery or power source for the engine shall be disconnected.
- 5. No operation of any internal combustion engine will be allowed indoors unless approved in writing by the Fire Prevention Bureau. Vehicles in the building for unloading must be unloaded and removed from the building as soon as possible.
- 6. A \$200.00 mobile unit fee (outlined on the Material Handling form) will be charged to the exhibitor for each motor vehicle displayed

#### **OPEN FLAMES & HEATING DEVICES**

Where open flames or heating devices are being demonstrated or displayed, the Fire Department shall be notified beforehand and additional fire protection equipment may be required. Any quantities of flammable liquids that are kept on the premises must first be approved by the Fire Prevention Bureau and then be kept in appropriate safety cans.

#### **EXPLOSIVES**

No one shall be allowed to store, sell or bring any substance of an explosive nature such as fireworks or Class B or Class A explosives of any type into the building without approval from the Fire Prevention Bureau.

#### DRONES

For Safety reasons, the Donald E. Stephens Convention Center does not allow drones or other radio controlled flying devices to be operated within the facility at any time.

#### **EMERGENCY EQUIPMENT**

No extinguishers, sprinkler valves or hose connections shall be obstructed by booths, stands or any other items of exhibit.

#### **CYLINDERS**

Cylinders of compressed gases are prohibited unless approved by the Fire Prevention Bureau and shall be secured in an upright position.

#### **ENTRANCE AND EXIT DOORS**

All exits, hallways and aisles leading from the building are to be kept clear and unobstructed at all times. No curtains, drapes or decorations shall be hung in such a manner as to cover any exit signs. No exit door shall be locked, bolted or otherwise fastened or obstructed at any time when the exhibit building is open to the public. There shall be no obstruction blocking exit doors from the outside of any building, such as vehicles parked in doorways or barricades across sidewalks. No vehicles shall be parked in fire lanes outside of building.

#### SMOKING

Illinois State Law prohibits smoking within a public facility. Therefore, no smoking is permitted within the Donald E. Stephens Convention Center.

#### **FOOD SERVICE**

No food or beverage may be brought into the Convention Center from outside the facility. All food and beverage consumed on the premises must be provided by Aramark. For more information call 847-692-6415.

To contact the Fire Prevention Bureau please call 847-823-1134 ext. 372 or email: BalsisJ@VillageOfRosemont.org

## EAC/I&D RES

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

In order to utilize an Independent Contractor/Display House to perform carpenter labor services for the set-up and dismantle of a booth display at the Donald E. Stephens Convention Center, the exhibiting company must complete the information below and submit the form to RES at least five business day prior to the beginning of the show move-in period.

Note that the responsible supervisor of the EAC must report to the RES Service Center prior to the commencement of set-up. No badges will be issued until all pertinent paperwork, including a Certificate of Insurance, has been submitted to RES. Also, only members of a Carpenter Labor Union with jurisdiction over Trade Show services within the Chicagoland area can be authorized to provide these setup and dismantle services.

I & D Company:		
Address:		
City:	State:	Zip:
Contact:		
Phone Number:	_ Booth Number:	
Representative:	Signature:	
Email Address:		

#### I & D Co. Will Pay

Authorized By (print):		Signature:	Booth #:
Address:		City:	State: Zip:
Exhibitors Name:		Phone #:	Fax #:
	Acceptance of tory credit rating with Rosemont Exposition Ser erstand and agree that failure to make payment exhibiting company for full payment and	within 30 days of receipt of invoice w	ill result in a redirection of the invoice to the
Signature of Cardholde	r:		
Cardholder Billing Addr	'ess:		
-		Expiration Date: _	CVV2 Code:
Credit Card Payment	Information for Responsible Party		
$\bigcirc$	OTHER ITEMS: OTHER ITEMS:		
$\bigcirc$			
$\bigcirc$	ELECTRIC:		
$\widetilde{\bigcirc}$	FREIGHT:		
	CLEANING:		
$\bigcirc$	CARPET: LABOR:		
$\bigcirc$	FURNITURE:		

Americas	<b>Beauty</b>
Show	-

## Third Party Billing **RES**

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

#### Please Mail, E-mail or Fax Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

#### To: Rosemont Exposition Services

Please be advised that we will be using an independent contractor of our own choosing to perform carpenter labor services at the Donald E. Stephens Convention Center. We are aware that a responsible representative of our contractor must report to the RES Service Desk on the first day of set-up. No badges will be issued until all pertinent paperwork is in order. Display house must also provide certificate of insurance to RES.

Third Party:		
Address:		
City:	State:	Zip:
Contact:		
Phone Number:	Booth Number:	
Representative:	Signature:	
Email Address:		
Third Party Will Pay		
<b>G</b> FURNITURE:		
CARPET:		
LABOR:		
CLEANING:		
<b>FREIGHT</b> :		
OTHER ITEMS:		
Credit Card Payment Information for Responsible Party		
Account Number:	Expiration Date:	CVV2 Code:
Cardholder Billing Address:		
Signature of Cardholder:		
Display house must also provide cert	tificate of insurance to RES.	
Acceptance of this is co		
An established satisfactory credit rating with Rosemont Exposition Services by the date. Further, we understand and agree that failure to make payment within 30 d exhibiting company for full payment and will affect th	ays of receipt of invoice will result	in a redirection of the invoice to the
exilibiting company for full payment and will direct th	o Dispiay i iouse s iului e cieuli sle	u ronng.
Exhibitors Name:	Phone #:	Fax #:
Address:	City:	State: Zip:
Authorized By (print):	Signature:	Booth #:

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



## Access Our Website at res.rosemont.com STEP BY STEP ONLINE ORDERING

1) GO TO:

res.rosemont.com

### 2) PASSWORD:

- First Time Exhibitor: Click "Register".
- Returning Exhibitor: Use exsisting password or click forgotten password
- 3) SIGN IN: Click the "Log In" button
- EVENT SELECT: Use the pull down menu to select the show you will be attending.

### 5) SELECT SPACE #:

Use the pull down menu to select the booth number.

6) ORDERING:

Click ordering drop down to navigate the various RES Services.

### 7) CHECKOUT:

After you have completed your order(s) click on the cart (located in the top right corner). Review item and make changes if necessary, then click "Proceed to Checkout". Enter Credit Card info and click "Continue".

An order confirmation will be sent via email upon completion.

## All Online Order Must be Paid by Credit Card



For questions and further information please call: 847-696-2208

# Order Summary and **RES**

## April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

## Please Mail, E-mail or Fax Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

Rosemont Exposition Services requires pre-payment of all advance orders. Payment may be by check drawn on U.S. Funds Account, MasterCard, Visa, American Express, or Discover Card.

We understand that your calculation is only an estimate of charges, and may not reflect the balance of the final invoice.

Please indicate below method of payment to be used for services provided by ROSEMONT EXPOSITION SERVICES.

CASH

\_\_\_\_\_ BANK - WIRE TRANSFER

\_\_\_\_\_ CREDIT CARD

\_\_\_\_\_ CHECK Check # \_\_\_\_\_

Check should be made payable to Village of Rosemont – RES

#### Bank - Wire Transfer information

Bank transfer to Parkway Bank & Trust Co. ABA# 071908160 ACCT# 6766928

International

Bank transfer to Pacific Coast Bankers' Bank SWIFT# PCBBUS66 ACCT# 6766928 (There is a \$25.00 USD fee per each international transfer)

SERVICES AND EQUIPMENT ORDERED	TOTAL FROM ORDER FORMS
Standard Furniture	\$
Standard Booth Accessories	\$
Specialty Furniture	\$
Carpet Rental	\$
Hardwall Rental	\$
Pegboard Rental	\$
VU Case Rentals	\$
Signage & Graphics	\$
RES Extras	\$
Floral	\$
Photography	\$
Electrical Service	\$
Plumbing Service	\$
Cleaning	\$
Internet & Telecommunications	\$
Audio Visual	\$
Estimated Material Handling	\$
Labor	\$
Other Items	\$
Net Amount Due	\$

Payment Information for Credit Cards	MasterCard	<b>VISA</b>	American Express	O Discover Card
Account Number:			Expiration Date:	CVV2 Code:
Cardholder Billing Address:				
Signature of Cardholder:				
Company Name:			Show Name:	
Address:				
City:			State:	Zip:
Phone:			Fax:	
Authorized By:			Email:	
Signature:				Booth #:

By signing, I agree to all Terms and Conditions as outlined on the reverse side of this form.

Note that it is the policy and practice of Rosemont Exposition Services to mail out exhibitor show service statements at the conclusion of each event. If your company's show site personnel would like to review this statement during the event, please have them stop at the RES Service Center.

Terms and Conditions



#### **ORDER SUMMARY AND PAYMENT SHEET**

Rosemont Exposition Services requires all advance orders to be paid in full. Payments must be made in U.S. funds. Methods of payment include cash, certified, company or traveler's check, Discover, Visa, MasterCard or American Express. All statements presented on show site must be paid in full at that time, unless previous arrangements have been made for credit in advance. Please see that your show site representative is aware of this policy and has a means of payment. The credit card authorization section of this form can also be used for show site payments.

#### STANDARD FURNITURE - CARPET RENTAL - SPECIALTY FURNITURE - UTILITIES

Full payment must accompany advance order. Check or credit card is acceptable. Check should be made payable to Rosemont Exposition Services For credit card payment please fill out the Order Summary and Payment Sheet included in your exhibitor kit. Orders and payment must be received by the deadline date indicated to be charged at the discounted rate.

Note that discount rates are available only if orders are received by RES on or before the deadline date identified on each of the service order forms included in this kit. Also, please be aware of all terms and conditions as outlined on the Standard Furniture, Carpet, Specialty Furniture and Utilities Forms. Adjustments cannot be made after the event.

#### **CANCELLATION TERMS**

There will be a 100% charge on standard furniture cancelled once show set-up has begun. Cancellation charges for all other items is 50% of the standard rate. NO ADJUSTMENTS WILL BE MADE AFTER SHOW CLOSING.

#### LABOR

When ordering labor, please be aware of the following:

- 1. This advance labor request will be considered as only a reservation for labor.
- 2. On the day and time that you require labor, you must go to the Labor Service Desk to sign out your labor crew.
- 3. The labor crew will not be sent to your booth without being signed out.
- 4. Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.
- 5. All labor is billed at one-half hour minimum for each man.
- 6. The number of workers required will be determined by labor foreman.
- 7. Gratuities are not required or accepted by any DES/RES Labor Crew.

#### MATERIAL HANDLING

Drayage and warehouse freight are billed on a round-trip basis, and invoicing will be done from the actual weight as listed on the inbound bills of lading. If you have any questions about material handling, please contact our Customer Service Department. NOTE THAT NO ADJUSTMENTS TO DRAYAGE CHARGES WILL BE MADE ONCE THE SHOW MOVE-OUT HAS CONCLUDED.

#### WASTE REMOVAL

Environmental Protection Agency (EPA) regulations require that all water soluble cutting and grinding fluids (coolants-synthetics, soluble oil) be removed in approved containers at the end of the show. This service is available from the official General Contractor who will collect the fluids named on the front from special steel barrels (55 gal. drums) and remove them from the show premises. Each exhibitor, however, has the responsibility of collecting and placing the fluids named on the front of his/her barrel(s).

WATER SOLUBLE CUTTING AND GRINDING FLUIDS (COOLANTS-SYNTHETIC, SEMI-SYNTHETIC, SOLUBLE OIL) ONLY SHALL BE PLACED IN APPROVED BARRELS AS MARKED. DO NOT MIX WITH WASTE STRAIGHT OIL, AS THIS WILL RESULT IN A PREMIUM SURCHARGE OF DOUBLE THE QUOTE PER GALLON CHARGE.

WASTE STRAIGHT OIL MUST NOT BE MIXED WITH ANY OTHER MATERIALS INCLUDING WATER SOLUBLE CUTTING AND GRINDING FLUIDS (COOLANTS-SYNTHETIC, SEMI-SYNTHETIC, SOLUBLE OIL) AS THIS WILL RESULT IN A SURCHARGE TO THE EXHIBITOR PER GALLON FOR REMOVAL OF MIXED FLUIDS. ONLY PLACE WASTE STRAIGHT OIL IN DESIGNATED BARRELS.

Standard Furniture 🔀 =

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SKIRTED TABLES		QUANTITY	DISCOUNT	STANDARD		TOTAL
& TABLE TOP RISERS	2' x 4' x 30" Skirted Table	x	\$115.00	\$165.00	\$	
Any order received without a specific color will be	2' x 4' x 42" Skirted Table	X	\$120.00	\$170.00	\$	
accommodated with show colors.	2' x 6' x 30" Skirted Table	X	\$125.00	\$175.00	\$	
	2' x 6' x 42" Skirted Table	X	\$130.00	\$180.00	\$	
A LINE STREET	2' x 8' x 30" Skirted Table	x	\$135.00	\$185.00	\$	
	2' x 8' x 42" Skirted Table	X	\$140.00	\$190.00	\$	
	4th side of skirting	X	\$40.00	\$60.00	\$	
	Skirt color					
Concernant of	1' x 4' x 1' Skirted Table Top Riser	x	\$55.00	\$85.00	\$	
	1' x 6' x 1' Skirted Table Top Riser	x	\$65.00	\$95.00	\$	
a al Barath	4th side of skirting	x	\$20.00	\$30.00	\$	
	Skirt color					
	White Black Grey Red	Blue Bu	irgundy Go	old Teal		Hunter Greer
UNSKIRTED TABLES & TABLE TOP RISERS		QUANTITY		STANDARD	۴	TOTAL
a TABLE TOP HISENS	2' x 4' x 30" Wood Table	X		\$75.00	\$	
	2' x 4' x 42" Wood Table	X		\$75.00		
I.V. NI	2' x 6' x 30" Wood Table	X		\$80.00		
	2' x 6' x 42" Wood Table	X		\$80.00		
	2' x 8' x 30" Wood Table	X		\$85.00		
	2' x 8' x 42" Wood Table	X	\$65.00	\$85.00	\$	
	1' x 4' x 1' Table Top Riser	x	\$35.00	\$55.00	\$	
K N	1' x 6' x 1' Table Top Riser	x	\$40.00	\$60.00	\$	
BOOTH		QUANTITY	DISCOUNT	STANDARD		TOTAL
FURNITURE	30" Diam. Round Table 30" Tall (Black Top)	x	\$180.00	\$240.00	\$	
	30" Diam. Round Table 42" Tall (Black Top)	X		\$240.00		
	Arm Chair	X		\$130.00		
	Black Barstool with back	x	\$110.00	\$135.00	\$	
	Side Chair	X	\$80.00	\$120.00	\$	
ALK-YD	$\overline{\mathcal{V}}$		OR	DER TOTAL	\$	
Company Name:			Booth #:			

## Standard Booth Accessories

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com













10.2" iPad





Dimensions: 18" wide 18" deep 32" height



QUANTITY

Z-Rack



Dimensions: 48" - 74" wide 22" deep 55", 60", 65" height

DISCOUNT



Dimensions: Height 5' 8" Shoe Size 6 Chest 31" Waist 241/2" Hips 331/2"

STANDARD



Dimensions: 63" wide 24" deep 70" height

ΤΟΤΑΙ

	QUANTITI	DISCOUNT	STANDARD	TOTAL
22" x 28" Sign Holder	X	\$85.00 each	\$115.00 each	\$
Adjustable Easel	x	\$30.00 each	\$45.00 each	\$
Bag Display	x	\$75.00 each	\$100.00 each	\$
Chrome Coat Tree	X	\$50.00 each	\$75.00 each	\$
Chrome Stanchion	X	\$50.00 each	\$75.00 each	\$
Chrome Stanchions w/ 6' Black Tension Rope	X	\$100.00 each	\$125.00 each	\$
Tablet Stand (Tablet Not Included)	x	\$185.00 each	\$215.00 each	\$
Velvet Non-Slip Hanger	x	\$2.00 each	\$3.00 each	\$
Wastebasket	x	\$17.50 each	\$22.50 each	\$
Large Trash Can	X	\$35.00 each	\$50.00 each	\$
Park Bench	x	\$175.00 each	\$225.00 each	\$
Clothes Rack	X	\$95.00 each	\$120.00 each	\$
Full Body Mannequin	X	\$125.00 each	\$200.00 each	\$

**ORDER TOTAL** 

\$145.00 each

\$\_\_\_\_\_

\$

Company Name:\_

Booth #:

Authorized By (print): \_\_\_\_

Signature:

\$125.00 each

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood. RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

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## Drape & Equipment **RES**

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com



## Standard Counters and Workstations

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

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RES has a complete line of computer stands and workstations in stock and ready to use. Each of the units pictured below includes your company graphics where indicated, as well as delivery and set-up. Computer equipment and monitors are available on the Computer Rental form included in the service manual.

Artwork can be submitted to Chris Sowa at csowa@rosemontexpo.com.



## 2 Meter Counter



## 2 Meter Counter w Curve



ORDER TOTAL \$ \_\_\_\_\_



Company Name:	Booth #:	
Authorized By (print):	Signature:	

## Specialty Furniture RES

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

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ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY TOTAL
CHAII	RS				
CH100	JACOBSON CHAIR	WH	130	165	
CH102	MONACO CHAIR	BK	150	195	
CH103	CAZMA CHAIR	BK RD	170	225	
CH104	TOLEDO CHAIR	NAT	150	195	
CH106	CRISS CROSS CHAIR	WH	150	195	
CH107	PARIS CHAIR	WH/CH WH/NT	170	225	
CH109	LIQUID CHAIR	BU GR GY RD WH	160	210	
CH111	TICINO CHAIR	WH	170	225	
CH112	RETRO CHAIR	STEEL	150	195	
CH113	LESLIE CHAIR	WH	150	195	
CH114	TENDY CHAIR	BK WL WH	150	195	
CH116	BELLA CHAIR	BK WH	170	225	
CH118	EURO CHAIR	BK GY WH	160	210	
CH120	SKYE CHAIR	CL	160	210	

ITEM # D	DESCRIPTION	COLOR	DISC	REG	QTY TOTAL
CT309	PARIS CAFÉ TABLE 40"DIA	WH/NT	240	310	
CT310	CHROMA TABLE 27.5 Square	ALUMINUM	195	250	
CT311	CHROMA TABLE 27.5 Round	ALUMINUM	195	250	
CT312	RETRO TABLE	STEEL	210	275	
CT313	MARTINI TABLE 36"	CH/GL	235	310	
CT314	ABBY CAFÉ TABLE	WH	260	340	
CT353	ALTOS TABLE 60x36	GLASS	260	340	
CT355	ABBY TABLE 63x36	WH	260	340	
CT357	EDGE POWER CAFÉ TABLE	WH	550	725	
CT357-P	EDGE CAFÉ TABLE W/POWER	WH	650	825	

### **BAR TABLES AND BARS 42"H**

BT400	BAR PEDESTAL TABLE 24"DIA	BK WH	210	275	
BT401	BAR PEDESTAL TABLE 30"DIA	BK WH	220	280	
BT402	BAR HIGH TABLE 36" DIA	BK GY WH	240	310	
BT404	SQUARE BAR TABLE 30"	BK WH	220	280	
BT405	SQUARE BAR TABLE 36"	BK WH	240	310	
BT406	TRAVE BAR TABLE 32"DIA	GLASS	250	325	
BT407	BRAVO BAR TABLE 30"DIA	BK NAT WL WH	220	280	
BT410	CHROMA BAR TABLE 23.5" DIA	ALUMNUM	210	275	
BT412	RETRO BAR TABLE 24" Square	STEEL	210	275	
BT413	MARTINI BAR TABLE 32"DIA	CH/GL	230	300	
BT451	INFORMATION CTR. w/doors	BK WH	460	600	
BT453	MILANO BAR	BK WH	685	890	
BT454	BALI BAR	BK WH	540	700	
BT454-P	BALI BAR w/charging station	BK WH	640	830	
BT457	EDGE COMMUNAL BAR TABLE	BK WH	630	810	
BT457-P	EDGE COMMUNAL BAR TABLE w/power	BK WH	730	950	

### **CONFERENCE AND OFFICE CHAIRS**

C0501	OTTO GUEST CHAIR	BK WH	210	275	
C0502	OTTO CHAIR	BK WH	220	285	
C0507	GUEST CHAIR	BK	170	225	
C0508	MIDBACK CHAIR	BK	195	250	
C0509	STACKABLE SIDE CHAIR	BK	100	130	
C0510	STACKABLE ARM CHAIR	BK	110	140	
C0512	TASK CHAIR	BK	140	180	
C0513	TASK STOOL	BK	160	210	
C0520	ZURICH HIGHBACK CHAIR	BK WH	285	375	

#### SPECIALTY FURNITURE CONTINUED ON NEXT PAGE

Company Name:\_\_\_\_

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Booth #: \_\_\_\_\_

Authorized By (print): \_\_\_\_

\_\_\_\_ Signature: \_\_\_

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood. RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

