

## Disney's Coronado Springs Resort Audio/Visual Request Form

CUSTOMER INFORMATION				
PLEASE PRINT OR TYPE				
Company:				
Address:				
City:		State:	Zip:	
Phone:		Fax:		
Contact:				
Email:				
Wi-Fi	Complimentary public Internet access throughout Walt Disney World® Resort theme parks and hotels			
AV EQUIPMENT	Qty	Daily Rate	# of Days	Total
(2) Powered Speakers with Mixer		\$399++		\$
Wireless Microphone		\$220++		\$
(1) Powered Speaker with Mixer		\$237++		
Direct Box		\$55++		\$
Flipchart		\$70++		\$
DISPLAY EQUIPMENT	Qty	Daily Rate	# of Days	Total
24" Flat Screen Monitor (floor stand not available)		\$235++		\$
32" Flat Screen Monitor (floor stand not available)		\$280++		\$
46" Flat Screen Monitor		\$575++		\$
55" Flat Screen Monitor		\$790++		\$
Monitor Floor Stand		\$132++		\$
Laptop		\$285++		\$
HDMI Video Cable 25'		\$32++		\$
Wireless Mouse/Slide Advancer		\$65++		\$

To place order call (407) 938-0442 or fax (407) 938-0480

DELIVERY INFORMATION	
Convention Name:	
Booth #:	Email:
On-Site Contact/Cell:	
Delivery:	Pick-Up:
Date:	Date:
Time:	Time:

RENTAL POLICY
<ul style="list-style-type: none"> <li>All equipment to be in operating condition upon delivery. If a malfunction is experienced in operation, the problem must be reported immediately. We will replace or repair the equipment. We are not responsible for problems reported after the rental period.</li> <li>Clients are responsible for all items while in their use; this includes damage, loss, theft, or vandalism. Repair or replacement costs will be charged.</li> <li>Cancellation of Equipment: 48 hour notice of cancellation is required for rental equipment or a fee of 50% of the normal one day rental rate will be charged. If equipment is delivered, client will be charged the normal one-day rate.</li> <li>Prices are based on current rates and are subject to change without notice.</li> <li>All equipment is on a daily rate per-room/booth basis.</li> </ul>

PAYMENT INSTRUCTIONS	
Please indicate method of payment. This section must be completed before your order can be processed. A credit authorization is requested as a deposit against additional services and/or labor. Payment of any balances may be made by company check upon presentation of statement while at the event. However, a credit card authorization must be on file. Any balances outstanding as of move-out will be charged to your account. <b>You may phone or fax your credit card information, please do not e-mail credit card information.</b>	
Card Type: ___Amer. Express ___Visa ___MasterCard	
Card #	
Exp. Date:	
Card holder name:	
Signature:	
Total Equipment Rental	\$
25% Service Fee	\$
6.5% FL Sales Tax	\$
TOTAL	\$

- ++ indicates service charge (currently 25%, which is taxable) and sales tax (currently 6.5%). Pricing, service charge and taxes are subject to change without notice.
- Applicable service charge and sales tax are not included in the pricing notated above.
- Equipment listed does not reflect our total inventory; please call for additional information and pricing.