



Long Beach Convention Center | Long Beach, CA

Phone: 562-499-7546
E-Mail: smartinez@projection.com

Exhibit Order Form

As the official A/V, computer, and data display supplier, Projection will be on-site from set-up through dismantle.
Rates published are for the entire length of the event.

* The advance rate applies on all orders received on or before 30 days prior to show

Computers & Accessories	Qty.	*Advance Rate	Standard Rate	Total
Laptop: DVD/CD-R, 15.4" Display, Norton Anti-Virus, WiFi, Gigabit NIC, Mouse & Cable Lock Includes: WIN10 Ofc. 2013 Pro		\$300	\$350	
Desktop: DVD/CD-RW, Norton Anti-Virus, Gigabit Ethernet, Mouse & Keyboard (display not included) Includes: WIN10 Ofc. 2013 Pro		\$200	\$250	
Wireless PC Remote Control		\$25	\$35	
Computer Flat Panel Displays	Qty.	*Advance Rate	Standard Rate	Total
20" LCD Resolution: 1920 X 1080 Please Indicate: Table Top Stand [] Wall Mount []		\$125	\$150	
24" LCD Resolution: 1920 X 1080 Please Indicate: Table Top Stand [] Wall Mount []		\$150	\$175	
Video Equipment/Accessory	Qty.	*Advance Rate	Standard Rate	Total
Media Player USB		\$75	\$100	
Code/Region Free DVD Player (with repeat - plays PAL/SECAM/NTSC)		\$150	\$200	
Blu-ray Player (with repeat)		\$200	\$250	
DVD/Computer Shelf for LCD Monitor Stand		\$50	\$65	
Computer/Video Flat Panel Displays	Qty.	*Advance Rate	Standard Rate	Total
32" HD LCD Resolution: 1920 X 1080 Internal Speakers Please Indicate [] VGA [] HDMI [] USB-Mplayer Please Indicate: [] Table Top Stand [] Wall Mount [] Floor Stand		\$350	\$400	
40" HD LCD Resolution: 1920 X 1080 Internal Speakers Please Indicate [] VGA [] HDMI [] USB-Mplayer Please Indicate: [] Table Top Stand [] Wall Mount [] Floor Stand		\$490	\$590	
52" HD LCD Resolution: 1920 X 1080 Internal Speakers Please Indicate [] VGA [] HDMI [] USB-Mplayer Please Indicate: [] Table Top Stand [] Wall Mount [] Floor Stand		\$650	\$750	
65" HD LCD Resolution: 1920 X 1080 Internal Speakers Please Indicate [] VGA [] HDMI [] USB-Mplayer Please Indicate: [] Table Top Stand [] Wall Mount [] Floor Stand		\$750	\$850	
Audio Equipment	Qty.	*Advance Rate	Standard Rate	Total
Wireless UHF Mic Kit Please Indicate: [] Lavalier [] Headset [] Handheld		\$250	\$375	
Small Booth Sound System Includes: 1 Speaker / 1 Floor Stand / Mixer / 1 Wired Handheld Microphone		\$300	\$375	
Large Booth Sound System Includes: 2 Speakers / 2 Floor Stands / Mixer / 1 Wired Handheld Microphone		\$400	\$500	
Company Name:	Booth Number:	Sub Total:		



Long Beach Convention Center | Long Beach, CA

Phone: 562-499-7546
E-Mail: smartinez@projection.com

Exhibit Order Form

As the official A/V, computer, and data display supplier, Projection will be on-site from set-up through dismantle. Rates published are for the entire length of the event.

*** The advance rate applies on all orders received on or before 30 days prior to show**

Exhibit Information	
Company Name:	On-site Contact:
Booth #:	On-site Contact Cell Phone #:
Delivery Date:	Ordered By:
Delivery Time: <input type="checkbox"/> 8A-10A <input type="checkbox"/> 10A-12P <input type="checkbox"/> 1P-3P <input type="checkbox"/> 3P-5P	E-Mail Address:
A representative of your company MUST BE PRESENT at the time of delivery for set-up instructions and delivery verification. Please note that equipment will not be left in an unattended booth.	
Secondary Contact Name & Cell Phone #:	Secondary Email Address:

Order Instructions & Other Equipment

Totals	
1) EQUIPMENT TOTAL:	1) _____
2) DELIVERY & DRAYAGE - 15% of line 1:	2) _____
3) EQUIPMENT SET-UP & DISMANTLE - 15% of line 1, or \$150.00, whichever is greater:	3) _____
4) ORDER SUB TOTAL:	4) _____
5) STATE SALES TAX - 10.25% of line 4:	5) _____
6) TOTAL DUE:	6) _____