## BAR STOOLS

ST202	MONACO BAR STOOL	BK	185	240	
ST203	EQUINO STOOL, Adj.	BK WH	195	250	
ST204	TOLEDO BAR STOOL	NAT	195	250	
ST206	CRISS CROSS BAR STOOL	WH	185	240	
ST207	PARIS BAR STOOL	WH/CH WH/NT	195	250	
ST208	TICKLE STOOL, Adj.	OR RD WH	185	240	
ST209	LIQUID BAR STOOL	BU GR GY RD WH	195	250	
ST210	OTTO BAR STOOL, Adj.	BK WH	185	240	
ST211	TICINO BAR STOOL	WH	195	250	
ST212	RETRO BAR STOOL	STEEL	185	240	
ST214	TENDY BAR STOOL	BK WL WH	180	230	
ST216	BELLA BAR STOOL	BK WH	195	250	
ST217	PLUTO BAR STOOL	WH	195	250	
ST218	EURO BAR STOOL, Adj.	BK GY WH	195	250	
ST218-2	EURO 2 BAR STOOL	BK GY WH	195	250	
ST219	TECH STOOL, Adj.	WH	185	240	
ST220	SKYE STOOL	CL	195	250	

## CAFÉ TABLES 30"H

CT300	PEDESTAL TABLE 24"DIA	BK WH	195	250	
CT301	PEDESTAL TABLE 30"DIA	BK WH	210	275	
CT302	CAFE TABLE 36" DIA	BK GY WH	225	290	
CT303	CAFE TABLE 42" DIA	BK GY WH	230	300	
CT304	SQUARE CAFE TABLE 30"	BK WH	210	275	
CT305	SQUARE CAFE TABLE 36"	BK WH	235	310	
CT306	TRAVE TABLE 36"DIA	GLASS	230	300	
CT307	BISTRO TABLE 30"DIA	BK NAT WL WH	210	275	

\_\_\_\_\_

## Specialty Furniture Continued **RES**

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

**ITEM # DESCRIPTION** 

Please Mail, E-mail or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018   Fax 847-696-9797
customerservice@rosemontexpo.com

COLOR

DISC REG QTY TOTAL

CF602	GLACIER ROUND CONFERENCE TABLE 47"DIA	WH	530	690	
CF603	CONFERENCE TABLE 48"DIA	BK COG GY MAP WH	400	520	
CF604	GLACIER CONFERENCE TABLE 79"	WH	595	775	
CF605	RECTANGULAR TABLE 6'	BK CG MP WH	495	640	
CF606	OVAL CONFERENCE TABLE 6'	BK GY WH	495	640	
CF608	OVAL CONFERENCE TABLE 8'	BK GY WH	560	725	
CF609	RECTANGULAR TABLE 8'	BK WH	560	725	
CF610	OVAL CONFERENCE TABLE 10'	BK WH	695	900	
CF611	RECTANGULAR TABLE 10'	BK WH	695	900	
0F653	STORAGE CABINET LOCKING	BK WH	360	470	
0F652	LATERAL FILE, LOCKING	BK	360	470	
0F654	COMPUTER WORKSTATION	BK	160	210	
0F659	CREDENZA	WH	460	600	
0F659-L	CREDENZA w/legs	WH	460	600	
0F660	GLACIER SIDEBOARD	WH	560	730	
0F671	BALI DESK	BK WH	400	520	
LOUN	IGE SEATING				
LG706	SCANDIC LEATHER SOFA	BK RD WH	535	695	
LG707	SCANDIC LEATHER LOVESEAT	BK RD WH	485	630	
LG708	SCANDIC LEATHER CHAIR	BK RD WH	460	600	
LG/00					
LG708	PRATO ARM CHAIR	BK WH	375	485	
	PRATO ARM CHAIR PRATO ARMLESS SECTIONAL	BK WH BK WH	375 300	485 390	
LG709					

BK RD

BK RD

BK RD

BK WH

BK WH

BK WH

BK WH

510

460

435

600

550

535

560

\_\_\_\_\_

660

600

560

780

715

690

725

COLOR

DISC REG QTY TOTAL

ITEM # DESCRIPTION

		JOLON	DIGO	TILO.	an	IUIAL
LG721	CAPRI SECTIONAL BENCH	BK WH	435	560		
LG724	MALIBU LOVESEAT	WH	575	750		
LG729	MIAMI CHAIR	GY WH	460	600		
LG731	SOHO CURVED BENCH	WH	460	600		
LG732	SOHO LOVESEAT	WH	460	600		
LG733	TRIBECA LEATHER SOFA	GY	585	760		
LG734	TRIBECA LEATHER LOVESEAT	GY	560	730		
LG735	TRIBECA LEATHER CHAIR	GY	485	630		
LG736	ASPEN SOFA	WH	585	760		
LG737	ASPEN CHAIR	WH	485	630		
LG742	MAUI ARM CHAIR	WH	385	500		
LG743	MAUI ARMLESS CHAIR	WH	300	390		
LG744-I	MAUI CORNER SECTIONAL	WH	350	450		
LG744-I	A MAUI CORNER SECTIONAL RIGHT	WH	350	450		
LG745	MAUI OTTOMAN	WH	270	350		
LG749	TICINO SETTEE	WH	360	470		
LG750	BENCH OTTOMAN	BK WH	285	370		
LG753	ROUND SWIVEL OTTOMAN	BK OR WH	160	210		
LG755	BLOCK OTTOMAN	BK BU RD WH	160	210		
LG756	ANGLE OTTOMAN	BK RD SL WH	460	600		
LG757	RECTANGLE BLOCK OTTOMAN	BK RD SL WH	270	350		
LG758	AURORA SOFA	WH	535	695		
LG759	AURORA CHAIR	WH	460	600		
LG760	CAPRI ROUND OTTOMAN	WH	260	350		
LG762	AURORA LOVESEAT	WH	485	630		
LG780	STEN SWIVEL CHAIR	BK RED WH	335	430		
LG784	AVA CHAIR	WH	225	290		
LG785	LARGO CHAIR	WH	335	430		
LG786	SWAN CHAIR	BK WH	330	430		

#### SPECIALTY FURNITURE CONTINUED ON NEXT PAGE

Company Name:\_\_\_

LG712

LG713

LG714

LG715

LG716

LG717

LG720

SOLO SOFA

SOLO CHAIR

IBIZA CHAIR

SOLO LOVESEAT

MALIBU SOFA WITH POWER

CAPRI SECTIONAL SOFA

MALIBU CHAIR WITH POWER

\_\_\_\_\_ Booth #: \_\_\_\_\_

Authorized By (print): \_\_\_\_

\_ Signature: \_

## Specialty Furniture Continued **RES**

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

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COLOR

DISC REG QTY TOTAL

ITEM # [	DESCRIPTION	COLOR	DISC	REG	QTY TOTAL	ITEM #	DESCRIPTION
	SIONAL TABLES					EXTR	AS
OT801	MONZA OVAL COCKTAIL	BK	185	240		XT199	FOLDING CHAIR
OT802	Monza end table	BK	160	210		XT900	REFRIGERATOR 4.1 CF
0T804	TUSCAN COCKTAIL TABLE	TK	235	330		XT904	TENSA BARRIER
OT805	TUSCAN END TABLE	TK	210	275		XT905	CHROME STANCHION
0T806	HILO COCKTAIL TABLE	GL	260	340		XT906	VELOUR ROPE
OT807	HILO END TABLE	GL	235	330		XT909	WATERFALL CLOTHES RACK
0T808	VAIL COCKTAIL TABLE	GL	260	340		XT910	COAT TREE
OT809	VAIL END TABLE	GL	235	330		XT911	WASTEBASKET
OT821	VEGA TABLE 18" DIA. Adj.	BK BU GY RD	145	190		XT913	6 POCKET LIT RACK
01021	VEGA TADLE TO DIA. AUJ.	YL WH	140	190		XT914	WIRE 10 POCKET LIT RACK
OT823	VORTEX	WH	145	190		XT915	CURVED 6 POCKET LIT RACK
OT824	VORTEX	BK	145	190		XT916	COMPUTER PEDESTAL 24X4
OT826	CRYSTAL COCKTAIL TABLE	GL	260	340		XT919	CUBE PEDESTAL
OT827	CRYSTAL END TABLE	GL	235	330		XT922	LAURENCE SHELF 72" H
OT828	ABBY COCKTAIL TABLE	GY WH	235	330		XT923	METAL SHELVING 54" H
OT829	ABBY END TABLE	GY WH	210	275		XT924	METAL SHELVING 72" H
OT839	LINEAR COCKTAIL BENCH	STEEL	235	330		XT925	CUBE SHELF 58"H
OT840	LINEAR END BENCH	STEEL	185	240		XT946	BOXWOOD WALL DIVIDER
OT841	GIO COCKTAIL TABLE	<b>BK ESPRESSO</b>	210	275		XT948	5 TIER LOCKER
OT842	GIO END TABLE	BK ESPRESSO	185	240		XT964	CLUB LAMP
OT843	SPA COCKTAIL TABLE	GL	260	340		XT965	CLUB FLOOR LAMP
OT844	SPA END TABLE	GL	235	330		XT966	SOHO LAMP
0T855- SQ	KLUB COCKTAIL TABLE SQUARE	WH	260	340		XT967	SOHO FLOOR LAMP
0T855-R	KLUB COCKTAIL TABLE RECTANGLE	WH	260	340			
OT856	KLUB END TABLE	WH	235	330			
OT857	KLUB SOFA TABLE	WH	285	370			
OT858	KAI COCKTAIL TABLE	BK	235	330			
OT859	KAI END TABLE	BK	185	240			
0T860	FIJI COCKTAIL TABLE	GL	235	330			
OT861	FIJI END TABLE	GL	210	275			

		002011	DIOO	TIL G	an	TOTAL
EXTR	AS					
XT199	FOLDING CHAIR	BK GY	85	110		
XT900	REFRIGERATOR 4.1 CF		260	340		
XT904	TENSA BARRIER	CH/BK	110	140		
XT905	CHROME STANCHION	СН	60	80		
XT906	VELOUR ROPE	BK RD	40	50		
XT909	WATERFALL CLOTHES RACK	CHROME	110	140		
XT910	COAT TREE	ST	110	140		
XT911	WASTEBASKET	BK	50	65		
XT913	6 POCKET LIT RACK	BK	160	210		
XT914	WIRE 10 POCKET LIT RACK	SL	160	210		
XT915	CURVED 6 POCKET LIT RACK	SILVER	185	240		
XT916	COMPUTER PEDESTAL 24X42	BK WH	360	470		
XT919	CUBE PEDESTAL	BK WH	285	370		
XT922	LAURENCE SHELF 72" H	BK WH	210	275		
XT923	METAL SHELVING 54" H	BK CH	160	210		
XT924	METAL SHELVING 72" H	BK CH	185	240		
XT925	CUBE SHELF 58"H	WH	185	240		
XT946	BOXWOOD WALL DIVIDER	GR	510	660		
XT948	5 TIER LOCKER	BK	270	350		
XT964	CLUB LAMP	WH	145	190		
XT965	CLUB FLOOR LAMP	WH	210	275		
XT966	SOHO LAMP	WH	145	190		
XT967	SOHO FLOOR LAMP	WH	210	275		

ORDER TOTAL \$\_\_\_\_\_

Company Name:	_ Phone #:	_ Fax #:
Address:	_ City: S	State: Zip:
Authorized By (print):	_ Signature:	Booth #:





CH100 JACOBSON CHAIR Black, White 18"Wx17"Dx18"H



CH104 TOLEDO CHAIR Natural/Chrome 17"Wx19"Dx18"H



CH102 MONACO CHAIR Black 23"Wx23"Dx18"H



CH106 CRISS CROSS White/Chrome 17"Wx19"Dx18"H





CH103 CAZMA CHAIR Black, Red 22"Wx22"Dx18"H



CH107 PARIS CHAIR White/Chrome 19"Wx22"Dx18"H



CH109 LIQUID CHAIR Blue, Clear, Green, Grey, Red, White 20"Wx18"Dx18"H



CH111 TICINO CHAIR White 18"Wx19"Dx18"H



CH112 RETRO CHAIR Steel 19"Wx17"Dx18"H



CH113 LESLIE CHAIR White 19"Wx21"Dx18"H



CH114 TENDY CHAIR Black, Walnut, White 17"Wx18"Dx18"H



CH116 BELLA CHAIR Black, White 18"Wx20"Dx19"H



CH118 EURO CHAIR Black, Grey, White 22"Wx21"Dx18"H



ST202 MONACO STOOL Black 23"Wx23"Dx30"H



ST206 CRISS CROSS STOOL White/Chrome 15"Wx19"Dx29"H



ST203 EQUINO STOOL Black, Red, White - Adj. 14"Wx17"Dx26-30"H



ST207 PARIS STOOL White/Chrome 19"Wx18"Dx30"H



ST204 TOLEDO STOOL Natural/Chrome 19"Wx19"Dx30"H



ST208 TICKLE STOOL Orange, Red, White - Adj. 19"Wx21"Dx23-31"H



ST209 LIQUID STOOL Blue, Clear, Green, Grey, Red, White 19"Wx20"Dx30"H





ST210 OTTO STOOL Black, White



ST211 TICINO STOOL White 17"Wx20"Dx30"H



ST212 RETRO STOOL Steel 17"Wx17"Dx30"H



ST217 PLUTO STOOL Black, White 22"Wx18"Dx24-32"H



ST214 TENDY STOOL Black, Walnut, White 17"Wx17"Dx30"H



ST218 EURO STOOL Black, Grey, White - Adjustable 20"Wx17"Dx24-33"H



ST216 BELLA STOOL Black, White 17"Wx19"Dx30"H



ST218-2 EURO 2 STOOL Black, Grey, White 20"Wx17"Dx33"H



ST219 TECH STOOL White - Adjustable 15"Wx15"Dx22-29"H





24"Dia.x30"H





CT301 PEDESTAL TABLE Black, White 30"Dia.x30"H



CT302 CAFE TABLE Black, Grey, White 36"Dia.x30"H



CT303 CAFE TABLE Black, Grey, White 42"Dia.x30"H





CT304 SQUARE CAFE TABLE Black, White 30"Sq.x30"H





CT305 SQUARE CAFE TABLE Black, White 36"Sq.x30"H







CT306 TRAVE TABLE Chrome/Glass 36"Dia.x30"H (Other sizes available)



Black, Natural, White 30"Dia.x30"H



CT310 CHROMA TABLE Aluminum 27sq.x30"H



CT311 CHROMA TABLE Aluminum 27"Dia.x30"H



CT312 RETRO TABLE Steel 32"Wx32"Dx30"H



CT313 MARTINI TABLE Chrome/Glass 36"Dia.x30"H



CT314 ABBY CAFE TABLE White 36"Wx36"Dx30"H



CT353 ALTOS TABLE Chrome/Glass 60"Wx36"Dx30"H



CT355 ABBY TABLE White 63"Wx36"Dx30"H





CH100 JACOBSON CHAIR White 18"Wx17"Dx18"H



CH104 TOLEDO CHAIR Natural/Chrome 17"Wx19"Dx18"H



CH102 MONACO CHAIR Black 23"Wx23"Dx18"H



CH106 CRISS CROSS White/Chrome 17"Wx19"Dx18"H





CH103 CAZMA CHAIR Black, Red 22"Wx22"Dx18"H



CH107 PARIS CHAIR White/Chrome, White/Natural 19"Wx22"Dx18"H



CH109 LIQUID CHAIR Blue, Green, Grey, Red, White 20"Wx18"Dx18"H



CH111 TICINO CHAIR White 18"Wx19"Dx18"H



CH112 RETRO CHAIR Steel 19"Wx17"Dx18"H



CH113 LESLIE CHAIR White 19"Wx21"Dx18"H



CH114 TENDY CHAIR Black, Walnut, White 17"Wx18"Dx18"H



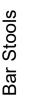
CH116 BELLA CHAIR Black, White 18"Wx20"Dx19"H



CH118 EURO CHAIR Black, Grey, White 22"Wx21"Dx18"H



CH120 SKYE CHAIR Clear 18"Wx18"Dx18"H



ST202 MONACO STOOL Black 23"Wx23"Dx30"H



ST206 CRISS CROSS STOOL White/Chrome 15"Wx19"Dx29"H



ST203 EQUINO STOOL Black, White - Adj. 14"Wx17"Dx26-30"H



White/Chrome, White/Natural 19"Wx18"Dx30"H







ST204 TOLEDO STOOL

Natural/Chrome

19"Wx19"Dx30"H

ST208 TICKLE STOOL Orange, Red, White - Adj. 19"Wx21"Dx23-31"H



ST210 OTTO STOOL Black, White 16"Wx18"Dx24-30"H



ST211 TICINO STOOL White 17"Wx20"Dx30"H



ST209 LIQUID STOOL

19"Wx20"Dx30"H

Blue, Green, Grey, Red, White

ST212 RETRO STOOL Steel 17"Wx17"Dx30"H



ST214 TENDY STOOL Black, Walnut, White 17"Wx17"Dx30"H



Black, White 17"Wx19"Dx30"H



ST216 BELLA STOOL



ST217 PLUTO STOOL White 22"Wx18"Dx24-32"H



ST218 EURO STOOL Black, Grey, White - Adjustable 20"Wx17"Dx24-33"H



ST218-2 EURO 2 STOOL Black, Grey, White 20"Wx17"Dx33"H



ST219 TECH STOOL

White - Adjustable

15"Wx15"Dx22-29"H



ST220 SKYE STOOL Clear 19"Wx21"Dx30"H







24"Dia.x30"H





CT301 PEDESTAL TABLE Black, White 30"Dia.x30"H



CT302 CAFE TABLE Black, Grey, White 36"Dia.x30"H

CT305 SQUARE CAFE TABLE

Black, White

36"Sq.x30"H



CT303 CAFE TABLE Black, Grey, White 42"Dia.x30"H





CT304 SQUARE CAFE TABLE Black, White 30"Sq.x30"H



CT307 BISTRO TABLE Black, Natural, White 30"Dia.x30"H



CT310 CHROMA TABLE Aluminum 27sq.x30"H



CT353 ALTOS TABLE Chrome/Glass 60"Wx36"Dx30"H



CT311 CHROMA TABLE Aluminum 27"Dia.x30"H



CT312 RETRO TABLE Steel 32"Wx32"Dx30"H



CT309 PARIS CAFE TABLE

White/Natural

40"Dia.x30"H

CT313 MARTINI TABLE Chrome/Glass 36"Dia.x30"H



CT306 TRAVE TABLE Chrome/Glass 36"Dia.x30"H (Other sizes available)



CT314 ABBY CAFE TABLE White 36"Wx36"Dx30"H



CT355 ABBY TABLE White 63"Wx36"Dx30"H



CT357 EDGE CAFE TABLE White 72"Wx29"Dx30"H

CT357-P EDGE CAFE TABLE W/POWER White 72"Wx29"Dx30"H





BT400 / BT401 BAR PEDESTAL TABLE Black, White 24"Dia.x42"H or 30"Dia.x42"H



BT402 BAR HIGH TABLE Black, Grey, White 36"Dia.x42"H



BT404 / BT405 SQUARE BAR TABLE Black, White 30"Sq.x42"H or 36"Sq.x42"H



BT406 TRAVE BAR TABLE Chrome/Glass 32"Dia.x42"H (Other sizes available)



BT407 BRAVO BAR TABLE Black, Natural, White 30"Dia.x42"H



BT410 CHROMA BAR TABLE Aluminum 23"Dia.x42"H



BT412 RETRO BAR TABLE Steel 24"Sq.x42"H



BT413 MARTINI BAR TABLE Chrome/Glass 32"Dia.x42"H



**BT451 INFORMATION COUNTER** Black, White - Locking 48"Wx20"Dx40"H





BT453 MILANO BAR Black, White 48"Wx20"Dx42"H



















BT457-P W/POWER Black, White 72"Wx30"Dx42"H



BT454 BALI BAR Black, White 56"Wx24"Dx40"H



BT454-P W/POWER Black, White 56"Wx24"Dx40"H



BT457 EDGE COMMUNAL BAR TABLE

Black, White

72"Wx30"Dx42"H



Conference and Office Chairs



CO501 OTTO GUEST CHAIR Black, White 22"Wx24"Dx18"H







22"Wx24"Dx18-21"H



CO507 GUEST CHAIR

25"Wx25"Dx18"H

Black

CO508 MIDBACK CHAIR Black 25"Wx24"Dx18-22"H



20"Wx20"Dx18"H





CO510 STACKABLE ARM CHAIR Black 24"Wx20"Dx18"H



CO512 TASK CHAIR Black 19"Wx22"x18-22"H



CO518 RECEPTION CHAIR Black 24"Wx26"Dx36"H



CO513 TASK STOOL Black, Adjustable 19"Wx22"Dx23-27"H



CO520 ZURICH HIGHBACK CHAIR Black, White 26"Wx21"Dx18-22"H





CF602 GLACIER CONFERENCE TABLE White-Gloss 47"Dia.x30"H



CF603 CONFERENCE TABLE Black, Cognac, Grey, Maple, White 48"Dia.x30"H







CF609 RECTANGULAR CONFERENCE TABLE Black, White 96"Wx42"Dx30"H



CF605 RECTANGULAR CONFERENCE TABLE Black, Cognac, Maple, White 72"Wx36"Dx30"H



CF610 OVAL CONFERENCE TABLE Black, White 120"Wx42"Dx30"H



CF606 / CF608 CONFERENCE TABLE Black, Grey, White 72"Wx36"Dx30"H or 96"Wx42"Dx30"H



CF611 RECTANGULAR CONFERENCE TABLE Black, White 120"Wx42"Dx30"H Additional conference table sizes, colors and power options available. Contact your sales rep for information.



