

**SAN ANTONIO POLICE DEPARTMENT
OFF-DUTY EMPLOYMENT UNIT – CDD
1048 E. Commerce
San Antonio, TX. 78205
210-207-7020**

The San Antonio Police Department's Off-Duty Employment Unit (ODEU) would like to welcome you to San Antonio. We appreciate the opportunity to assist in your upcoming event. Our offices are located near the Administrative Offices of the Henry B. Gonzalez Convention Center. To help ensure the success of each event, our staff works closely with event personnel at the designated City facilities, which are La Villita, the Henry B. Gonzalez Convention Center, the Alamodome and Market Square.

A Collective Bargaining Agreement between the City of San Antonio and the San Antonio Police Officer's Association requires that all event related security be performed **exclusively** by Off-Duty San Antonio Police Officers at those facilities previously listed. These officers must be secured through the ODEU.

Once a location has been booked, the client **MUST** contact the Off-Duty Employment Unit at (210) 207-7020 to discuss security requirements. In certain situations a supervisor may be required.

FY 2026 Rates: Effective April 1, 2026, the officer rate is seventy-three dollars and forty-eight cents (\$73.48) for the first hour and fifty-eight dollars and forty-eight cents (\$58.48) for each additional hour with a three (3) hour minimum. The current supervisor rate is eighty-five dollars and four cents (\$85.04) for the first hour and seventy dollars and four cents (\$70.04) for each additional hour with a three (3) hour minimum. The above pay rates include the City surcharge of ten dollars (\$10.00) per hour and a fifteen-dollar (\$15.00) parking fee in the first hour, by contract with the City. These rates do not apply to "Official Fiesta Events." Rate increases may occur during certain times of the year such as holidays, Fiesta, Christmas, etc.

In August 2016, the San Antonio Police Department implemented a policy change and requests a signed Security Agreement prior to staffing any event.

Payment: Payment for security must be made at least 10 days prior to the event, unless arrangements have been made with the Alamodome or the Off Duty Employment Unit.

Cancellations: The client is solely responsible for making notification of cancellation directly with this office (ODEU) at least four (4) hours prior to the beginning of the assignment. Notification should be made both orally and in writing, 210-207-7020 and SAPDODEU@sanantonio.gov. Should the client fail to make timely notification and the officer reports for the assignment, a three (3) hour minimum will be assessed.

Booth Security: Should an exhibitor require an officer be posted at their booth apart from event security, please advise them to contact this office (ODEU) directly.

The Off-Duty Employment Unit of the San Antonio Police Department is the exclusive provider for security at the listed locations.

Failure to make security arrangements through this office (ODEU) may result in cancellation of the event.

Please contact our office (ODEU) directly to discuss your security needs and to avoid delay or miscommunication.