Payment Information	
Company Name:	Credit Card Billing Address: City: _____ State: _____ Zip: _____
Authorization Signature:	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Check (US Only) <input type="checkbox"/> Wire Transfer
Printed Name:	Card Number: _____ Exp. Date: ____ / ____ CV Code _____

Remit to:	
 Phone: 562-499-7546	Projection Presentation Technology Long Beach Convention Center 300 E. Ocean Blvd. Long Beach, CA 90802 Email All Orders E-Mail: smartinez@projection.com

projection presentation technology



Phone: 562-499-7546
E-Mail: smartinez@projection.com

Long Beach Convention Center | Long Beach, CA

Exhibit Order Form

As the official A/V, computer, and data display supplier, Projection will be on-site from set-up through dismantle. Rates published are for the entire length of the event.

*** The advance rate applies on all orders received on or before 30 days prior to show**

RENTAL AGREEMENT

All equipment rentals are based on Event Rates and apply to event days only. Rental prices do not include labor, delivery, electrical services, or removal of equipment from your booth. It is understood and agreed that EXHIBITOR is renting PROJECTION PRESENTATION TECHNOLOGY equipment for a specified period of time and is responsible for its safe return. EXHIBITOR hereby agrees to use all rental equipment with reasonable care to prevent excessive wear and tear and/or damage to said property. All rental equipment must be returned to PROJECTION PRESENTATION TECHNOLOGY in the same condition as it was in at the time of delivery to EXHIBITOR, reasonable wear and tear excluded. EXHIBITOR will immediately notify PROJECTION PRESENTATION TECHNOLOGY of any damage to the rental equipment, and EXHIBITOR hereby agrees to be billed for any damage to, or loss of, rental equipment damaged while in EXHIBITOR'S care, custody and/or control. In no event shall EXHIBITOR permit any equipment to be used and/or possessed by other exhibiting parties other than the named EXHIBITOR without prior consent of PROJECTION PRESENTATION TECHNOLOGY in each instance.

Cancellation

Cancellation of equipment rental and services must be received 72 hours prior to delivery date to avoid a minimum one-day charge on equipment. If equipment and services have already been provided at the time of cancellation, a handling charge and a minimum one-day charge on equipment will apply.

PLEASE NOTE: ALL PAYMENT, INCLUDING APPLICABLE TAX, IS DUE AT THE TIME SERVICES ARE ORDERED. PURCHASE ORDERS ARE NOT CONSIDERED PAYMENT.

Payment Terms

Full payment, including any applicable tax, is due at the time services are ordered. All payments must be in U.S. dollars. Orders received without advance payment or after 30 days before show will incur additional charges as indicated on the order form. All materials and equipment are on a rental basis for the duration of the event and remain the property of PROJECTION PRESENTATION TECHNOLOGY except where specifically identified as a sale. It is the EXHIBITOR'S responsibility to advise our Exhibit Service Personnel of any problem with any order, and to check invoices for accuracy prior to the close of the exhibit. If you are exempt from payment of sales tax, PROJECTION PRESENTATION TECHNOLOGY requires you to forward an exemption certificate for the state in which the services are to be used. Resale certificate are not valid unless EXHIBITOR is rebilling these charges to its customers. For International exhibitors, PROJECTION PRESENTATION TECHNOLOGY requires 100% prepayment of advance orders, and any orders or services placed at show site must be paid at the show.

These payment terms and conditions shall be governed by and construed in accordance with the LAWS OF THE STATE OF VA. In the event of any dispute between the EXHIBITOR and PROJECTION PRESENTATION TECHNOLOGY relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to PROJECTION PRESENTATION TECHNOLOGY for its services, as an offset against the amount of any alleged loss or damage. Any claims against PROJECTION PRESENTATION TECHNOLOGY shall be considered a separate transaction, and shall be resolved on its own merits. PROJECTION PRESENTATION TECHNOLOGY reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that PROJECTION PRESENTATION TECHNOLOGY may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges.

Unpaid Balances

Should there be any pre-approved unpaid balance after the close of the event, terms will be net, due and payable in Springfield, VA upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepayment basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by PROJECTION PRESENTATION TECHNOLOGY shall be either applied to reduce the principal unpaid balance or refunded to the payer.

Agreement

I HAVE READ AND AGREED TO THE FOLLOWING TERMS AND CONDITIONS:

Signed:

Date:

Company Name

Booth Number