OF652 LATERAL FILE Black - Locking 36"Wx24"Dx29"H



OF659 STORAGE CREDENZA White 48"Wx18"Dx33"H



OF653 STORAGE CABINET Black, White - Locking 37"Wx20"Dx29"H



OF660 GLACIER SIDEBOARD White-Gloss 48"Wx18"Dx30"H



OF671 BALI DESK Black, White 48"Wx24"Dx31"H



OF654 COMPUTER WORKSTATION Black 36"Wx24"Dx29"H





LG706 SCANDIC SOFA Black, Red, White 82"Wx34"Dx30"H

LG709 PRATO ARM CHAIR

Black, White

29"Wx28"Dx33"H



LG707 SCANDIC LOVESEAT Black, Red, White 59"Wx34"Dx30"H



LG708 SCANDIC CHAIR Black, Red, White 38"Wx34"Dx30"H



T

LG710 PRATO ARMLESS SECTIONAL Black, White 22"Wx28"Dx33"H



LG711 PRATO CORNER SECTIONAL Black, White 32"Wx32"Dx33"H



LG712 SOLO SOFA Black, Red 80"Wx35"Dx32"H



LG713 SOLO LOVESEAT Black, Red 57"Wx35"Dx32"H



LG714 SOLO CHAIR Black, Red 34"Wx35"Dx32"H



LG715 MALIBU SOFA WITH POWER

LG724 MALIBU LOVESEAT WITH POWER White 52"Wx31"Dx30"H



LG716 MALIBU CHAIR WITH POWER Black, White 32"Wx31"Dx29"H



LG720 CAPRI SECTIONAL SOFA Black, White 71"Wx35"Dx30"H



Black, White

73"Wx31"Dx30"H

LG717 IBIZA CHAIR Black, White 30"Wx33"Dx33"H



LG721 CAPRI SECTIONAL BENCH Black, White 71"Wx35"Dx17"H



LG729 MIAMI CHAIR Grey, White 27"Wx31"Dx30"H



LG733 TRIBECA LEATHER SOFA Grey 89"Wx36"Dx33"H



LG731\_SOHO CURVED BENCH White 52"Wx22"Dx17"H



LG734 TRIBECA LEATHER LOVESEAT Grey 61"Wx36"Dx33"H



LG732 SOHO LOVESEAT White 48"Wx24"Dx31"H



LG735 TRIBECA LEATHER CHAIR Grey 34"Wx36"Dx33"H



LG736 ASPEN SOFA White 82"Wx31"Dx28"H



LG758 AURORA SOFA White 81"Wx36"Dx34"H



LG742 MAUI ARM CHAIR White 35"Wx29"Dx27"H



LG737 ASPEN CHAIR White 36"Wx31"Dx28"H



LG764 AURORA LOVESEAT White 59"Wx36"Dx34"H

LG743 MAUI ARMLESS

White

28"Wx28"Dx27"H



LG744-L MAUI CORNER White 28"Wx28"Dx27"H



LG759 AURORA CHAIR White 37"Wx36"Dx34"H



LG744-R MAUI CORNER White 28"Wx28"Dx27"H



LG745 MAUI OTTOMAN White 28"Wx28"Dx17"H





LG749 TICINO SETTEE White 48"Wx24"Dx34"H



LG750 BENCH OTTOMAN Black, White 60"Wx20"Dx17"H



LG753 ROUND SWIVEL OTTOMAN Black, Orange, White 18" Dia.x17"H



LG755 BLOCK OTTOMAN Blue Microfiber, Black, Red, White Leatherette 18"Wx18"Dx18"H



LG756 ANGLE OTTOMAN Black, Silver, White Leatherette 48"Wx48"Dx18"H



LG757 RECTANGLE OTTOMAN Black, Silver, White Leatherette 36"Wx18"Dx18"H



LG760 CAPRI OTTOMAN Black, White 40" Dia.x18"H





LG780 STEN SWIVEL CHAIR Black, Red, White 32"Wx32"Dx29"H



LG784 AVA CHAIR White 22"Wx22"Dx19"H



LG785 LARGO CHAIR White 30"Wx26"Dx28"H



LG786 SWAN CHAIR Black, White 29"Wx28"Dx35"H





OT801 MONZA COCKTAIL TABLE Black Black 50"Wx32"Dx18"H 25"Wx25"Dx21"H

OT802 MONZA END TABLE



OT804 TUSCAN COCKTAIL TABLE Teak 48"Wx21"Dx16"H





OT805 TUSCAN END TABLE OT806 HILO COCKTAIL TABLE Chrome/Class 48"Wx24"Dx15"H





OT807 HILO END TABLE Chrome/Glass 24"Wx24"Dx18"H

OT808 VAIL COCKTAIL TABLE Glass 48"Wx28"Dx17"H



OT809 VAIL END TABLE Glass 19.5"Wx19.5"Dx21"H

Black

16"Wx16"Dx17"H



18"Wx18"Dx18"H

Teak

White

47"Wx27"Dx16"H

OT810 BELLO COCKTAIL TABLE



OT811 BELLO END TABLE White 24"Wx22"H



OT821 VEGA TABLE 18" DIA. Black, Blue, Green, Red, White, Yellow - Adjustable 18"Dia.x19-31"H





OT839 LINEAR COCKTAIL TABLE

White

Steel

46"Wx15"Dx16"H





OT840 LINEAR END TABLE

OT829 ABBY END TABLE OT828 ABBY COCKTAIL TABLE Grey, White Grey, White 48"Wx24"Dx14"H



OT842 GIO END TABLE Black, Espresso 22"Wx16"Dx18"H



OT856 KLUB END TBL. White 24"Wx24"Dx18"H



OT843 SPA COCKTAIL TABLE Silver/Glass 36"Dia.x18"H

OT857 KLUB SOFA TABLE

White

36"Wx10"Dx30"H



24"Dia.x24"H



15"Wx15"Dx16"H

Steel

36"Wx36"Dx15"H

OT859 KAI END TABLE

Black/Glass

26"Dia.x22"H



OT841 GIO COCKTAIL TABLE

Black, Espresso

44"Wx22"Dx15"H

OT855 REC KLUB COCKTAIL TBL. White 48"Wx24"Dx16"H



Chrome/Glass

36"Dia.x17"H



OT860 FIJI COCKTAIL TABLE OT861 FIJI END TABLE Chrome/Glass 20"Dia.x23"H



OT844 SPA END TABLE Silver/Glass

OT858 KAI COCKTAIL TABLE

Black/Glass

36"Wx40"Dx15"H

OT855 KLUB COCKTAIL TBL. White

Chrome/Glass 48"Wx24"Dx19"H



Chrome/Glass

24"Wx24"Dx24"H

OT823 VORTEX TABLE OT824 VORTEX TABLE





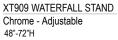


**XT199 FOLDING CHAIR** Black, Grey 19"Wx20"Dx18"H





19"Wx18"Dx32"H



**XT916 COMPUTER PEDESTAL** 

XT923/XT924 METAL SHELVING

36"Wx14"Dx54"H or 36"Wx18"Dx72"H

Black, White - Locking

24"Wx24"Dx42"H

Black, Chrome

Steel 13"Wx69"H



XT900 REFRIGERATOR 4.1 CF

Chrome/Black

72"Wx38"H



XT910 COAT TREE XT911 WASTEBASKET XT913 6-POCKET LIT. RACK



**XT919 CUBE PEDESTAL** Black, White



XT925 CUBE SHELF White 31"Wx15"Dx58"H



24"Wx24"Dx42"H





XT948 5 TIER LOCKER Black 15"Wx18"Dx66"H

XT965 CLUB FLOOR LAMP XT964 CLUB LAMP White/Chrome White/Chrome 17"Wx28"H 19"Wx61"H

Silver

11"Wx14"Dx54"H

Black, Red

12"Wx39"H rope 6'



XT907 SIGN HOLDER Chrome 22"Wx28"H

XT908 BAG STAND Silver





XT915 CURVED 6-POCKET LIT. RACK



**XT922 LAURENCE SHELF** Black, White 35"Wx15"Dx72"H



XT946 BOXWOOD WALL DIVIDER Green 48"Wx16"Dx48"H





REV 9.24

April 5-7, 2025 **Deadline To Receive Discounted Rates:** March 7, 2025

## Standard Carpet Rental

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

### Booth vacuuming prior to show opening on the first day of the event is now included in the rental cost of all RES carpets!

## **STANDARD CARPET COLORS**

# Red



Teal

















CARPET

Any order received without a specific color will be accommodated with show colors. All pricing includes installation prior to move-in of the show, as well as vacuuming prior to show opening on the first day of the event.

SIZE	DISCOUNT	STANDARD	TOTAL
 _ 10' x 10'	\$250.00	\$300.00	\$
 _ 10' x 15'	\$275.00	\$325.00	\$
 _ 10' x 20'	\$325.00	\$375.00	\$
 _ 10' x 30'	\$375.00	\$425.00	\$
 _ 10' x 40'	\$450.00	\$525.00	\$
 _ 10' x 50'	\$500.00	\$600.00	\$
 _ 10' x 60'	\$550.00	\$650.00	\$
 _ 10' x 70'	\$650.00	\$750.00	\$
 _ 10' x 80'	\$750.00	\$850.00	\$

Carpet Color \_\_\_\_\_

ACCESSORIES								
	DISCOUNT	STANDARD	TOTAL					
1/2" Rebond padding	\$1.75 sq. ft.	\$2.00 sq. ft.	\$					
Anti-static spray (application by exhibitor)	\$0.50 sq. ft.	\$0.75 sq. ft.	\$					
Visqueen poly to cover carpeting	\$1.00 sq. ft.	\$1.50 sq. ft.	\$					

ORDER TOTAL \$

\_\_\_\_\_ Booth #: \_\_\_\_\_ Company Name: Authorized By (print): \_\_\_\_\_ \_\_\_\_ Signature: \_\_\_

Specialty Carpet Rental **RES** 

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

### Booth vacuuming prior to show opening on the first day of the event is now included in the rental cost of all RES carpets!

## SPECIALTY BOOTH CARPET RENTAL 26oz

Pricing includes carpet installation and pre-show vacuuming prior to show opening on the first day of the event. Indicate overall dimensions: Length x Width x Price = Total For color samples, please call Customer Service at 847-696-2208



## SPECIALTY BOOTH CARPET FOR PURCHASE 26oz

COLOR	SIZE	DISCOUNT	STANDARD	TOTAL
	ft. xft. x	\$20.00 sq. ft.	\$25.00 sq. ft.	\$

As indicated above, all pricing on carpets provided on a purchase basis include installation prior to move-in of the show, as well as vacuuming prior to show opening on the first day of the event. Indicate overall dimensions: Length x Width x Price = Total

Soft Ivory

#### ACCESSORIES TOTAL DISCOUNT **STANDARD** \$\_\_\_\_\_ \_ 1/2" Rebond padding \$1.75 sq. ft. \$2.00 sq. ft. \_ Anti-static spray \$ \$0.50 sq. ft. \$0.75 sq. ft. (application by exhibitor) \_ Visqueen poly to cover carpeting \$1.00 sq. ft. \$1.50 sq. ft. ORDER TOTAL \$ \_\_\_\_\_ Booth #: \_\_\_\_\_ Company Name: Authorized By (print): Signature:

## Vinyl Floor Rental **RES**

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

Vinyl flooring products must be ordered prior to the discounted rate deadline in order to ensure availability. RES cannot ensure that orders received after the deadline can be provided by the flooring vendor.

Vinyl flooring is NOT conducive to electrical cords running under the flooring unless the 1/2" rebond padding is ordered. Additional labor costs may apply for channeling the cords thru the padding.



Barn Wood

Dark Maple

Silverwood

### **VINYL FLOORING**

RES is pleased to introduce a simulated wood finish vinyl flooring product for use within your booth area. This flooring is available in 10' widths, and all pricing includes labor for installation and removal. Please indicate the overall dimensions of the flooring required when ordering this product.

COLOR	SIZE	DISCOUNT	STANDARD	TOTAL
	ft. x ft. x	\$7.50 sq. ft.	\$9.00 sq. ft.	\$

## PADDING

Rebond padding is necessary if you plan to run cables under the flooring.

	SIZE	DISCOUNT	STANDARD	TOTAL
1/2" Rebond Padding	ft. xft.	x \$1.75 sq. ft.	\$2.00 sq. ft.	\$
			ORDER TOTAL	\$
Company Name:			Booth #: _	
Authorized By (print):		Signature:		



April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

## Hardwall Unit: 1HW 10ft wide x 8ft tall Backwall - \$1,175

COMPANY NAME COMPANY NAME

For a booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

INCLUDED IN PACKAGE: Display Set-up and Dismantle, Standard Booth Carpet and 1 Color Text Header

- Header Copy: \_\_\_\_\_ •
- Panel Color:

Panel Color:		Carpet Color:		
Black Grey Red Blue White		Black Grey	Red Blue Jade Green	n Teal Plum
Additional Items	QUANTITY	DISCOUNT	STANDARD	TOTAL
Gooseneck	X	\$95.00	\$135.00	\$
Product Shelf	X	\$55.00 each	\$55.00 each	\$
Literature Shelf	X	\$55.00 each	\$55.00 each	\$
1/2" Rebond Padding	X	\$1.75 sq. ft.	\$2.00 sq. ft.	\$
Standard 1,000 Watts Electric Outlet	X	\$195.00 each	\$275.00 each	\$
Wastebasket	X	\$17.50 each	\$22.50 each	\$
30" Diam. Round Table, 30" Tall (Black Top)	X	\$180.00	\$240.00	\$
30" Diam. Round Table, 42" Tall (Black Top)	X	\$180.00	\$240.00	\$
Arm Chair	X	\$105.00	\$130.00	\$
Black Barstool with Back	X	\$110.00	\$135.00	\$
Side Chair	X	\$80.00	\$120.00	\$
2' x 6' x 30" Skirted Table	X	\$125.00	\$175.00	\$
Skirt Color				
		Black Grey Red	Blue White Burgundy	Gold Teal Hunter Green
			ORDER TOTAL \$	
Company Name:		Phone #:	Fax #:	
Address:		City:	State:	Zip:
Authorized By (print):		Signature:		Booth #:



April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Hardwall Unit: 2HW

For a booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

Carpet Color: \_\_\_\_\_

INCLUDED IN PACKAGE: Display Set-up and Dismantle, Standard Booth Carpet and 1 Color Text Header

- Header Copy: \_\_\_\_\_
- Panel Color: \_\_\_\_\_\_

Black Grey Red Blue White		Black Grey	Red Blue Jade Green	Teal Plum
Additional Items	QUANTITY	DISCOUNT	STANDARD	TOTAL
Gooseneck	X	\$95.00	\$135.00	\$
Product Shelf	X	\$55.00 each	\$55.00 each	\$
Literature Shelf	X	\$55.00 each	\$55.00 each	\$
1/2" Rebond Padding	X	\$1.75 sq. ft.	\$2.00 sq. ft.	\$
Standard 1,000 Watts Electric Outlet	X	\$195.00 each	\$275.00 each	\$
Wastebasket	X	\$17.50 each	\$22.50 each	\$
30" Diam. Round Table, 30" Tall (Black Top)	X	\$180.00	\$240.00	\$
30" Diam. Round Table, 42" Tall (Black Top)	X	\$180.00	\$240.00	\$
Arm Chair	X	\$105.00	\$130.00	\$
Black Barstool with Back	X	\$110.00	\$135.00	\$
Side Chair	X	\$80.00	\$120.00	\$
2' x 6' x 30" Skirted Table	X	\$125.00	\$175.00	\$
Skirt Color		Black Grey Red	Blue White Burgundy G	iold Teal Hunter Gree
			ORDER TOTAL \$_	
Company Name:		Phone #:	Fax #:_	
ddress:		City:	State:	Zip:
withorized By (print):		Signature		Booth #:

Authorized By (print): \_\_\_\_\_\_ Booth #: \_\_\_\_\_ Signature: \_\_\_\_\_ Booth #: \_\_\_\_\_



April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

# Hardwall Unit: 3HW 10ft wide x 8ft tall Backwall - \$2,500

COMPANY NAME COMPANY NAME

For a booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

INCLUDED IN PACKAGE: Display Set-up and Dismantle, Standard Booth Carpet and 1 Color Text Header

- Header Copy: \_\_ •
- Panel Color:

Panel Color:		Carpet Color:		
Black Grey Red Blue White		Black Grey	Red Blue Jade Green Tea	Plum
Additional Items	QUANTITY	DISCOUNT	STANDARD TOT	AL
Gooseneck	X	\$95.00	\$135.00 \$ _	
Product Shelf	X	\$55.00 each	\$55.00 each \$ _	
Literature Shelf	X	\$55.00 each	\$55.00 each \$ _	
1/2" Rebond Padding	X	\$1.75 sq. ft.	\$2.00 sq. ft. \$ _	
Standard 1,000 Watts Electric Outlet	X	\$195.00 each	\$275.00 each \$ _	
Wastebasket	X	\$17.50 each	\$22.50 each \$_	
30" Diam. Round Table, 30" Tall (Black Top)	X	\$180.00	\$240.00 \$	
30" Diam. Round Table, 42" Tall (Black Top)	X	\$180.00	\$240.00 \$	
Arm Chair	X	\$105.00	\$130.00 \$	
Black Barstool with Back	X	\$110.00	\$135.00 \$	
Side Chair	X	\$80.00	\$120.00 \$	
2' x 6' x 30" Skirted Table	X	\$125.00	\$175.00 \$	
Skirt Color				
		Black Grey Red	Blue White Burgundy Gold	Teal Hunter Green
			ORDER TOTAL \$	
Company Name:		Phone #:	Fax #:	
Address:		City:	State: Zi	p:
Authorized By (print):		Signature:	Вос	oth #:

Exhibit Rental Hardwall Units **RES** 

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025



For a booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

INCLUDED IN PACKAGE: Display Set-up and Dismantle, Standard Booth Carpet and 1 Color Text Header

- Header Copy: \_ •
- Panel Color:

Panel Color:		Carpet Color:		
Black Grey Red Blue White		Black Grey	Red Blue Jade Green	Teal Plum
Additional Items	QUANTITY	DISCOUNT	STANDARD	TOTAL
Gooseneck	x	\$95.00	\$135.00	\$
Product Shelf	x	\$55.00 each	\$55.00 each	\$
Literature Shelf	x	\$55.00 each	\$55.00 each	\$
1/2" Rebond Padding	X	\$1.75 sq. ft.	\$2.00 sq. ft.	\$
Standard 1,000 Watts Electric Outlet	X	\$195.00 each	\$275.00 each	\$
Wastebasket	X	\$17.50 each	\$22.50 each	\$
30" Diam. Round Table, 30" Tall (Black Top)	X	\$180.00	\$240.00	\$
30" Diam. Round Table, 42" Tall (Black Top)	X	\$180.00	\$240.00	\$
Arm Chair	X	\$105.00	\$130.00	\$
Black Barstool with Back	X	\$110.00	\$135.00	\$
Side Chair	X	\$80.00	\$120.00	\$
2' x 6' x 30" Skirted Table	X	\$125.00	\$175.00	\$
Skirt Color				
		Black Grey Red	Blue White Burgundy Gol	d Teal Hunter Green
			ORDER TOTAL \$	
Company Name:		Phone #:	Fax #:	
Address:		City:	State:	Zip:
Authorized By (print):		Signature:		Booth #:

Exhibit Rental RES

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025



For a booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

INCLUDED IN PACKAGE: Display Set-up and Dismantle, Standard Booth Carpet and 1 Color Text Header

- Header Copy: \_\_\_\_
- Panel Color: Carpet Color: • Blue Jade Gree Additional Items QUANTITY DISCOUNT **STANDARD** TOTAL Gooseneck \_\_\_\_ X \$95.00 \$135.00 \$\_\_\_\_\_ **Product Shelf** \$55.00 each \$55.00 each \$\_\_\_\_\_ \_\_\_\_ X Literature Shelf \$55.00 each \$55.00 each \$ \_\_\_\_\_ \_\_\_\_ X 1/2" Rebond Padding \_\_\_\_ X \$1.75 sq. ft. \$2.00 sq. ft. \$ Standard 1,000 Watts Electric Outlet \$ \_\_\_\_ X \$195.00 each \$275.00 each \$17.50 each \$22.50 each Wastebasket \_\_\_ X \$ 30" Diam. Round Table, 30" Tall (Black Top) \_\_\_\_ X \$180.00 \$240.00 \_\_\_\_ X 30" Diam. Round Table, 42" Tall (Black Top) \$180.00 \$240.00 \$ Arm Chair \_\_\_\_ X \$105.00 \$130.00 \$ Black Barstool with Back \$110.00 \$135.00 \$ \_\_\_\_ X Side Chair \_\_\_ X \$80.00 \$120.00 2' x 6' x 30" Skirted Table \$125.00 \$175.00 \_\_\_\_ X \$ Skirt Color White Burgundy Gold Grev Blue ORDER TOTAL \$ Company Name: \_\_\_\_\_ Fax #:\_\_\_\_\_ Phone #:\_\_\_\_\_ Fax #:\_\_\_\_\_ \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Address:

Authorized By (print): \_\_\_\_

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood. RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

\_\_\_\_\_ Signature: \_\_\_\_

\_\_\_\_\_ Booth #: \_\_\_

Exhibit Rental Hardwall Units **RES** 

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025



For a booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

INCLUDED IN PACKAGE: Display Set-up and Dismantle, Standard Booth Carpet and 1 Color Text Header

- Header Copy: \_ •
- Panel Color:

Panel Color:		Carpet Color:		
Black Grey Red Blue White Additional Items	QUANTITY	Black Grey	Red Blue Jade Green	Teal Plum
Gooseneck		\$95.00	\$135.00	\$
Product Shelf	X	•	• • • • • •	
	X	\$55.00 each	\$55.00 each	\$
Literature Shelf	X	\$55.00 each	\$55.00 each	\$
1/2" Rebond Padding	X	\$1.75 sq. ft.	\$2.00 sq. ft.	\$
Standard 1,000 Watts Electric Outlet	X	\$195.00 each	\$275.00 each	\$
Wastebasket	X	\$17.50 each	\$22.50 each	\$
30" Diam. Round Table, 30" Tall (Black Top)	X	\$180.00	\$240.00	\$
30" Diam. Round Table, 42" Tall (Black Top)	X	\$180.00	\$240.00	\$
Arm Chair	X	\$105.00	\$130.00	\$
Black Barstool with Back	X	\$110.00	\$135.00	\$
Side Chair	X	\$80.00	\$120.00	\$
2' x 6' x 30" Skirted Table	X	\$125.00	\$175.00	\$
Skirt Color				
		Black Grey Red	Blue White Burgundy G	old Teal Hunter Green
			ORDER TOTAL \$_	
Company Name:		Phone #:	Fax #:	
Address:		City:	State:	Zip:
Authorized By (print):		Signature:		_Booth #:



April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Panel Dimensions:

# **GRAPHICS FOR 1HW**

Exhibit Hardwall Unit Must Be Ordered



To submit artwork, booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

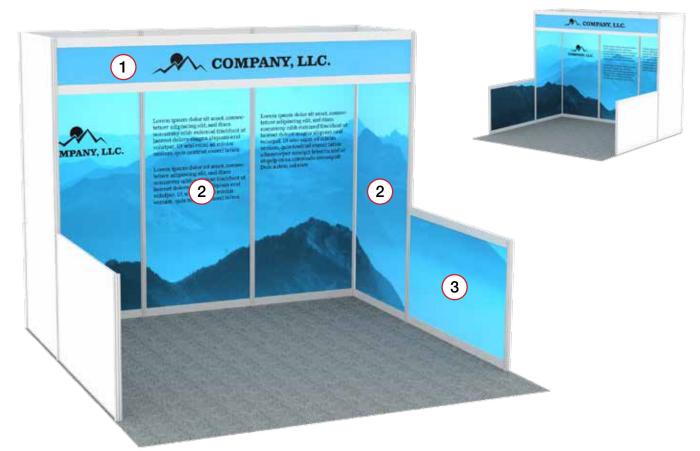
(1) Header Panel - 117" x 11 3/4"	(2) 5	(2) Single Backwall Panel - 38 1/4" x 91 1/4"			
<b>GRAPHIC PANELS</b> (1) Header Panel (2) Single Backwall Panel	<mark>quantity</mark> x x		<b>STANDARD</b> \$195.00 each \$425.00 each	TOTAL \$ \$	
			ORDER TOTAL	\$	
Company Name:		Phone #:		Fax #:	
Address:		City:	Sta	ate: Zip:	
Authorized By (print):		Signature:		Booth #:	



April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

# **GRAPHICS FOR 2HW**

Exhibit Hardwall Unit Must Be Ordered



To submit artwork, booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

#### Panel Dimensions:

(1)	Header Panel - 117" x 11 3/4"	(2)	Single Backwall P	anel - 38 1/4" x 91 1/4"	(3) Return I	Panel - 57 3/4" x 34 3/8"
	<b>GRAPHIC PANELS</b>		QUANTITY	DISCOUNT	STANDARD	TOTAL
	(1) Header Panel		X	\$170.00 each	\$195.00 each	\$
	(2) Single Backwall Panel		X	\$400.00 each	\$425.00 each	\$
	(3) Return Panel		X	\$220.00 each	\$245.00 each	\$
					ORDER TOTAL	\$
Comp	any Name:			Phone #:		Fax #:
Addre	SS:			City:	S	tate: Zip:
Autho	rized By (print):			Signature:		Booth #:

Graphics for Hardwall Units **RES** 

April 5-7, 2025 **Deadline To Receive Discounted Rates:** March 7, 2025

# **GRAPHICS FOR 3HW**

Exhibit Hardwall Unit Must Be Ordered





#### Panel Dimensions:

- (1) Header Panel 77 1/2" x 11 3/4"
- (2) Single Backwall Panel 38 1/4" x 91 1/4"
- (3) Door Panel 31 13/16" x 73 1/4" (4) Door Fascia - 38 1/4" x 11 3/4"

<b>GRAPHIC PANELS</b>	QUANTITY	DISCOUNT	STANDARD	TOTAL
(1) Header Panel	X	\$120.00 each	\$145.00 each	\$
(2) Single Backwall Panel	X	\$400.00 each	\$425.00 each	\$
(3) Door Panel	X	\$325.00 each	\$350.00 each	\$
(4) Door Fascia	X	\$75.00 each	\$100.00 each	\$
			ORDER TOTAI	L \$
Company Name:		Phone #·		Fax #:
Address:		City:	\$	State: Zip:
Authorized By (print):		Signature:		Booth #:

Graphics for Hardwall Units **RES** 

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025



To submit artwork, booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

#### Panel Dimensions:

- (1) Header Panel 97 1/8" x 11 3/4"
- (2) Single Backwall Panel 38 1/4" x 91 1/4" (4)
- (3) Single Backwall Panel 18 1/2" x 91 1/4"
  (5) Door Fascia 38 1/4" x 11 3/4"
  (4) Door Panel 31 13/16" x 73 1/4"

\_\_\_\_\_ Booth #: \_\_\_\_

GRAPHIC PANELS	QUANTITY	DISCOUNT	STANDARD	TOTAL
(1) Header Panel	X	\$150.00 each	\$200.00 each	\$
(2) Single Backwall Panel (38 1/4")	X	\$400.00 each	\$425.00 each	\$
(3) Single Backwall Panel (18 1/2")	X	\$200.00 each	\$225.00 each	\$
(4) Door Panel	X	\$325.00 each	\$350.00 each	\$
(5) Door Fascia	X	\$75.00 each	\$100.00 each	\$
			ORDER TOT	AL \$
Company Name:		Phone #:		Fax #:
Address:		City:	Stat	te: Zip:

Authorized By (print): \_\_\_\_

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood. RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

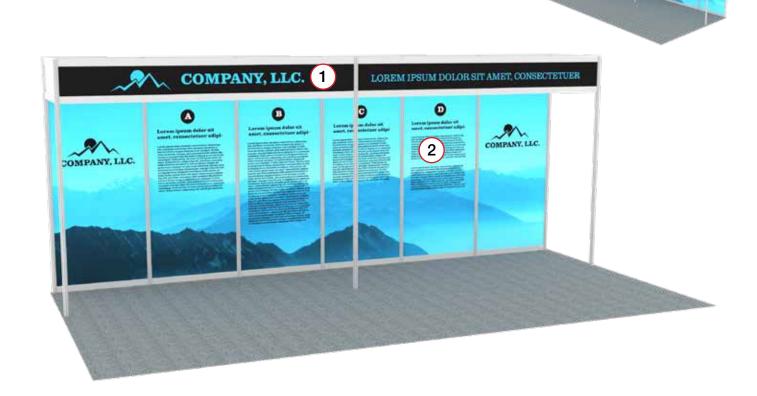
\_\_\_\_ Signature: \_\_\_\_

Graphics for Hardwall Units **RES** 

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Exhibit Hardwall Unit Must Be Ordered

**GRAPHICS FOR 5HW** 



To submit artwork, booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

#### Panel Dimensions:

- (1) Header Panel 117" x 11 3/4"
- (2) Single Backwall Panel 38 1/4" x 91 1/4"

<b>GRAPHIC PANELS</b> (1) Header Panel (2) Single Backwall Panel	QUANTITY X X	DISCOUNT \$170.00 each \$400.00 each	<b>STANDARD</b> \$195.00 each \$425.00 each	TOTAL \$ \$	
			ORDER TO	TAL \$	
Company Name:		Phone #:		Fax #:	
Address:		City:	Si	tate: Zip:	
Authorized By (print):		Signature:		Booth #:	

Graphics for Hardwall Units **RES** 

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025



To submit artwork, booth template and art guideline sheet contact Chris Sowa at csowa@rosemontexpo.com or 847.993.4819

#### Panel Dimensions:

Authorized By (print): \_

- (1) Header Panel 117" x 11 3/4"
- (2) Header Panel 77 1/2" x 11 3/4"
- (3) Single Backwall Panel 38 1/4" x 91 1/4"
- (4) Single Backwall Panel 18 1/2" x 91 1/4"
  (5) Return Panel 26 5/8" x 91 1/4"
- (6) Counter Front 77 1/2" x 34 3/8"
  - uniter Front 77 1/2 X 34 3/6
- (7) Counter Side 18 1/2" x 34 3/8"
- (8) Door Panel 31 13/16" x 73 1/4"
- (9) Door Fascia 38 1/4" x 11 3/4

\_\_\_\_ Booth #: \_\_\_

<b>GRAPHIC PA</b>	NELS	QUANTITY	DISCOUNT	STANDARD	TOTAL
(1) Header Panel (1	17")	X	\$170.00 each	\$195.00 each	\$
(2) Header Panel (7	7 1/2")	X	\$120.00 each	\$145.00 each	\$
(3) Single Backwall	Panel (38 1/4")	X	\$400.00 each	\$425.00 each	\$
(4) Single Backwall	Panel (18 1/2")	X	\$200.00 each	\$225.00 each	\$
(5) Return Panel		X	\$265.00 each	\$290.00 each	\$
(6) Counter Front		X	\$275.00 each	\$300.00 each	\$
(7) Counter Side		X	\$70.00 each	\$95.00 each	\$
(8) Door Panel		X	\$325.00 each	\$350.00 each	\$
(9) Door Fascia		X	\$75.00 each	\$100.00 each	\$
				ORDER TOTA	L \$
Company Name:			Phone #:	Fa	ax #:
Address:			City:	State	:: Zip:

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood. RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

Signature: \_



In addition to our turnkey booth packages, RES offers customized booth display units to meet all of your personalized needs. Our design team will assist you in creating exactly what you need to maximize your show experience. Our custom designs are crafted to fit into any display space whether big or small.

Custom booths are priced in an economical, competitive manner which allows you to make a big impression while staying within your budget.

Our team offers customized service from start to finish to help bring your brand to life in a creative and effective way.



For more information on our custom booth display units, including price quotes, contact **Brian Kester** at **847-993-4668** or via e-mail at **bkester@rosemontexpo.com**.

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025



Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com





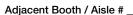


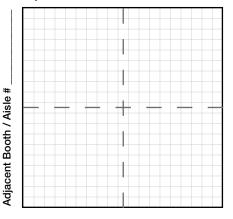
	QTY.		STANDARD	TOTAL
4' x 8' x 16" High Platform		x	\$175.00 each	\$
4' x 8' x 24" High Platform		x	\$200.00 each	\$



STAGES 4' x 8' Platforms, Unskirted, Uncarpeted









Any changes or cancellations after the deadline will be charged a 50% surcharge. No platforms, steps or custom draping will be available on site.

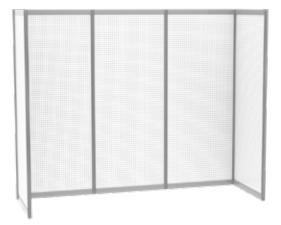
PLEASE INCLUDE A DIAGRAM OF PLACEMENT OF PLATFORMS AND DRAPING ORDERED.

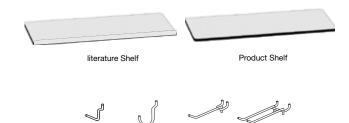
Company Name:	_ Phone #:	Fax #:
Address:	_ City:	State: Zip:
Authorized By (print):	Signature:	Booth #:

# Pegboard Rentals **RES**

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com





Straight Hook Loop Hook

Single Hook Double Hook

#### PEGBOARD 1/4" Hole Size

10' x 10' BOOTH	QTY.	DISCOUNT	STANDARD	TOTAL
Booth with 1 meter Returns (8' high x 10' wide)		\$750.00	\$950.00	\$
Additional 10' Multiples (backwall only)		\$600.00	\$800.00	\$
Additional 1 meter panels		\$150.00	\$300.00	\$
SHELVES & HARDWARE & MATERIAL	QTY.	DISCOUNT	STANDARD	TOTAL
Product Shelves		\$55.00	\$55.00	\$
Literature Shelf		\$55.00	\$55.00	\$
Pegboard Straight Hook		\$3.50	\$6.00	\$
Pegboard Loop Hook		\$3.50	\$6.00	\$
Pegboard Single Hook		\$6.00	\$8.50	\$
Pegboard Double Hook		\$6.00	\$8.50	\$

ORDER TOTAL \$\_\_\_\_\_

Company Name:\_\_\_\_\_ Booth #: \_\_\_\_\_

Authorized By (print): \_\_\_\_\_

Signature: \_\_\_\_

# Slatwall & Gridwall Rentals

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com





Slatwall Shelf Bracket: Size: 14"

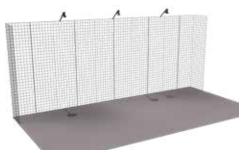




#### **SLATWALL**

10' x 10' BOOTH	QTY.	DISCOUNT	STANDARD	TOTAL
Booth with 1 meter Returns (8' high x 10' wide)		\$1,875.00	\$3,000.00	\$
Additional 10' Multiples (backwall only)		\$1,125.00	\$1,800.00	\$
	QTY.	DISCOUNT	STANDARD	TOTAL
Slatwall 1 Meter Sections		\$375.00	\$600.00	\$
Slatwall Hook 4"		\$17.50	\$25.00	\$
Slatwall Hook 6"		\$17.50	\$25.00	\$
Slatwall Hook 8"		\$17.50	\$25.00	\$
Slatwall Shelf Bracket		\$17.50	\$25.00	\$
Slatwall Waterfall Bracket		\$65.00	\$90.00	\$

Slatwall Color (Black, White, Grey)



Gridwal	I Hoc	ks:	
Sizes:	1"	4"	10"
Y			_

GRIDWALL	QTY.	DISCOUNT	STANDARD	TOTAL
2' x 8' Gridwall Sections		\$250.00	\$300.00	\$
Gridwall Hook 1"		\$17.50	\$25.00	\$
Gridwall Hook 4"		\$17.50	\$25.00	\$
Gridwall Hook 10"		\$17.50	\$25.00	\$

ORDER TOTAL \$ \_\_\_\_ Booth #: \_\_\_\_\_ Company Name:\_\_ Authorized By (print): \_\_\_\_\_ Signature: \_\_\_\_

# VU Case Rentals

April 5-7, 2025 **Deadline To Receive Discounted Rates:** March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

#### POWER IS NOT INCLUDED IN ORDER

#### **VISION CASE**

Full Vision Case Includes 1-8" and 1-10" glass shelf with adjustable brackets, 26" high front glass display section

#### 1/2 Vision Case Includes

1/4 Vision Case Includes

12" high front glass display section

1-10" glass shelf with adjustable brackets, 18" high front glass display section

5 ft. 1/2 Vision Case
6 ft. 1/2 Vision Case
5 ft. 1/4 Vision Case
6 ft. 1/4 Vision Case

Full Vision Case

5 ft. Full Vision Case

6 ft. Full Vision Case

QTY.	DISCOUNT	STANDARD	TOTAL
	\$520.00	\$570.00	\$
	\$545.00	\$595.00	\$
	\$495.00	\$545.00	\$
	\$520.00	\$570.00	\$
	\$470.00	\$520.00	\$
	\$495.00	\$545.00	\$
RE			

1/2 Vision Case

DISCOUNT

\$495.00

\$470.00

\$470.00

DISCOUNT

\$570.00

\$545.00

\$595.00

Tower Case

#### **CORNER VISION CASE**

Full Corner Vision Case Includes 1-8" and 1-10" glass shelf with adjustable brackets, 26" high front glass display section

1/2 Corner Vision Case Includes 1-10" glass shelf with adjustable brackets, 18" high front glass display section

> 1/4 Corner Vision Case Includes 12" high front glass display section

### Full Corner Vision Case 1/2 Corner Vision Case 1/4 Corner Vision Case



1/2 Corner Vision Case

QTY.

QTY.





**STANDARD** 

\$545.00

\$520.00

\$520.00



\$595.00

\$645.00



\$

\$

1/4 Vision Case

TOTAL

\$\_\_

\$

\$

#### WALL & TOWER CASE Wall Case Includes

48"L x 20"D x 66"H, with 4-12" glass shelves, adjustable brackets, lights, locks and 60" high sliding glass doors

#### **Tower Case Includes**

20"L x 20"D x 80"H, with 3 glass shelves, lights and locks

See-Thru Wall	Case				
Tower Case					

Solid Wall Case
See-Thru Wall Case
Tower Case

Nall Case



ORDER TOTAL \$

#### ADDITIONAL INFORMATION

All showcases are 20" D x 38" H, have lights, locks, sliding mirror doors, grey exterior, off-white interior aluminum frames.

- 4' showcases available upon request. (limited quantities)
- Electrical hook-up is not included. Please order the outlet from electrical contractor. ٠
- A \$50.00 charge per showcase for late orders and changes made at show site.
- All keys must be left with showcase or a charge of \$10.00 will be assessed.
- A \$20.00 charge per additional shelf or size change of shelf.
- Shelf placement is exhibitors responsibility.

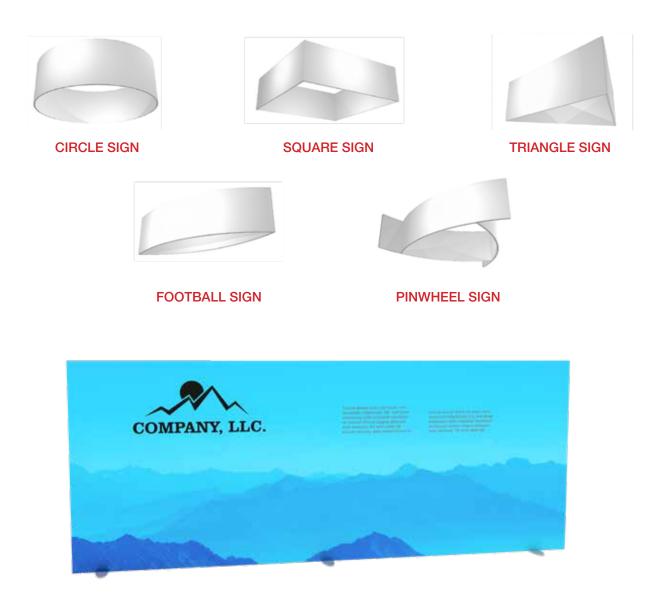
Company Name:	Phone #:	Fax #:
Address:	City:	State: Zip:
Authorized By (print):	Signature:	Booth #:

April 5-7, 2025



Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

Tension fabric products are a clean, modern way to showcase your brand. We are proud to offer a large selection of eye-catching signs or customized booths that easily help your company stand out. Our fabric products are made of a soft-knit material (printed or unprinted) stretched over a lightweight aluminum framework. Once you choose your favorite design, we will customize it by adding your company logo and custom details.



SEAMLESS BACKWALL

All hanging banners and signs are subject to Show Management rules and regulations. For more information, contact Chris Sowa at csowa@rosemontexpo.com or (847) 993-4819. Note that there is a three week turn-around time on all fabric products.

April 5-7, 2025

# Custom Booth Graphics **RES**

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

### CUSTOM BOOTH GRAPHICS

Leave a lasting impression with quality graphics from our graphics department. Our state-of-the-art sign shop can create anything from meter boards to banner stands that will help your booth stand out. All custom graphics include, production and delivery to your booth.



Company Name:	Phone #:	Fax #:
Address:	City:	State: Zip:
Authorized By (print):	Signature:	Booth #:

April 5-7, 2025



Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

# FULL SERVICE IN-HOUSE GRAPHICS DEPARTMENT

Why ship printed materials in when we have all your graphic needs under one roof? Place your order and we will have the finished product in your booth upon arrival! No delivery or shipping charges, No hassles!

#### FULL COLOR SIGNS:

11" x 14"	\$37.50
22" x 14"	\$52.50
22" x 28"	\$90.00
24" x 36"	\$130.00
28" x 44"	\$155.00

Custom Sizes Available

FULL COLOR BANNERS: Per Square Foot \$

Per Square Foot \$15.00 (Length x Width = Square Foot) COPIES:B&WColor1 - 150\$0.15 ea.\$0.80 ea.151 - 500\$0.12 ea.\$0.70 ea.501 - 1000\$0.10 ea.\$0.60 ea.1001 and up\$0.05 ea.\$0.50 ea.

All copies on 24# brite white, one-sided. Special paper, two-sided printing, stapling and cutting available for additional cost.

If you have any questions about your graphic projects, please contact Chris Sowa

at 847-993-4819 or e-mail requests to csowa@rosemontexpo.com. We look forward to helping you with all your signage requirements.

#### Sign Copy / Special Notes

Sign Copy / Opecial Notes	Graphic Type			
	Sign Bar	nner B&W Copie	s Color	Copies
	Backing Materials	S		
		_ Cardstock Sin	ntra (PVC)	
	Paper Vi	nyl Other		
	Sign Orientation	Horizontal ()		
	Color(s)			
	Size	Cost/Per	Quantity	Price
		ORDER	R TOTAL \$	
Company Name:	Phone #:	Fax #:_		
Address:	City:	State:	Zip:	
uthorized By (print):	Signature:		Booth #:	

RES Extras **RES** 

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

ORDER TOTAL \$

RES Extras are available by contacting Rachel Eastman via email at reastman@rosemontexpo.com or (847) 993-4809. We would also be happy to assist you with any other special booth requests you may have.

#### WATER COOLERS & SUPPLIES

		QUANTITY	RENTAL	TOTAL
<b>P</b>	<b>Cold Water Cooler*</b> Includes one 5 gal bottle	X	\$180.00	\$
	Hot & Cold Water Cooler* Includes one 5 gal bottle	x	\$205.00	\$
	Additional Water – 5 gal. Bottle	x	\$30.00	\$
T)	Flat Bottom Cups / 500 (9 oz.)	x	\$40.00	\$
	Styro Hot Cups / 500 (8 oz.)	X	\$55.00	\$
				*Electric not included

#### **MISCELLANEOUS ITEMS**

and the second s			QUANTITY	RENTAL	TOTAL
(r) Tr)		Hand Sanitizer Stand	X	\$75.00	\$
	1 A	Hand Sanitizer Stand with Logo Logo Size 6.5" x 2.5"	X	\$100.00	\$
LICED		Mesh Raffle Drum	x	\$50.00	\$
ţ.		Acrylic Raffle Drum	X	\$45.00	\$
		Fish Bowl	x	\$25.00	\$
ų.	a	Fire Extinguisher	X	\$50.00	\$
		QTY.	DISCOUNT	STANDARD	TOTAL
		Prep Sink	\$1,200.00	\$1,500.00	\$
	Width: 22 3/4" Depth: 25" Cold water hook up and d	0	nk (Hot water ordere	ed separately)	

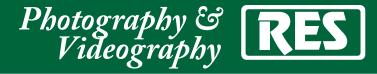
Company Name:	Phone #:	Fax #:
Address:	City:	State: Zip:
Authorized By (print):	Signature:	Booth #:

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

# Floral **RES**

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

Authorized By (print):			Signature:		Вос	oth #:
Address:			City:		State: Z	p:
Company Name:			Phone #:		Fax #:	
	*Foliage Plants and arch Price includes: Plant insi throughout the show & r No adjustments or refun	tallation, architectura removal at the end oi	l containers, servicing f the show.	0	RDER TOTAL	\$
AN ARG AND	please call for quote				x Quote	\$
NL_200	Colors				x \$150.00	\$
					v ¢150.00	¢
	MEDIUM ARRANGEN	MENT (18" X 14")			x \$125.00	
please choose TROPICAL or SEASONAL	SMALL ARRANGEME				x \$100.00	\$
FRESH FLORAL ARRANGEMENTS	SINGLE STEM PHAL		D PLANT		x \$125.00	\$
	·		White			
	POTTED BEGONIAS Pink Orange		Yellow		x \$45.00	\$
	POTTED BROMELIAI           Red         C		Yellow		x \$45.00	\$
A PARA	White P		Red		x \$45.00	\$
PLANTS	White L	_avender	Yellow		x \$45.00	\$
BLOOMING	POTTED MUMS				<b>4</b> 45.00	<u></u>
- Man Martin	LARGE POTTED FER	RNS			x \$60.00	\$
Martin	HANGING PLANTS				x \$45.00	\$
			Ficus Tree		x \$95.00	\$
No. C	Palm M	-			x \$85.00	\$
	5FT GREEN PLANTS		Schefflera		x \$75.00	\$
MAL MAL	4FT GREEN PLANTS		o		<b>*</b> 75.00	•
TROPICAL PLANTS & TREES	<b>3FT GREEN PLANTS</b> Arboricola M		Spath		x \$65.00	\$
				QUANTITY	PRICE	TOTAL

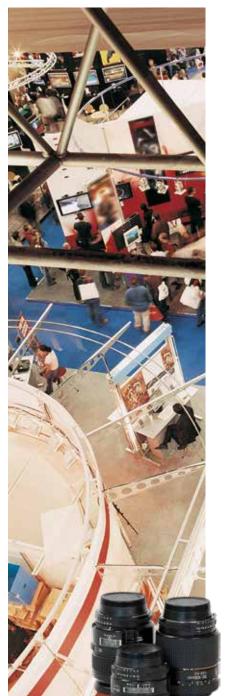


9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797

Please Mail, E-mail or Fax Completed Form to RES:

customerservice@rosemontexpo.com

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025



#### **INFORMATION**

For detailed information and questions, please call Paradox Photography at 630-926-7624

Booth Name:	 Booth #:
Contact Person:	 Cell #:
Date / Time:	
Notes:	 

#### **PHOTOGRAPHY OF EXHIBITS**

Time and availability will be confirmed on site

Empty	With Staff	With Activity					
			QUANTITY		PRICE	TOTAL	
	One Vie	w, Surrender of File		х	\$200.00	\$	

#### **NEWS AND EDITORIALS**

Time and availability will be confirmed on site

	HOURS	PRICE	TOTAL
First Hour News and Editorial	X	\$300.00	\$
Additional Hours	X	\$150.00	\$

#### **VIDEO PRODUCTION IN FULL HD**

Time and availability will be confirmed on site

	HOURS		PRICE	TOTAL
First Hour		х	\$650.00	\$
Additional Hours		х	\$350.00	\$

#### ORDER TOTAL

Digital Images Delivered Via Internet Download - Please Fill in email address!

email address for notification of digital download link

Company Name:	Phone #:			
Address:	City:	State: Zip:		
Authorized By (print):	Signature:			

# BOOTH ORDERING FORM ROSEMONT CATERING BY ARAMARK PLEASE E-MAIL COMPLETED FORM TO ROSEMONT CATERING @ ARAMARK.COM

SE E-MAIL COMPLETED FORM TO ROSEMONTCATERING@ARAMARK.COM QUESTIONS? CALL 847-692-6415

ROSEMONT CATERING BY ARAMARK HAS EXCLUSIVE FOOD, BEVERAGE, AND LIQUOR DISTRIBUTION RIGHTS WITHIN THE DONALD E. STEPHENS CONVENTION CENTER AND BALLROOMS. ALL FOOD, BEVERAGE, AND LIQUOR ITEMS USED TO GENERATE TRAFFIC TO A SPECIFIC BOOTH MUST BE PURCHASED THROUGH ROSEMONT CATERING BY ARAMARK. **\*EVERYTHING ON THE SHOW FLOOR WILL BE SERVED IN DISPOSABLES.\*** 

PLEASE CLICK HERE TO SEE OUR CATERING MENU		PLEASE CLICK HERE TO SEE OUR TRADESHOW MENU		
DATE (S) OF SERVICE:	START TIME:	END TIME:	ROOM/BOOTH #:	
COMPANY NAME:				
ADDRESS:	CITY:	STATE:	ZIP CODE:	
EMAIL:		AUTHORIZED BY (PRINT NAME):		
PHONE NUMBER:		SIGNATURE:		

ITEM	QUANTIT	Y PRICE	ITEM	QUANTITY	PRICE
BEVERAGES			SPECIALITY BREAKS - PER PERSON (MINIMUM 25 P	EOPLE)	
GALLON(S) OF COFFEE (15 CUPS)		\$74/GAL	HUMMUS DISPLAY		
GALLON OF DECAF COFFEE (15 CUPS)		\$74/GAL	Lemon Garlic, Red Pepper and Cilantro Jalapeno Hummus with grilled Pita		
HOT WATER & TEA BAGS WITH LEMON		\$74/GAL	5		\$10.00
INFUSED WATER (2 GALLONS MINIMUM)		\$80-\$95	SOUTH OF THE BORDER Roasted Tomato Salsa, Guacamole,		
LEMONADE		\$65/GAL	Pico de Gallo, Tortilla Chips		\$12.00
ICED TEA (UNSWEETENED)		\$65/GAL	HOUSE MADE POTATO CHIPS & DIP		
ASSORTED CAN SOFT DRINKS (120Z.)		, \$4.00 EACH	French Onion drip		\$9.00
BOTTLED WATER (16.90Z.)			BAKERY- PER DOZEN		
ASSORTED BOTTLED JUICES			TOFFEE CRUNCH BLONDIES		\$55.00
20LB BAG OF ICE		\$20.00	BROWNIES		\$55.00
			ASSORTED COOKIES		• • • • • • •
HOSTED BAR SET-UPS			ASSORTED MUFFINS		\$50.00
HOUSE BRANDS OF LIQUOR (PER DRINK)		\$10.00			\$50.00
DOMESTIC BOTTLED BEER (120Z.)		\$8.00	ENHANCEMENTS - PER PERSON (MINIMUM 25 PEOF	PLE)	
PREMIUM BOTTLED BEER (120Z.)			ARTISANAL CHEESE BOARD		
HOUSE WINE (6OZ.) (PER GLASS)		\$9.00 \$10.00	With Rustic Breads & Crackers		\$15.00
MARAGARITA (12 OZ POURS)		\$10.00	CRUDITES WITH BUTTERMILK RANCH		\$12.00
BARTESIAN MACHINE RENTAL		\$75.00	CHARCUTERIE BOARD		Ψ12.00
BARTESIAN PREMIUM COCKTAILS (PER DRINK)		\$10.00	Imported and Domestic Meat and cheese, Olives, Crostini, Flatbread		\$18.00
			SLIDERS - 50 PER ORDER		
1/2 KEG BARREL			CHEESEBURGER		\$300.00
ASK SALESPERSON FOR AVAILABLE SELECTIO	N		Grilled Onions, Cheese		
(ESTIMATED 150, 12OZ POURS)		M/V	PULLED PORK		\$325.00
CRAFT BEER KEG 1/2BARREL		,	Pickle, Red Onion BUFFALO CHICKEN		¢075.00
DOMESTIC KEG 1/2 BARREL		M/V	Blue Cheese, Red Onion		\$275.00
PREMIUM KEG 1/2BARREL		M/V	PORTOBELLO MUSHROOM		\$350.00
			Mozzarella, Tomato Balsamic Chutney		
BARTENDER (PER 4 HOURS)			CHICAGO STYLE - PER PERSON PRICE		
\$225/HR, \$50 EVERY ADDITIONAL HOUR			(MINIMUM 25 ORDERS PER SELECTIONS)		<b><i><b>Ф</b></i>ГГОО</b>
PER ILLINOIS LIQUOR LAW ANY ALCOHOL SERVICE	REQUIRES		DEEP DISH PIZZA - 6 SLICES PER PIZZA		\$55.00
A BARTENDER TO BE STAFFED			Cheese, Sausage, Pepperoni, Seasonal Vegetable		\$9.00
			MINI CHICAGO HOT DOG – 2 PER ORDER Relish, Onion, Tomato, Sport Peppers, Mustard, Pickles, Celery Salt,		
INDIVIDUAL BAGGED DRY SNACKS - PER DOZEN			Ketchup		¢10.00
POTATO CHIPS		\$51.00	PILSEN TACOS - 2 PER ORDER		\$12.00
PRETZELS		\$51.00	Al Pastor, Chicken Tinga, Salsa Rojo & Salsa Verde, Cilantro, Onion		\$15.00
POPCORN		\$51.00	MINI ITALIAN BEEF - 2 PER ORDER		<b>\$10.00</b>
SNACK MIX PEANUTS		\$51.00	Peppers, Onions, Giardiniera, Mozzarella		

#### PAYMENT:

A SALESPERSON WILL REACH OUT WITH A PAYMENT LINK OR PAYMENT AUTHORIZATION FORM.

ALL FOOD & BEVERAGE ORDERS AND DELIVERY ARE SUBJECT TO 22% ADMIN FEE & TAXES. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE. \$40 DELIVERY FEE WILL APPLY FOR ANY ORDER OR REORDER LESS THAN \$200. FOR MORE CATERING OPTIONS, ASK THE SALESPERSON TO SEE THE CATERING MENUS. ORDERS ARE NOT CONSIDERED CONFIRMED UNTIL A SALESPERSON HAS CONFIRMED IT WITH YOU VIA EMAIL, PRE-PAYMENT WAS SUBMITTED, AND A CATERING AGREEMENT HAS BEEN SIGNED.

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

# Electrical Service

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

#### ELECTRICAL LABOR RATES

#### ADVANCE LABOR RATES:

 Straight Time:
 \$124.00/hr

 Overtime:
 \$186.00/hr.

 Double Time:
 \$248.00/hr.

#### HOURLY LABOR RATES:

 Straight Time:
 \$129.00/hr

 Overtime:
 \$193.50/hr.

 Double Time:
 \$258.00/hr.

All work done after 4:00 pm Monday-Friday, and between 8:00 am and 4:00 pm Saturday will be charged at the overtime rate. After 4:00 pm Saturday, and before 8:00 am Monday will be at the double time rate.

#### LOCATION:

Labor charges will be added when submitting a layout

Please identify and show service units, power connections and tower lights. Indicate booth dimensions.Heavy duty service should be accompanied with a detailed floor plan.

\*\$90.00 late fee if neutral is required but not indicated

Indicate next to required amps actual horsepower to be used.

#### STANDARD ELECTRICAL SERVICE OUTLET

120 volt service supplied with duplex (2) opening. Price includes bringing service to the booth, connection at one point, and removal at conclusion of event.

and removal at conclusion of event.				
	QTY	DISCOUNT	STANDARD	TOTAL
1-1,000 Watts	x	\$195.00	\$275.00	\$
1,001-2,000 Watts	X	\$245.00	\$350.00	\$
POWER CONNECTIONS				
Power connections and heavy duty service will requi	re additional labor exp QTY	ense. DISCOUNT	STANDARD	TOTAL
120 VOLT, SINGLE PHASE	QTT	DISCOUNT	STANDARD	TOTAL
30 Amp	X	\$350.00	\$520.00	\$
			*	+
208 VOLT, SINGLE PHASE		<b>*</b> ( <b>* * *</b>	<b>*</b>	•
30 Amp	X	\$420.00	\$625.00	\$
[ ] Check if neutral required*				
HEAVY DUTY SERVICE				
	QTY	DISCOUNT	STANDARD	TOTAL
208 VOLT, THREE PHASE				
20 Amp	X	\$360.00	\$530.00	\$
30 Amp	X	\$480.00	\$710.00	\$
60 Amp	X	\$580.00	\$860.00	\$
100 Amp	X	\$930.00	\$1,385.00	\$
150 Amp	X	\$1,370.00	\$2,045.00	\$
200 Amp	X	\$1,995.00	\$2,982.00	\$
[ ] Check if neutral required*				
480 VOLT, THREE PHASE				
30 Amp	x	\$620.00	\$920.00	\$
60 Amp	x	\$840.00	\$1,220.00	\$
100 Amp	x	\$1,350.00	\$2,015.00	\$
200 Amp	X	\$3,420.00	\$5,120.00	\$
[ ] Check if neutral required*				
380 VOLT, THREE PHASE (Europear	n Voltage)			
30 Amp	X	\$435.00	\$500.00	\$
60 Amp	X	\$830.00	\$1,210.00	\$
100 Amp	x	\$1,340.00	\$2,000.00	\$
[ ] Check if neutral required*				
		0	RDER TOTAL	\$
		-		•

#### 

24 Hour Electrical Service

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

#### ELECTRICAL LABOR RATES

#### ADVANCE LABOR RATES:

 Straight Time:
 \$124.00/hr

 Overtime:
 \$186.00/hr.

 Double Time:
 \$248.00/hr.

HOURLY LABOR RATES:

 Straight Time:
 \$129.00/hr

 Overtime:
 \$193.50/hr.

 Double Time:
 \$258.00/hr.

All work done after 4:00 pm Monday-Friday, and between 8:00 am and 4:00 pm Saturday will be charged at the overtime rate. After 4:00 pm Saturday, and before 8:00 am Monday will be at the double time rate.

#### LOCATION:

Labor charges will be added when submitting a layout

Please identify and show service units, power connections and tower lights. Indicate booth dimensions.Heavy duty service should be accompanied with a detailed floor plan.

\*\$90.00 late fee if neutral is required but not indicated

Indicate next to required amps actual horsepower to be used.

#### STANDARD ELECTRICAL SERVICE OUTLET

120 volt service supplied with duplex (2) opening. Price includes bringing service to the booth, connection at one point, and removal at conclusion of event.

and removal at conclusion of event.				
	QTY	DISCOUNT	STANDARD	TOTAL
1-1,000 Watts	X	\$390.00	\$550.00	\$
1,001-2,000 Watts	x	\$490.00	\$700.00	\$
POWER CONNECTIONS				
Power connections and heavy duty service will require	e additional labor exp QTY	ense. DISCOUNT	STANDARD	TOTAL
120 VOLT, SINGLE PHASE	QTT	DISCOUNT	STANDARD	IUIAL
30 Amp	X	\$700.00	\$1,040.00	\$
	^	<i><b>•</b>•••••••••••••</i>	¢1,010100	¥
208 VOLT, SINGLE PHASE		A	<b>•</b> • • • • • •	•
30 Amp	X	\$840.00	\$1,250.00	\$
[ ] Check if neutral required*				
HEAVY DUTY SERVICE				
	QTY	DISCOUNT	STANDARD	TOTAL
208 VOLT, THREE PHASE				
20 Amp	X	\$720.00	\$1,060.00	\$
30 Amp	x	\$960.00	\$1,420.00	\$
60 Amp	x	\$1,160.00	\$1,720.00	\$
100 Amp	x	\$1,860.00	\$2,770.00	\$
150 Amp	x	\$2,740.00	\$4,090.00	\$
200 Amp	X	\$3,990.00	\$5,964.00	\$
[ ] Check if neutral required*				
480 VOLT, THREE PHASE				
30 Amp	X	\$1,240.00	\$1,840.00	\$
60 Amp	x	\$1,680.00	\$2,440.00	\$
100 Amp	x	\$2,700.00	\$4,030.00	\$
200 Amp	x	\$6,840.00	\$10,240.00	\$
[ ] Check if neutral required*				
380 VOLT, THREE PHASE (European	Voltage)			
30 Amp	X	\$870.00	\$1,000.00	\$
60 Amp	x	\$1,660.00	\$2,420.00	\$
100 Amp	x	\$2,680.00	\$4,000.00	\$
[ ] Check if neutral required*				
		C	ORDER TOTAL	\$
				T

# Lights & Accessories

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

#### ELECTRICAL LABOR RATES

ADVANCE LABOR RATES: Straight Time: \$124.00/hr Overtime: \$186.00/hr. Double Time: \$248.00/hr.

HOURLY LABOR RATES: Straight Time: \$129.00/hr Overtime: \$193.50/hr. Double Time: \$258.00/hr.

All work done after 4:00 pm Monday-Friday, and between 8:00 am and 4:00 pm Saturday will be charged at the overtime rate. After 4:00 pm Saturday, and before 8:00 am Monday will be at the double time rate.

#### LOCATION:

Labor charges will be added when submitting a layout

Please identify and show service units, power connections and tower lights. Indicate booth dimensions.Heavy duty service should be accompanied with a detailed floor plan.

\*\$90.00 late fee if neutral is required but not indicated

Each additional H.P. add \$40.00

Indicate next to required amps actual horsepower to be used.



Equivalent to 80 watts per bulb

#### LIGHTING

Rates include rental, installation, removal and current consumption.

	QTY	DISCOUNT	STANDARD	TOTAL	
9' Tower with Two (2) Floods	X	\$180.00	\$260.00	\$	_
9' Tower with Four (4) Floods	X	\$230.00	\$300.00	\$	
Gooseneck	X	\$95.00	\$135.00	\$	_
Par Light	X	\$275.00	\$400.00	\$	_
Light Bar	X	\$350.00	\$450.00	\$	_

#### **MISCELLANEOUS**

Diocourt	UTANDAND	TOTAL	
\$15.00	\$22.50	\$	
\$30.00	\$45.00	\$	
\$5.00	\$7.50	\$	
\$32.00	\$48.00	\$	
\$22.00	\$33.00	\$	
	\$ \$15.00 \$ \$30.00 \$ \$5.00 \$ \$32.00	x     \$15.00     \$22.50       x     \$30.00     \$45.00       x     \$5.00     \$7.50       x     \$32.00     \$48.00	x       \$15.00       \$22.50       \$         x       \$30.00       \$45.00       \$         x       \$5.00       \$7.50       \$         x       \$32.00       \$48.00       \$

DISCOUNT

ОТУ

#### ORDER TOTAL \$\_

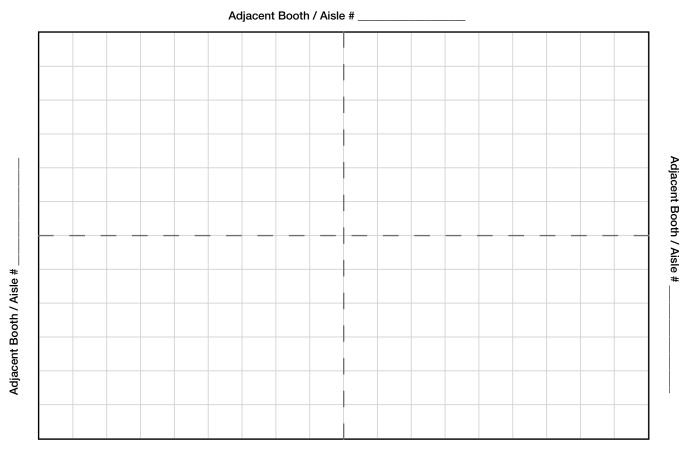
STANDARD

ΤΟΤΑΙ

Company Name:	_ Phone #:	Fax #:
Address:	_ City:	State: Zip:
Authorized By (print):	_ Signature:	Booth #:

### ADDITIONAL LABOR CHARGES WILL APPLY WHEN SUBMITTING A LAYOUT

#### Use the squares to indicate the dimensions of your booth size. Mark where you need your electrical service.



Adjacent Booth / Aisle # \_\_\_\_\_

Show Name: \_\_\_\_\_

Company Name:

#### CONDITIONS AND REGULATIONS

- DEADLINE DATE: Your order must be received by the Donald E. Stephens Convention Center no later than 15 days before opening day to insure installation in time for the opening of the show. A 50% penalty on basic charges will apply on orders received after the deadline date. Saturdays, Sundays and holidays are not included in this 15 day period.
- 2) Wall, column, and permanent utility outlets are not to be used by the exhibitor and are not part of the booth space.
- All lighting displays, electrical appliances, motors, and other types of electrical equipment must be wired to meet national, state and local codes.
- 4) Motors 3/4 H.P. and over must be equipped with a safety switch as a point of disconnect and overload protection.
- All equipment and material must use 3-wire grounded type cord. All exposed non current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
- 6) Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits are prohibited.
- 7) Claims will not be considered unless filed in writing by the exhibitor by the close of the Exhibition.
- 8) Prices based upon current wage rates, and are subject to change without notice.
- 9) Under no circumstances shall anyone other than house electricians make electrical connections.
- Installing of ball lights, hanging of electrical headers, any other type of electrical fixtures, special wiring (motor or control wiring) etc., must be done by house electricians.
- 11) Electrical power for lights and displays will be turned on 1 hour prior to show opening time, and off at show closing time daily. If power is required before or after, special arrangements must be made at least 2 hours in advance.
- 12) The Chief Electrician has the power to refuse connection where wiring constitutes a fire hazard.
- 13) All material and equipment furnished by the Convention Center of this service order shall remain its property and shall be removed by the Convention Center after the close of the show.
- 14) Rates quoted for all connections cover only the bringing of service (unless otherwise noted) to the booth in the most convenient manner and does not include connecting equipment or special wiring.
- 15) All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
- 16) Exhibitors must check in at the electrical service desk before assembling their exhibits requiring electrical power or labor.
- 17) Cancellation or change of electrical requirements could result in a 50% penalty charge. Changes in original order must be submitted in writing.

Booth Size:

Booth #: \_\_\_\_\_

#### ELECTRIC SERVICE FOR EXHIBITS AT THE DONALD E. STEPHENS CONVENTION CENTER

Electrical requirements for an exhibit at the Convention Center are based on codes developed by local and national organizations whose professional responsibility is for the safety of all exhibitors and visitors.

Too frequently, fires have been traceable to faulty wiring sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, every exhibit presented in the Convention Center is carefully inspected to determine if violations exist. If they do, qualified electricians are available to correct the problem. This work will be performed on a time-and-matterial basis. If the exhibitor does not wish to have the fault corrected, electrical service will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to the Convention Center.

#### SAFE WIRING IS ESSENTIAL

Donald E. Stephens Convention Center is responsible for the total electrical distribution systems and the linking of all electrical items in an exhibit with the power services of the building.

Serious risks are involved which can be reduced with accurate understanding of basic requirements. Safe wiring inside an exhibit is essential.

Wiring that touches the floor must be "S0" cord which is insulated to qualify for "extra hard usage." Cord wiring above the floor level can be "SJ" which is rated for "hard usage."

All flexible cords shall be 3-wire unless the cord is a component part of an assembly which is specifically approved.

The use of open clip sign sockets, latex or lamp cord wire in displays, duplex or triplex attachment plugs are prohibited by order of the Rosemont Fire Department and Electrical Inspection Department.

All electrical equipment and wiring requires evidence of testing and approval by a nationally recognized testing laboratory.

Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which may be affected by heat.

The Convention Center electrical services offer extension cords, spiders and plug molds which provide safety approved multiple plug in capacity.

# Plumbing Service **RES**

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

All material and equipment furnished by the Donald E. Stephens Convention Center will remain the property of the Authority. Toxic gases and objectionable odors must be properly vented. Additional material & labor will be charged accordingly. No L.P. gas, oxygen, or hydrogen will be permitted within the facility without prior approval of the Authority and the Rosemont Fire Department. Prices are based upon the service requested being located in the designated utility areas. Exhibitor should confirm his order upon arrival at the Exhibitor Service Desk. Air fittings are Parkers Series 20.

#### **PLUMBING SERVICE RATES**

All work done after 4:00 p.m. Monday thru Friday and all day Saturday & Sunday will be charged at the double time rate. Minimum charge of 1/2 hour for all work done. Straight Time: \$129.00/hr • Double Time: \$258.00/hr.

#### **COMPRESSED AIR**

Exhibitor should supply own regulating filter or other equipment to handle moisture or water in air line. Service includes main drop and dismantle of main line. Compressors run during set-up Mon-Fri 8-4 and all show hours. If 24 hour service is required, please contact customer service for a quote. ALL DROPS ARE FROM THE CEILING.

	DROP LINE(S)				MACHINE CO	ONNECTIONS		
	QUANTITY	CFM (VOLUME)	INTERMITTENT	CONTINUOUS	QUANTITY	SIZE	DISCOUNT	STANDARD
1/4" to 3/8"							\$400.00	\$630.00
1/2"							\$415.00	\$695.00
3/4"							\$470.00	\$760.00
1"							\$500.00	\$830.00

#### **COLD WATER**

	FOR FOOD OR BEVERAGE	FOR MACHINERY	DISCOUNT	STANDARD
1/4" to 3/8" lines			\$430.00	\$660.00
1/2" to 3/4" lines			\$450.00	\$680.00

#### DRAIN

	GRAVITY	PRESSURE	DISCOUNT	STANDARD
up to 1/2" line to 40-45 P.S.I.			\$430.00	\$660.00
up to 3/4" line			\$450.00	\$680.00

#### **HOT WATER**

Call for price quote.

#### **MISCELLANEOUS**

Will you require work beyond main connection, such as installing filters, quick disconnects, etc.?

\_\_\_\_\_ (yes) \_\_\_\_\_ (no) Date Required: \_\_\_\_\_ Specify:

**LOCATION:** Please identify and show location desired for each service. Include scale drawing showing location of each air drop, water or drain line. Include booth dimensions. If exact locations are required please submit a scale floor plan with cross aisle locators.

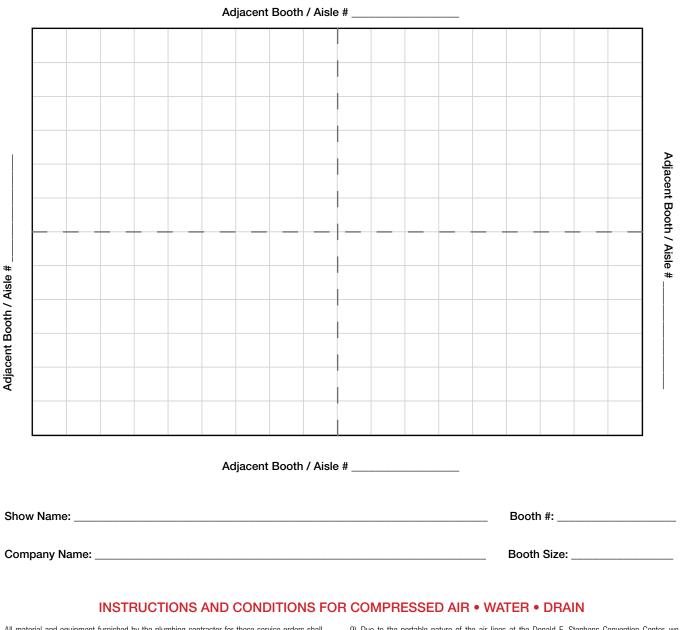
A FLOOR PLAN MUST BE SUBMITTED for all island booths with a directional showing entrance of show & adjacent aisle number. If no plan is submitted, additional costs may occur.

CANCELLATION POLICY: There will be a 50% cancellation charge on cancelled orders.

	OR	DER TOTAL	\$
Company Name:	Phone #:	Fax #:	
Address:	City:	_ State:	_Zip:
Authorized By (print):	Signature:		Booth #:

#### ADDITIONAL LABOR CHARGES WILL APPLY WHEN SUBMITTING A LAYOUT

### Use the squares to indicate the dimensions of your booth size. Mark where you need your plumbing service.



- All material and equipment furnished by the plumbing contractor for these service orders shall remain plumbing contractor property and shall remain plumbing contractor property and shall be removed ONLY by plumbing personnel at the close of the show.
- 2) Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors.
- 3) All equipment must comply with state and local safety codes.
- 4) Prices are based upon current wage rates and are subject to change without notice.
- 5) Exhibitors are encouraged to make their booth connection within their booth. The standard connector, compressed air outlets is a Parker Series 20 Industrial male quick coupling. The standard connector for water is a Parker high flow coupling BST-4 for a 1/2" line and a male flare for 3/8". However, no modifications to facility system or equipment is allowed. Exhibitors who are in violation of this will be charged an hourly service charge to repair system or equipment.
- 6) Special equipment requiring company engineering or technicians for assembly, servicing, preparatory work and operation may be executed without the presence of the plumbing contractor personnel. However, plumbing personnel must make the service connections to such equipment.
- 7) Equipment using water must have inlet and outlet properly marked and identified.
- 8) Plumbing service rates listed cover bringing service from main line to booth and do not include connecting equipment. Standard placement for compressed air, water, drain are in the back of the booth. For Island booths plumbing service will be placed in the center of the booth (or at our discretion) unless we receive a floor plan indicating the main location where you require your services.

- 9) Due to the portable nature of the air lines at the Donald E. Stephens Convention Center, we recommend that exhibitors supply their own filter or other equipment to limit the moisture or water in lines.
- 10) All drops include up to ten feet (10') of accomplished distance. Use of any Donald E. Stephens Convention Center hose under rugs will have a rental charge by the foot, and plumbing personnel only at the prevailing labor and material rates will install all hose under carpet.
- 11) Any of your plumbing services that require electric labor to connect and/or operate, should be ordered on the "Electrical Services Order Form" such as; pumps, ejectors and water heaters.
- 12) All work performed within a booth attaching lines to equipment, running hose under carpet and relocating drops will be charged on a time and material basis, in addition to service requested.
- 13) Labor between the hours of 8:00 am and 4:00 pm Monday Friday will be at the straight time rate. Labor before 8:00 am and after 4:00 pm Monday - Friday, all day Saturday, Sunday and Holidays will be at the double-time rate.
- 14) Compressed Air operation will be one hundred pounds per square inch (100 psi) one (1) hour prior to and after the show hours. Compressed Air operation for set up, will be EXHIBITOR SET UP TIME If Compressed Air is required, after hour arrangements with the plumbing department is required.
- 15) There will be a 50% cancellation charge on all cancelled orders.

# Water Service **RES**

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

All water fills and pump outs will be completed by the D.E.S. plumbing department. Plumbing labor to fill tank(s) will not be dispatched without the exhibitor notifying the R.E.S. Service Center that tanks are completely set up and ready for filling. When a D.E.S. plumber has completed filling the tanks, you will automatically be placed on the "Pump Out List". Under no circumstances should you drain and dump the water. Fill and drain rates listed out include fills on straight time only. Fills after 4:00 pm. weekdays, holidays and anytime on weekends, will incur an additional labor charge. Additional labor will not be charged for post show draining. Multiple units in the same booth, filled at the same time, will be charged based on the total combined gallons used. Draining and refilling during set up and/or show hours will incur additional charges for water and labor.

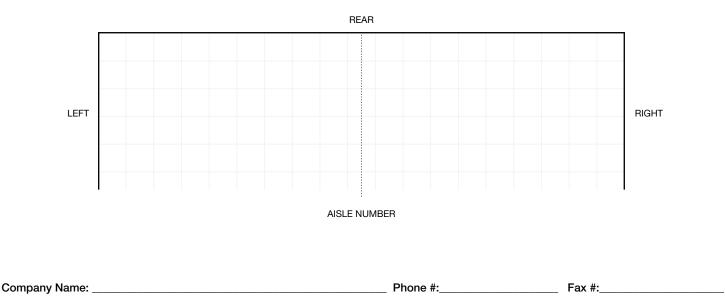
Tap Water Fill & Pump Out GALLONS	DISCOUNT RATE	REGULAR RATE	TOTAL
1 to 10	\$80.00	\$112.00	\$
11 to 25	\$110.00	\$154.00	\$
26 to 50	\$135.00	\$189.00	\$
51 to 100	\$165.00	\$231.00	\$
101 to 150	\$195.00	\$273.00	\$
151 to 200	\$225.00	\$315.00	\$
201 to 300	\$275.00	\$385.00	\$
301 and above	\$325.00	\$455.00	\$

ORDER TOTAL \$\_\_\_\_\_

LOCATION: Please identify and show location desired for each service. Include scale drawing showing location of each air drop, water or drain line. Include booth dimensions. If exact locations are required please submit a scale floor plan with cross isle locators.

A FLOOR PLAN MUST BE SUBMITTED for all island booths with a directional showing entrance of show & adjacent aisle number. If no plan is submitted, additional costs may occur.

All work done after 4:00 pm Monday through Friday and all day Saturday & Sunday will be charged at the double time rates.



# Booth Cleaning **RES**

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com



Rosemont Exposition Services provides general cleaning and vacuuming of the aisle carpeting as well as vacuuming of all booth carpets ordered thru RES on the first day of the show. If you require additional booth cleaning, you must contract for it by using this form.

	BOOTH SIZE	discount Per. Sq. Ft.	TOTAL PER DAY	NUMB OF DA	
Booth Vacuum		x \$0.39	\$	X	\$
Shampooing of Carpeting		x \$0.50	\$	X	\$
Scrubbing, Mopping & Waxing of Tile Flooring		_ x \$0.50	\$	x	\$
Trash Removal During Show Hours	\$32.0	0 per removal	\$	X	\$
After 4:30 p.m. weekdays, Saturdays & Sundays		\$35.00/hr	\$	x	\$
Special Instructions					
			OR	DER TOTAL	\$
Company Name:			Phone #:		Fax #:

Address:	_ City:	State: Zip:
Authorized By (print):	_ Signature:	Booth #:

Waste Removal **RES** 

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

#### SERVICE PROVIDED BY BOMARK CLEANING

Waste Straight Oil Disposal	Scrap Removal	Waste Wate	r Soluble Fluids
WASTE STRAIGHT OIL & WATER SC	DLUBLE FLUIDS DISPOS	SAL:	
\$105.00 rental for each barrel (one-time charge) \$6.00 per gallon of oil \$10.00 per gallon of water soluble cutting & grinding f	luids (coolants-synthetic, semi-synt	hetics, soluble oil)	
		PRICE	TOTAL
We estimate that we will dispose of galle	ons of coolant x	\$12.00	\$
We estimate that we will dispose of galle	ons of oil x	\$7.00	\$
We will require barrels (55 gal. oil drum)	х	\$110.00	\$

#### **SCRAP REMOVAL:**

The Fire Department regulations require that all scrap and waste containers be emptied each night whether or not they are full.

		NUMBER OF BARRELS	NUMBER OF NIGHTS	TOTAL
\$110.00 rental for each barrel (one-time charge)	х	X	1	\$
\$110.00 for emptying each barrel, each night (regardless of amount of scrap contained)	x	X		\$

ORDER TOTAL \$\_\_\_\_\_

A 25% surcharge will be added to all orders for barrels ordered less than 24 hours before show close.

Company Name:	Phone #:	Fax #:
Address:	City:	State: Zip:
Authorized By (print):	Signature:	Booth #:

Internet & RES Telecommunications

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

DHCP WIRED INTERNET SERVICE

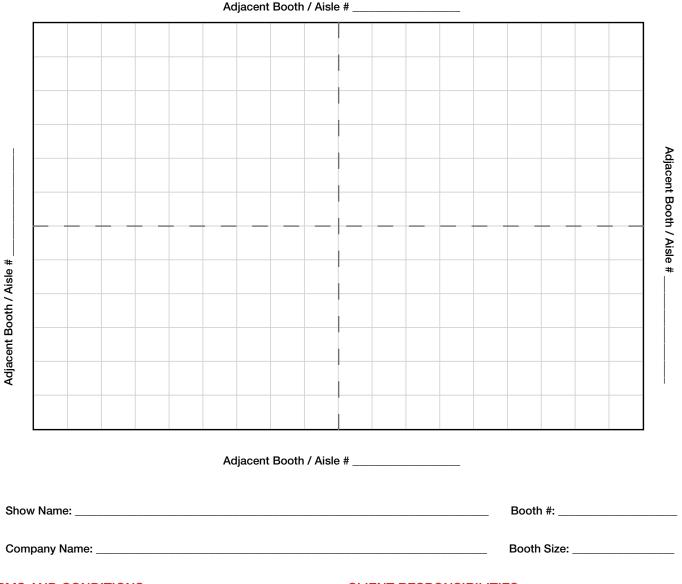
Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

Address:	_ City:		State: 2	Zip:
Company Name:	_ Phone #:		_ Fax #:	
arter show set up has begun. No aujustinents will be made after show GUSIIIG.				1 0
There will be a 50% charge of the standard rate for Internet and Telecommunications se after show set-up has begun. No adjustments will be made after show closing.	ervices cancelled			fy and show location service on next page
There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the f	irst day of event.			fy and show location
Technical assistance is available and will be billable on a time basis at a ra \$80.00 per hour with a minimum of 1/2 hour.				
			φ ΙΔΤΟΤ	
Two Line Phones/Speaker Phone*	\$50.00 ea.	\$75.00 ea.		\$
Hunting Lines*	\$25.00 ea.	\$50.00 ea.		\$
Additional location with same number	\$50.00 ea.	\$75.00 ea.		\$
Extension within booth*				
Must be ordered with single line telephone	DISCOUNT	STANDARD	QUANTITY	TOTAL
TELEPHONE EXTRA SERVICES				
Single Line Telephone Includes single line phone with up to \$100 in local & long distance charges	\$275.00	\$350.00		\$
TELEPHONE SERVICES	DISCOUNT	STANDARD	QUANTITY	TOTAL
VLAN CONNECTION - PRIVATE NETWORK	CALL FO	R QUOTE		\$
Wireless Router	\$350.00	\$425.00		\$
24 Port Switch	\$150.00	\$175.00		\$
16 Port Switch	\$125.00	\$150.00		\$
8 Port Switch	\$100.00	\$125.00		\$
Cat5 Cabling per 10 ft.	\$15.00	\$25.00	QUANTIT	\$
<b>INTERNET EXTRAS</b> Note that the Wireless Router is a device rental and does not provide Interplease order the appropriate Internet Service Indicated in the Restriction.	rnet Connectivity -	STANDARD	QUANTITY	TOTAL
For Services greater than 10.0 Mbps	CALL FUI	QUUIE		Φ
Additional Dedicated Outside IP Address	\$200.00 CALL FOI	\$240.00 P OLIOTE		\$ \$
10 Mbps Service	\$10,000.00	\$12,000.00		\$
5 Mbps Service	\$5,000.00	\$6,000.00		\$
3 Mbps Service	\$3,000.00	\$3,600.00		\$
1 Mbps Service	\$1,000.00	\$1,200.00		\$
WIRED INTERNET SERVICE WITH DEDICATED OUTSIDE IP ADDRESS	DISCOUNT	STANDARD	QUANTITY	TOTAL
For Services greater than 10.0 Mbps	CALL FOI	RQUUIE		\$
10 Mbps Service	\$6,250.00	\$7,500.00		\$
5 Mbps Service	\$3,125.00	\$3,750.00		\$
3 Mbps Service	\$1,875.00	\$2,250.00		\$
1 Mbps Service	\$625.00	\$750.00		\$
	DISCOUNT	STANDARD	QUANTITY	TOTAL
DHCP WIRED INTERNET SERVICE				

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood. RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

Authorized By (print): \_\_\_\_\_\_ Booth #: \_\_\_\_\_

### Use the squares to indicate the dimensions of your booth size. Mark where you need your internet & phone drops.



#### **TERMS AND CONDITIONS**

- Order forms and payment must be received prior to the scheduled event opening to ensure prompt
  order processing. Company Checks must be made payable to Rosemont Exposition Services. Personal
  checks will not be accepted. Booth numbers or locations must be identified on the face of the Internet
  & Telecommunications Order Form. Incomplete information will delay processing.
- 2) Rates listed for all connections include bringing the service to the booth in the most convenient manner, and do not include computer equipment unless ordered or intranet working cabling. Pricing for services is per location, defined as an individual booth, meeting room, ballroom or lobby area.
- 3) There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the first day of event.
- 4) There will be a 50% charge of the standard rate for Internet and Telecommunications services cancelled after show set-up has begun. No adjustments will be made after show closing.
- 5) Additional service and labor charges may be assessed for installation. Rates include all applicable taxes.
- 6) All material and equipment furnished by RES Telecommunications provider shall remain the property of RES Telecommunications provider and shall be removed only by RES Telecommunications personnel at the close of the show and/or event. Failure to return furnished equipment shall result in a charge equivalent to the replacement cost of the furnished equipment.
- 7) Booths requiring more than 30 ports require private T-1 service.

#### **RES TELECOMMUNICATIONS RESPONSIBILITIES**

- RES Telecommunications will provide standard 10/100 Ethernet connections with station adapter connectors to each computer as determined by RES Telecommunications technical staff.
- 2) The client will be issued a valid TCP/IP address for each basic connection.
- 3) The client will be issued appropriate TCP/IP settings for dedicated service.
- Due to the nature of the Internet, RES Telecommunications cannot guarantee any level of security, performance or accessibility beyond our gateway.
- 5) The choice of the Internet Service Provider (ISP) is at the sole discretion of RES Telecommunications If the client requires that a specific vendor provide these services, arrangements must be made twelve (12) weeks before move-in.
- Client requests for special services will be accommodated, but may incur charges beyond the standard Internet connections.

#### **CLIENT RESPONSIBILITIES**

- 1) At no time, will the client connect a DHCP server to the Convention Center Network.
- 2) The client must provide a list of all required connections, containing exact location (exhibit booth number, meeting room number, etc.).
- If not renting, the client must provide the node equipment (personnel computer, etc.) properly configured, as well as a standard Ethernet adapter card, rated for 10 Mbps, 10/100, RJ45 connection.
- 4) If not renting, the client is responsible for the proper configuration of computing machinery and software for the Internet and Ethernet communications. RES Telecommunications will provide client with basic configurations.
- The client is responsible for all services outside of basic Internet connectivity. This includes e-mail services, ftp services, web servers, etc.

#### LIMITATION OF LIABILITY

In no event shall RES Telecommunications be liable to the client or to any other party for special, collateral, exemplary, indirect, incidental or consequential damages, whether such damages occur either prior or subsequent to, are alleged as a result of, tortuous conduct, failure of the equipment of services of RES Telecommunications or breach of any of the provisions of the agreement, regardless of the form of action, whether in contract or in tort, including strict liability and negligence, even if RES Telecommunications has been advised of the possibility of such damages, or for any damages caused by the clients failure to perform his/her responsibilities. Such excluded damages include, but are not limited to, loss of profits, loss of use or interruption of business, or other consequential or indirect economic loss. RES Telecommunications is not responsible for any Internet security breeches before or beyond our gateway.

For customer services such as private LAN connectivity and special configurations or equipment not listed above please call for quote. Assigned IP Address (address will be confirmed once order is placed.) Technical assistance will be offered at a rate of \$75.00 per hour, straight time. Overtime is \$150.00 per hour.

# Audio Visual

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025



Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

LABOR RATES: The Donald E. Stephens Convention Center is a union facility and union labor may be required with equipment rental.

And the second	VIDEO	QUANTITY	DISCOUNT	STANDARD	TOTAL
1999333	20" Monitor	X	\$250.00	\$300.00	\$
29944447	26" Monitor	x	\$300.00	\$400.00	\$
STATISTICS AND ADDRESS.	32" Monitor	x	\$550.00	\$650.00	\$
	37" Monitor	x	\$650.00	\$750.00	\$
	42" Monitor	x	\$750.00	\$850.00	\$
	50" Monitor	x	\$900.00	\$1,000.00	\$
	60" Monitor	x	\$1,300.00	\$1,400.00	\$
	70" Monitor	x	\$1,850.00	\$1,950.00	\$
	Monitor Floor Stand	x	\$225.00	\$275.00	\$
	Monitor Wall Bracket	x	\$150.00	\$175.00	\$
0000	Video Cables	x	\$75.00	\$100.00	\$
the second second	Touch Screen Monitor	x	call for	<sup>r</sup> quote	\$
	Video Wall	x		r quote	\$
	AUDIO				
	Powered Speaker	x	\$300.00	\$350.00	\$
	Two Speaker P.A. System	×	\$450.00	\$550.00 \$550.00	\$
	Four Speaker P.A. System	×	\$600.00	\$700.00	\$
	Wireless Handheld Microphone	X	\$300.00	\$350.00	\$
	Wireless Lavaliere Microphone	X	\$300.00	\$350.00	\$
and the second se	Wireless Headset Microphone	X	\$300.00	\$350.00	\$
	Wired Handheld Microphone	X	\$50.00	\$75.00	\$
	Wired Lavaliere Microphone	X	\$75.00	\$125.00	\$
	4 - Channel Audio Mixer	X	\$75.00	\$100.00	\$
	Direct Box for Laptop/MP3 Player	X	\$125.00	\$150.00	\$
	COMPUTER				
	PC Laptop Computer	Y	\$450.00	\$550.00	¢
	Mac Laptop Computer	X	\$450.00 \$650.00	\$550.00 \$700.00	\$ \$
	Black & White Printer	X	•	\$700.00 \$500.00	ቅ
A GON S M		X	\$450.00		\$
1. 15-	Color Printer	X	\$600.00	\$650.00	\$
	All In One Printer/Fax/Copier/Scanner Microsoft Office Software	X	\$800.00 \$125.00	\$900.00 \$150.00	\$ \$
Con North		^	φ120.00	φ100.00	Ψ
For an extensive list of our	ADDITIONAL SERVICES				
iventory, labor rates, and detailed	Truss Booth Lighting	x	call for	r quote	\$
information, please call	Videography	X	call for	quote	\$
Anton Eleazar at 847-993-4816.	Technical assistance is available and will be billable on a time basis at a rate of \$80.00 per hour with a minimum of 1/2 hour.				
elivery Date & Time:	Pick-Up Date & Time:		0	RDER TOTAL	\$
company Name:	Pho	ne #:		Fax #	

### Company Name: \_\_\_\_\_ Fax #:\_\_\_\_\_ Phone #:\_\_\_\_\_ Fax #:\_\_\_\_\_ \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Address: Authorized By (print): \_\_\_\_\_ Booth #: \_\_\_\_\_

Labor Order Form **RES** 

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

	NUMBER OF WORKERS NEEDED	SET-UP DATE	HOURS	SET-UP TIME	DISMANTLE DATE	HOURS	DISMANTLE TIME
Carpenters							
Decorators							
Crew of 2 Riggers							
Electricians							
Plumbers							

Projectionist, Stagehand and Stagehand Riggers - Call Anton Eleazar for Quote 847-993-4816

#### **TERMS AND CONDITIONS**

When ordering labor, please be aware of the following:

- This advance labor request will be considered as only a reservation for labor.
- On the day and time that you require labor, you must go to the Labor Service Desk and pick up and sign out your labor crew.
- 3) The labor crew will not be sent to your booth without being signed out.
- Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.
- 5) All labor is billed at one-half hour minimum for each man.
- 6) Number of workers required will be determined by labor foreman.
- Straight time is 8:00 am to 4:30 pm weekdays, for Carpenters, Decorators, Teamsters and Riggers, and 8:00 am to 4:00 pm weekdays for electricians and plumbers.
- Please contact RES or see Service Center for a breakdown of the overtime/double time schedules.

#### **ADVANCE HOURLY LABOR RATES**

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$130.00	\$195.00	\$260.00
Decorator	\$113.00	\$169.50	\$226.00
Teamster	\$87.50	\$131.25	\$175.00
Rigger	\$126.00	\$189.00	\$252.00
Electrician	\$124.00	\$186.00	\$248.00
Plumber	\$124.00	N/A	\$248.00

#### **HOURLY LABOR RATES**

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$135.00	\$202.50	\$270.00
Decorator	\$120.00	\$180.00	\$240.00
Teamster	\$94.50	\$141.75	\$189.00
Rigger	\$133.00	\$199.50	\$266.00
Electrician	\$129.00	\$193.50	\$258.00
Plumber	\$129.00	N/A	\$258.00

#### HOURLY EQUIPMENT RENTAL RATES

Forklift - 5,000 lb - Operator charged separately	\$125.00
Forklift - 15,000 lb - Operator charged separately	\$175.00
Scissor Lift - Operator charged separately	\$125.00
Condor Lift - Operator charged separately	\$175.00





Company Name:	Phone #:	_ Fax #:
Address:	City:	State: Zip:
Authorized By (print):	Signature:	Booth #:

# Installation & Dismantle Labor Order Form

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

## THIS FORM IS ONLY TO BE COMPLETED IF NO ONE FROM THE EXHIBITING COMPANY WILL BE PRESENT FOR INSTALLATION/DISMANTLE

If you have any questions please contact Brian Kester at bkester@rosemontexpo.com

## **INSTALLATION & DISMANTLE SUPERVISION**

Rosemont Exposition Services can provide I & D Supervision Services for exhibiting companies which are unable to be present at set-up and/or dismantle.

We authorize Rosemont Exposition Services to supervise the set-up/dismantle of our exhibit. By submitting this form we authorize RES labor to set-up/dismantle without exhibiting company being present.

We plan to ship our crated material to the Advance Warehouse \_\_\_\_\_\_ Number of pieces / created material

We plan to ship our materials direct to the Donald E. Stephens Convention Center \_\_\_\_\_\_ Number of pieces / created material

## PLEASE SUBMIT PROPER DIAGRAMS/DRAWINGS WITH INSTRUCTIONS FOR BOOTH ASSEMBLY

Carpenters - Installation and dismantle of display

Decorator - Installation of fabric walls and all signage

	NUMBER OF Workers Needed	SET-UP DATE	DISMANTLE DATE
Carpenters			
Decorators			

## ADVANCE HOURLY I&D LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$169.00	\$253.50	\$338.00
Decorator	\$147.00	\$220.35	\$293.80

## STANDARD HOURLY I&D LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$175.50	\$263.25	\$351.00
Decorator	\$156.00	\$234.00	\$312.00

Straight time is 8:00 am to 4:30 pm weekdays.

Please contact RES or see Service Center for a breakdown of the overtime/double time schedules.

All labor is billed at one-half hour minimum for each man.

Company Name:	Phone #:	_ Fax #:
Address:	City: \$	State: Zip:
Authorized By (print):	Signature:	Booth #:

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood. RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797 State of Illinois legislative changes have modified work rule jurisdictions and wage scale schedules in the Chicagoland area. There are seven major unions that have some jurisdiction in the Chicagoland area. The following guidelines will help you in preparing your exhibit to understand these jurisdictions.

Labor Union Guidelines

#### WHAT AN EXHIBITOR CAN DO WITHOUT UNIONS IN THE CHICAGOLAND AREA

Chicagoland work-rules modifications now enable exhibitors to perform several set-up tasks which in the past were under union jurisdiction. Each of these are itemized below, and must be completed by full-time employees of the exhibiting company.

- Exhibitors may set up and dismantle their own booth displays, as well as the various tasks outlined below, provided the work is being done by full time employees of the exhibiting company. No outside workers are permitted to provide set-up and dismantle services unless they are members of a Chicagoland Carpenter Union Local with valid trade show jurisdictions. Proof of employment for exhibiting company shall be required.
- 2) Exhibitors may use hand tools and power tools to perform work within their booths.
- 3) Exhibitors may affix clamp-on lights to the top of their booth displays.
- 4) Exhibitors may calibrate and do repair work on internal circuit boards, and do interconnecting of peripheral computer equipment.
- 5) Exhibitors may do the connection of lighting, video equipment and light bulbs to an electrical outlet when the outlet has been ordered by the exhibitor.
- 6) Exhibitors may hang pictures, graphics, logos, etc. onto a backwall display when such items are designed to be affixed by pre-set velcro strips, permanently mounted hooks, or snaps.
- 7) Exhibitors may hand carry small packages, pop-up displays and desktop computer equipment provided it can be done without the use of a fork-lift, flat cart or dolly, only from a designated parking area.
- 8) Exhibitors may inflate balloons.
- 9) Video taping may be done by exhibitors within the confines of their own booths using equipment owned or rented by the exhibiting company, provided such taping does not conflict with show management regulations, and does not require tools or ladders.
- 10) Exhibitors may un-pack, re-pack and set out their own product line within the booth for display purposes.

#### **CARPENTERS UNION**

Carpenters handle the erection and dismantling of display and exhibit booths. This includes all display work with the exception of machinery, signs or lighted headers, unless the sign or header is a permanently attached part of the display. Carpenters also recrate machines for outbound loading. Millwrights, a division of the carpenters union, handle the assembly and the leveling of machinery, as well as the attachment of all guards and shields.

#### DECORATORS UNION

Decorators handle the installation of signs, drape background, table skirting, and all other items of decorative nature that must be done after a display background is erected.

#### **ELECTRICAL UNION**

Electricians handle all electrical work, which includes supplying power lines to your booth, connecting equipment to the proper outlets, installing any signs or headers that are lighted, unless they are permanently attached to the exhibit backwall, and the running of cable within the exhibitors booth.

#### MACHINERY MOVERS & RIGGERS UNION

Riggers handle all machinery. This includes the unloading of the machines from the trucks, moving the materials to your booth, and a onetime spotting of display ready equipment, which the exhibitor must supervise at the time of unloading. Riggers also remove skids and reskid machines, uncrate machines, and respot machines in the booth if needed. This service must be ordered as needed, at exhibitor's expense.

#### PLUMBERS UNION

Plumbers handle all plumbing work such as compressed air, water/drain, or natural gas.

#### **TEAMSTERS UNION**

Teamsters handle all freight inside the exhibit hall. They unload all trucks or vehicles, deliver the materials to your booth, and remove and reload materials at the close of the show.

#### THEATRICAL STAGEHANDS & STAGEHAND UNION

Stagehands assemble portable lighting and sound systems as well as picture screens 10' x 14' in size and larger. They also operate lighting and sound consoles, and hang lighting trusts and speaker systems.

#### **PROJECTIONISTS UNION**

Projectionists handle all equipment used for projection of images on a screen or surface.

# Hanging Signs Information





Hanging of signs, both electrical and non-electrical, is permitted at the Donald E. Stephens Convention Center provided that doing so complies with show management rules and regulations. Exhibitors must adhere to all of the following conditions and limitations listed below:

- 1) The top of a sign may not exceed the height limitation specific to the booth location and show regulations.
- 2) All hanging signs must be sent to RES warehouse, using the hanging sign shipping label included in this exhibitor service manual by the specified deadline date.
- 3) The total weight limit of the sign or materials is not to exceed 1500 lbs. unless approved by RES and the Donald E. Stephens Convention Center.
- 4) All signs, regardless of size, should be constructed of lightweight metals and plastic to allow greater flexibility and ease of installation.
- 5) The final placement of all hanging signs shall be determined by RES prior to installation to ensure minimum stress to the supporting framework.
- 6) No signs are to be hung from any electrical fixtures, raceways, gas, air, fire protection piping, supports or hangers.
- 7) All electrical and neon signs must conform to electrical codes of the Village of Rosemont.
- 8) RES Decorators are responsible for all hanging signs. RES will pre-assemble and hang all signs. No carpenter labor through a display house will be allowed to assemble any hanging sign.
- 9) Set-up instructions must be included with the Hanging Sign Order Form and with the sign crates.
- 10) Because of the structure of the ceiling and the location of exhibits in relation to support beams, the hanging sign may have to be moved from the original specifications.
- 11) Exhibitor personnel or display house may supervise on your behalf. Exhibitors who do not provide supervision (either company personnel or display house) agree to accept the charges for time, materials and equipment as determined by RES.
- 12) You are required to make arrangements prior to move-out for the outbound dismantling, packing and shipping of your hanging sign. RES cannot be held liable for damages or misplacement of sign(s) should outbound dismantling arrangements not be made. All pertinent information and arrangements must be given to the RES Service Center.

Americas Beauty Show	

Hanging Signs Form

Please Mail, E-mail or Fax Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797

April 5-7, 2025 Deadline To Receive Discounted Rates: March 7, 2025

#### customerservice@rosemontexpo.com SHIPPING Direct Advanced SIGN REQUIREMENTS Electrical Non Electrical **SUPERVISION** ☐ RES Display House Exhibitor Personnel Time & Date \_\_\_\_\_ Contact Name: 4 MAN CREW with LIFT **DECORATOR LABOR RATES** Straight Time - \$715.00 per Hour Hanging sign crew labor rates will increase by 20% if not Overtime - \$1,110.00 per Hour ordered by the deadline date Double Time - \$1,300.00 per Hour INSTALLATION ESTIMATE Approx. Hours Hourly Rate Total Estimate **DISMANTLE ESTIMATE** Approx. Hours Hourly Rate Total Estimate

#### **PLACEMENT DIAGRAM**

Use diagram below to represent the booth space. Indicate how far from each boundary you would like your sign. The ceiling structure and relation to support beams may require your sign to be moved from your specified location. On signs other than banners, include drawings or blueprints with detailed information so hanging anchor points can be determined. There will be additional labor charges if a hanging sign has to be moved once it has been suspended based on location indicated by the diagram provided by the exhibiting company or display house.

				Jack   Auja	cent bootin/		-		
_									
-									
_									
Feet From the Left									Feet From the Rig
acent Booth / Aisle #									Adjacent Booth / Aisle #
_									
_		Feet F	rom the F	- ront   Adja	cent Booth /	Aisle #	_		
			Feet	From the I	loor to Top	of Sign			
Company Name:	 				_ Phone #	ŧ:		Fax #:	
Address:									
Authorized By (print):	 				_ Signatu	re:			Booth #:
Order Summary and Payment Sheet M					-				

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

\_\_\_\_ Feet From the Back | Adjacent Booth / Aisle # \_\_\_\_

April 5-7, 2025



Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

### For shipping questions or to confirm delivery of your warehouse shipment, please call RES Warehouse (847) 678-0374. Normal warehouse hours are 7:00 am to 3:00 pm Monday thru Friday.

Note that the advance warehouse can accommodate display shipments, but cannot facilitate machinery or container deliveries.

#### \$\$\$ MONEY-SAVING TIP \$\$\$

To keep your material handling costs down, be sure to ship all your materials together.

#### 1) ADVANCE SHIPMENTS RECEIVED AT THE RES WAREHOUSE

Advance shipments will be accepted at the RES warehouse beginning February 24, 2025. Shipments received at the RES warehouse by March 20, 2025 will be weighed, inspected and charged at a rate of \$85.00 per cwt. (100 lb. minimum). This charge includes storage prior to the opening of the show, delivery to the exhibitor's booth, removal to the loading dock at the close of the show and S.T. (straight time) reloading onto outbound carriers. This rate also includes pick-up, storage and return of empty crates and cartons. Shipments received at the RES warehouse after March 20, 2025, will be charged at the rate of \$95.00 per cwt. (100 lb. minimum).

#### 2)

DIRECT SHIPMENTS TO THE DONALD E. STEPHENS CONVENTION CENTER Materials unloaded at the Donald E. Stephens Convention Center, on S.T. (straight time), will be delivered to the exhibitor's booth and removed to dock for reloading onto outbound carriers at the conclusion of the show at a rate of \$80.00 per cwt. (100 lb. minimum) per shipment. This rate includes pick-up, storage and return of empty crates and cartons.

#### 3) OVERTIME/SURCHARGES

There will be a \$18.25 per cwt. surcharge for any freight loaded or unloaded on Saturday or after 4:00 p.m. weekdays. There will be a \$36.50 per cwt. surcharge for any freight loaded or unloaded on Sunday or Holidays. Uncrated display materials, container shipments and "loose loads" will be loaded and unloaded at the direct shipment rate plus a \$18.25 per cwt. surcharge due to the extra time and care required to handle these shipments. Van line shipments which require additional unloading time and/or special handling will also be subject to this \$18.25 per cwt. surcharge.

#### 4) MOBILE UNITS

All vehicles (i.e. cars, trucks & motorcycles) being displayed will be charged at a round trip rate of \$200.00 each.

#### **UPS / FEDEX SHIPMENTS** 5)

Rosemont Exposition Services will not be responsible in any way for the condition, count or content of UPS deliveries to the RES warehouse or Donald E. Stephens Convention Center. The UPS document signed by RES freight representative upon delivery does not specify the exhibiting company's name or booth number. Shortages or damages discovered at the booth are the complete responsibility of the exhibiting company.

#### 6) DRAYAGE PAYMENT INFORMATION (CHECK ONE)

We plan to ship our crated display material to the Advance Warehouse

We plan to ship our materials direct to the Donald E. Stephens Convention Center

#### HOW TO CALCULATE YOUR ORDER:

When recording weight, round up to the next 100lbs. (example: 265 lbs. = 300 lbs. 3 x RATE = Dollars)

Advance crated shipments received at the warehouse by March 20, 2025:	We will ship lbs.	@	\$85.00 per cwt. (100 lb. min) =	\$
Advance crated shipments received at the warehouse after March 20, 2025:	We will ship lbs.	@	\$95.00 per cwt. (100 lb. min) =	\$
Direct exhibit display material shipments to the Donald E. Stephens Convention Center:	We will ship lbs.	@	\$80.00 per cwt. (100 lb. min) =	\$
Company Name:			Booth	#:
Credit Card Payment Information				
Account Number:			Expiration Date:	CVV2 Code:
Cardholder Billing Address:				
Signature of Cardholder:				

April 5-7, 2025



Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

# **Special Freight Services**

## **Small Passenger Vehicles Only!**

- 1) To facilitate the move-in and move-out of exhibitors with small exhibit material shipments, Rosemont Exposition Services is pleased to make available for hire, one (1) laborer with one (1) pushcart, for one (1) trip. Services can be made one way from the dock to your booth or your booth to the dock. Charges for this service is \$75.00.
- 2) This service is for those who have small and carry items all of which must fit on a 3' x 4' push cart, in one trip only. If you arrive with a truck/van or trailer filled with exhibit materials you will not qualify for this service and will be redirected.
- 3) A cartload is eight (8) pieces or less (weighing less than 250 lbs. total.) There is one cartload allowed per booth.
- 4) Your vehicle must unload on the receiving dock of the exhibit hall. (RES personnel will direct vehicles.) The cart is not authorized to enter or go to any parking structure. There must be two (2) people with the vehicle. One person to go with your product to the booth space and one person to remove your vehicle from the unloading area to parking area.
- 5) Freight that is too large or heavy must be handled by RES at their freight handling rates. No personal trucks (1 ton & over), no rental trucks, trailers, or bobtails will be unloaded through cartload service.

### Vehicles that qualify:

Sedan	Van	Sports Utility Vehicle	Pickup
Dock to Booth:	Number of trip	x \$75.00 = \$_	
Booth to Dock:	Number of trip	x \$75.00 = \$_	
		ORDER TOTAL \$_	
Company Name:		Phone #:	Fax #:
Address:		City:	State: Zip:
Authorized By (print):		Signature:	Booth #:

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood. RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

April 5-7, 2025

# Product Only Material Handling **RES**

Please Mail, E-mail or Fax Completed Form to RES: 9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797 customerservice@rosemontexpo.com

# **ATTENTION EXHIBITORS:**

# These are Special Material Handling Rates on PRODUCTS ONLY Shipments.

For Show Site shipments the \$50.00 per cwt Product Only rate includes: Straight-time unloading, removal of empty containers and reloading onto outbound carriers.

ALL SHIPMENTS MUST BE CLEARLY LABELED WITH

DUCT ONLY						
PRO TRADE SH	<b>PRODUCT ONLY</b> TRADE SHOW SHIPMENT - PLEASE EXPEDITE					
To:	To:					
C/O R DONA	Booth#: AMERICAS BEAUTY SHOW 2025 C/O ROSEMONT EXPOSITION SERVICES, INC. DONALD E. STEPHENS CONVENTION CENTER 9300 WILLIAMS STREET ROSEMONT, IL 60018 DELIVER ON APRIL 4, 2025 ONLY					

April 5-7, 2025

# Shipping Instructions





#### 1) WHEN TO SHIP

Advance shipments will be accepted at the RES warehouse beginning **February 20, 2025** and must arrive no later than **April 1, 2025**. Shipments to the Donald E. Stephens Convention Center should be timed to arrive on April 2-4, 2025 only. No earlier.

#### 2) WHERE TO SHIP

#### **DIRECT SHIPMENTS**

Address all shipments to Donald E. Stephens Convention Center: Exhibitors name: Booth number: Americas Beauty Show 2025 c/o Rosemont Exposition Services 9300 Williams Street Rosemont, Illinois 60018

#### **ADVANCE SHIPMENTS**

Address all shipments to Warehouse: Exhibitors name: Booth number: Americas Beauty Show 2025 c/o Rosemont Exposition Services 3412 N. River Road Franklin Park, Illinois 60131

#### 3) INTERNATIONAL & CANADIAN SHIPMENTS:

Neither RES nor the Donald E. Stephens Convention Center can provide a tax ID number for customs clearance. It is the responsibility of a licensed customs broker to provide this service and insure passage of show materials into the United States. All freight should be consigned to a certified broker for customs clearance. If your company does not have a customs broker please call Airways Freight at 800-643-3525 for international shipping assistance.

- 4) To assist you in setting up your OUTGOING SHIPMENT, Rosemont Exposition Services will have a drayage desk located at the Exhibitor's Service Center. Labels, shipping instruction forms and shipping information will be available.
- 5) At the close of the show, where carriers fail to pick up or refuse to accept shipments, the drayage contractor reserves the right to re-route such shipments where no disposition is provided. Material may be hauled to a warehouse pending notice from the exhibitor. Accordingly exhibitors will be charged accordingly for this service. No liability will be assumed as a result of such re-routing or handling.
- 6) Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.
- 7) No material may be loaded or removed from the Exhibit Hall until 4:00pm on April 7, 2025. Any freight left in the Exhibit Hall after 2:00pm on April 7, 2025 will be re-routed in accordance with the conditions in item # 5 of these shipping Instructions.
- 8) Any parcels shipped via UPS, FED-X or DHL are subject to a \$25.00 per parcel handling fee. This fee includes the movement of the parcel off the show floor at the close of the event, transportation back to the RES warehouse to be given to the selected carrier the next business day.

#### 9) LIMITS OF LIABILITY

- A) Rosemont Exposition Services will not be responsible for the condition, count or content of exhibit displays and materials once they have been placed in the booth and before they are picked up for removal after the close of the show. All materials should be properly insured by the exhibitor against fire, theft, and damage while in transit, to and from the booth, and for the duration of the show.
- B) Rosemont Exposition Services will not be responsible for damage to uncrated and/or unskidded materials, materials improperly packed, nor for concealed damage.
- C) Rosemont Exposition Services will not be responsible for the loss or theft of materials after they have been delivered to the booth or before they are picked up for loading out of the booth subsequent to the show.
- D) Rosemont Exposition Services shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral cost, which may result from any loss or damage to exhibitor's materials which may make it impossible or impractical to exhibit same.
- 10) All exhibits and exhibit material of any type handled by Rosemont Exposition Services is insured by Rosemont Exposition Services at a value not to exceed twenty-five cents (\$.25) per pound and not to exceed a maximum of fifty dollars (\$50.00) per claim.

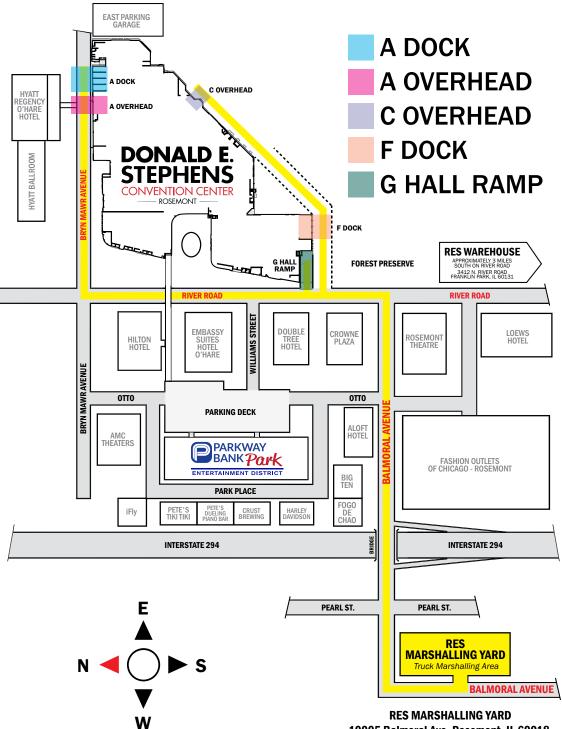
Freight Check-In Procedures





All vehicles delivering or picking up freight at the Donald E. Stephens Convention Center are required to check in at the RES Marshalling Yard before arriving at the convention center. Once your driver has checked in, their vehicle will be directed to the proper door or dock for unloading or loading.

Please make sure this map gets forwarded to the trucking company representative responsible for the shipping arrangements.



10005 Balmoral Ave, Rosemont, IL 60018

RES Freight Services offers a choice of carriers with competitive discounted pricing and a variety of services for all shipping needs.

**RES Freight Services** 

# **RECOMMENDED LTL GROUND AND LOCAL CARRIER:**



**Delivering Performance** 

800-643-3525 • 479-442-6301-Local www.airwaysfreight.com email us at UrgentInfo@airwaysfreight.com



888-536-5699 • tradeshows@saia.com www.saia.com

## **OPTIONAL LTL CARRIERS:**



800-654-7019 tradeshow@freight.abf.com www.abfs.com

## **RECOMMENDED AIR FREIGHT CARRIER INTERNATIONAL CUSTOMS BROKER:**



800-643-3525 • 479-442-6301-Local www.airwaysfreight.com email us at UrgentInfo@airwaysfreight.com

Exhibiting companies are also welcome to ship show materials into and out of the Donald E. Stephens Convention Center and advance warehouse using any carrier of their choice.



# **Delivering Performance**

Custom Broker – International Shipments

# International Air, Ocean, Ground & Customs Clearance Services

Airways Freight Corporation is the official international forwarder for Rosemont Exposition Services (RES). It is our goal to simplify the international exhibit experience by providing seamless, one stop, international logistics services. We provide comprehensive customs clearance facilities, an array of transportation options, pre and post show storage options, and on-site assistance services for RES exhibitors.

#### Two of the keys to a successful exhibition are early logistical planning and the attention to detail. We therefore encourage you to take note of the key information contained in these instructions and start your successful planning now!

	Show Dates: April 5-7, 2025
KEY DATES:	Delivery deadline to advance warehouse: April 1, 2025
REI DAILS.	Show Move In: April 2-5, 2025
	Show Move Out: April 7-8, 2025

	FCL SEA FREIGHT shipments must arrive port of Chicago no later than (or 10 days before target / required delivery date):	7 days prior to target date
SHIPPING DEADLINES:	<b>LCL SEA FREIGHT</b> shipments must arrive port of Chicago no later than:	10 days prior to target date
	<b>AIRFREIGHT</b> shipments must arrive Chicago O'Hare Airport (ORD) no later than:	4 days prior to target date

\*\*Ocean FCL and Shipments destined for advanced receiving should arrive 7 working days prior to latest advance receiving date. \*\*Ocean LCL Shipments should arrive no later than 10 working days prior to latest advance receiving date.

## FINAL DESTINATION for SEA shipments: CHICAGO

## FINAL DESTINATION for AIR shipments: CHICAGO (ORD)

- FCL ocean shipments should NOT be booked to the door, as we cannot maintain proper delivery control for door moves, which could result in off-target penalties or missed delivery dates.
- Shipments must be prepaid to the port/airport of arrival, including US Terminal Handling.
- Ocean shipments can be received (Breakbulk, FCL & LCL) at other USA seaports (Houston, San Francisco, Seattle or New York). Contact us for deadlines, instructions, and rates.
- Air shipments can be received in Chicago (ORD). Contact us for deadlines, instructions, and rates .
- All documents should be sent to Airways or their in country appointed agent (see list attached) at least 3 days prior to dispatch of shipment.

#### MARKING INSTRUCTIONS

All pieces or shipping crates must be clearly outlined below. Pieces on pallets, even if they are banded and shrink wrapped, should be individually labeled. All wood packing material entering the USA is now subject to ISPM standards, so all non-manufactured wood packing and dunnage material must be heat-treated or fumigated and marked with the IPPC stamp.

#### CUSTOMS CLEARANCE

Airways Freight Corporation will arrange for all customs clearance for both the import and export of your exhibition materials. All articles for give-away, sales or consumption will be cleared as dutiable entries. For goods that will be re-exported, we recommend the use of an ATA Carnet. If a Carnet cannot be obtained, temporary entries can be made. Please ensure that your invoices clearly distinguish between items that will be consumed and items that will be re-exported. All commercial invoices should be sent to us prior to shipment for our review at: res@airwaysfreight.com

#### IMPORTANT US CUSTOMS RULES AFFECTING SEA FREIGHT SHIPMENTS:

10+2 Importer Security Filings are now mandatory for any ocean shipments entering the United States through any US Seaport. This rule is now in effect and being strictly enforced by US Customs and Border Protection (CBP). Failure to comply 10+2 ISF rules could result in your shipment being delayed and subject to heavy penalties for late and/or inaccurate data filing. For guidance with proper compliance and/or assistance with your ISF filing, please contact Airways at: res@airwavsfreight.com

Further information is also available at CBP web link: http://www.cbp.gov/xp/cgov/trade/cargo security/carriers/security filing/

#### DOCUMENTARY REQUIREMENTS

- 1 ORIGINAL AND 5 COPIES OF COMMERCIAL INVOICE & PACKING LIST
- 1 ORIGINAL AIRWAY BILL OR 1 SEAWAY BILL OF LADING (EXPRESS RELEASE OCEAN BILL OF LADING) ٠
- ISF FILING INFORMATION 4 DAYS BEFORE SAILING FROM FOREIGN PORT
- Separate commercial invoices should be provided for temporary and consumable entries (consumables include give-away items). Invoices should detail the contents of each carton in English and should state per unit as well as total value and should contain full descriptive detail of each commodity shipped along with any corresponding model and serial numbers for equipment or hardware.
- Pre-sold goods must be clearly identified as such, so that appropriate importer information and customs data can be gathered prior to entry. Please notify us prior to shipment if your equipment has already been sold.
- All shipments must be pre-alerted to Airways Freight Corporation 2 days prior to arrival for air freight and 7 days prior to arrival for sea freight shipments. Pre-alerts should include carrier name and bill nos., arrival flight/vessel details as well as copies of all shipping documents.

#### Commodities requiring additional documentation, permits and other governmental agency approval: Pharmaceuticals

- · Food stuffs & beverages
- Medical devices and instruments
- Self powered vehicles/combustion engines
- Military and defense articles
- Dangerous goods (including lithium powered devices)
- · Items emitting radiation (including monitors, lasers, etc) Wood products

- Textiles and garments
- If your shipments contain any of these items, please contact us to confirm admissibility requirements prior to dispatch of your shipment.

#### GETTING TO THE SHOW

Perishables

Airways Freight Corporation is pleased to offer complete forwarding services for international exhibitors. If you are in need of total transportation services from your door, you may contact us at the contact information below and we will introduce you to a selected partner in your country.

#### **INSURANCE**

It is up to the exhibitor to confirm that they have insurance in place with their own provider. The policy should extend coverage of their stand and equipment during transit to and from the show as well as while it is on the stand. If your policy provider cannot extend adequate coverage, please contact Airways about obtaining proper coverage of your goods. NOTE- Standard carrier's liability will end at the dock of the convention center, so shipments will be subject to the limits of liability stated in the RES instructions once they arrive at the dock of show site or advance receiving warehouse.

#### PAYMENT REQUIREMENTS

A valid credit card account number prior to delivery of your goods to the show must secure charges for all transportation, clearance, and delivery. Airways accepts VISA, MASTERCARD, and AMERICAN EXPRESS.

If you choose to use your own forwarder, it is imperative that they follow our instructions closely and email a pre-advise to the address/number listed below. If you have any questions regarding any of this information, please feel free to call or fax the International Tradeshow staff at Airways Freight Corporation at:

> EMAIL: USA & CANADA: INTERNATIONAL PHONE: INTERNATIONAL FAX:

res@airwaysfreight.com 800-643-3525 (Toll Free)

479/442-6301

479/442-6080



# **ADVANCE WAREHOUSE SHIPPING** TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To:

exhibitor name

Booth#:

AMERICAS BEAUTY SHOW C/O ROSEMONT EXPOSITION SERVICES 3412 N. RIVER ROAD FRANKLIN PARK, IL 60131

DELIVER NO LATER THAN APRIL 1, 2025

# **ADVANCE WAREHOUSE SHIPPING** TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To:

exhibitor name

Booth#:

AMERICAS BEAUTY SHOW C/O ROSEMONT EXPOSITION SERVICES 3412 N. RIVER ROAD FRANKLIN PARK, IL 60131

**DELIVER NO LATER THAN APRIL 1, 2025** 

# DIRECT SHIPMENT TO THE CONVENTION CENTER TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To:

exhibitor name

Booth#:

AMERICAS BEAUTY SHOW C/O ROSEMONT EXPOSITION SERVICES DONALD E. STEPHENS CONVENTION CENTER 9300 WILLIAMS STREET ROSEMONT, IL 60018

DELIVER ON APRIL 2-4, 2025 ONLY

# DIRECT SHIPMENT TO THE CONVENTION CENTER TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To:

exhibitor name

Booth#:

AMERICAS BEAUTY SHOW C/O ROSEMONT EXPOSITION SERVICES DONALD E. STEPHENS CONVENTION CENTER 9300 WILLIAMS STREET ROSEMONT, IL 60018 DELIVER ON APRIL 2-4, 2025 ONLY

# HANGING SIGN ADVANCE SHIPPING TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To:

exhibitor name

Booth#:

AMERICAS BEAUTY SHOW C/O ROSEMONT EXPOSITION SERVICES 3412 N. RIVER ROAD FRANKLIN PARK, IL 60131

DELIVER NO LATER THAN MARCH 21, 2025

# HANGING SIGN ADVANCE SHIPPING TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To:

exhibitor name

Booth#:

AMERICAS BEAUTY SHOW C/O ROSEMONT EXPOSITION SERVICES 3412 N. RIVER ROAD FRANKLIN PARK, IL 60131

DELIVER NO LATER THAN MARCH 21, 2025

# **PRODUCT ONLY**

# **TRADE SHOW SHIPMENT - PLEASE EXPEDITE**

То:

exhibitor name

Booth#: \_\_\_

AMERICAS BEAUTY SHOW 2025 C/O ROSEMONT EXPOSITION SERVICES, INC. DONALD E. STEPHENS CONVENTION CENTER 9300 WILLIAMS STREET ROSEMONT, IL 60018

DELIVER ON APRIL 4, 2025 ONLY

# **PRODUCT ONLY**

# **TRADE SHOW SHIPMENT - PLEASE EXPEDITE**

То: \_\_\_\_\_

exhibitor name

Booth#:

AMERICAS BEAUTY SHOW 2025 C/O ROSEMONT EXPOSITION SERVICES, INC. DONALD E. STEPHENS CONVENTION CENTER 9300 WILLIAMS STREET ROSEMONT, IL 60018 DELIVER ON APRIL 4, 2025 ONLY