

ROCK-IT FACTS

ESSENTIAL INTERNATIONAL SHIPPING & CUSTOMS CLEARANCE INSTRUCTIONS & TARIFF



Diversified Communications has appointed Rock-It Global Fairs & Exhibitions as the official provider air, ground and ocean shipping, customs clearance, freight forwarding and related logistics services for the PACIFIC MARINE EXPO, November 8-10, 2023 at Lumen Field, Seattle, Washington. We can also transfer freight to or from related industry events via domestic and international air, ocean and ground freight including the Workboat Show in New Orleans. We encourage customers to contact us for a firm cost estimate and instructions tailored for their specific circumstances. Please send your inquiries regarding this event to our project manager:

Mr. Louis Kerpan: Ph# 310 216 6227 / Cell# 714 333 7632 / lou.kerpan@rockit.global

Emergency & After Hours: 1 310 410 0935 (Please ask for specific person and they will be contacted)

Dry & Perishable Cargo Arrival CY/CFS/Airport: **SEATTLE, WA (SEA)**
Cargo Arrival Advance Warehouse Deadline Date: **30 OCTOBER, 2023**
Cargo Arrival Showsite Deadline Date: **3 WORKING DAYS BEFORE THE EXHIBITOR'S TARGET MOVE-IN DATE.**

The arrival deadlines shown above are suggested and can be tailored to the exhibitor's specific requirements with the acknowledgement of the exhibitor that certain clearance and delivery costs may be greater.

OCEAN FREIGHT WARNING! Be aware that ocean freight schedules are very unreliable due to lack of equipment, lack of space and port congestion. We recommend that ocean freight be booked to arrive at least one month prior to the opening of show to insure arrival and availability.

NOTE ABOUT LIABILITY FOR LOSS & DAMAGE FOR PERISHABLE CARGO: Our liability for perishable cargo is ZERO. It is entirely the responsibility of the shipper, exhibitor and their freight forwarder to choose carriers that have suitable facilities for maintaining the cold chain, direct routing without delay to the destination airport and proper marking, labeling and packing to withstand the rigors of international transport.

FCL Ocean shipments should be available at the destination CY/Rail Ramp/Port (10) working days prior to the exhibitor's target move-in date at the showsite. Shippers or their agents must send us sufficient information to comply with [US Customs 10+2 Importer Security Filing \(ISF\) requirements](#) for ALL ocean shipments NO LATER THAN 72 HOURS PRIOR TO LOADING ONBOARD A VESSEL BOUND FOR THE UNITED STATES or be liable for liquidated damages of \$5000.00 plus encounter serious delay in the clearance and delivery of their shipment. Please contact us at least one week in advance of loading of any cargo onboard a vessel bound for the U.S. for instructions on how to properly comply with these requirements.

NOTE CONCERNING DOMESTIC U.S. AIR, GROUND AND OCEAN FREIGHT: Rock-It Global can provide domestic air, ground and ocean freight services to and from any location within the United States.

SHIP TO & DOCUMENTATION INSTRUCTIONS: All inbound international freight should be shipped on a PREPAID basis to **SEATTLE** consigned or addressed to:

Consignee:
ROCK-IT CARGO IMPORT SERVICES
On behalf of: (Exhibitor Name)
Lumen Field Event Center
800 Occidental Ave. South
Seattle, WA, 98134
Attn: Lou Kerpan
Ph# 714 333 7632 & lou.kerpan@rockit.global

Notify BEFORE Arrival:
ROCK-IT CARGO IMPORT SERVICES
5343 W. Imperial Highway, Ste. 900.
Los Angeles, CA, 90045
Attn: Import Department
Ph# 310 216 6254 & 310 216 6222
imports@rockitcargo.com

All ocean bills of lading should be 'EXPRESS' bills. ALL SHIPPER'S INVOICES SHOULD BE CONSIGNED IN THE SAME MANNER. Other documentation may be required depending on what is being shipped. All documentation must be approved in advance of shipping by Rock-It Cargo.

REGARDING ATA CARNETS: ATA Carnets may be used. However, the following phrase must be transmitted in AMS to avoid U.S. Customs delays: "Items _____ to _____ on ATA Carnet _____ are packed in _____ Packages in Container _____."

BASIC DOCUMENT & INFORMATION CHECKLIST: Other documents and information may be required depending on the items being shipped.

1. Prepaid Air Waybill or Prepaid Express Ocean Bill of Lading; Consigned & Notified Properly.
2. Detailed Shipper's Invoice & Packing List consigned identically as the Air or Ocean bill of lading. Be sure to indicate the name of the exhibitor, booth/stand number and the name of the event as well as harmonic codes of items being shipped.
3. If items are from an origin that has a free trade agreement with the United States, a Certificate of Origin.
4. If required, a valid phytosanitary certificate signed or endorsed properly at origin. Images needed in advance and the original must accompany the shipment.
5. For Radiation-emitting or Imaging Devices: the FDA Accession For Medical Devices: FDA Medical Device Establishment Registration Number, FDA Medical Device Listing Number and Number.
6. If ocean freight, sufficient data to file U.S. Customs [10+2 Importer Security Filing](#).

PACKING, MARKING & SEALING:

1. Please mark all freight only with the name of the exhibitor, their booth number, the name of the event c/o Rock-It Fairs.
2. All full ocean containers must be sealed with high security bolt seals that comply with [ISO 17712 standards](#).
3. All Cargo must comply with [ISPM 15 standards](#). Goods that do not comply may be refused entry into the United States.
4. All products made of wood must comply with the [Lacey Act](#).
5. Motor vehicles and engines must be empty of fuel and all batteries disconnected with terminals taped.
6. Lithium-Ion batteries are considered hazardous/dangerous goods and subject to special handling, packaging, labeling and documentation requirements.
7. **PERISHABLE CARGO: Must be packed to withstand up to 72 hours outside of refrigeration or freezer. The ideal temperature that the cargo should be kept must be clearly marked on the outside of each package in degrees Fahrenheit (F). OUR LIABILITY FOR SPOILED OR MELTED PRODUCT IS ZERO!**
8. **TEMPERATURE RANGES: The following temperature ranges are defined as:**
Ambient: 44° to 48° Fahrenheit/6° to 9° Celsius
Refrigerated: 33° to 38° Fahrenheit/0° to 4° Celsius
Frozen: -5° to -10° Fahrenheit/-20° to -23° Celsius
Deep Frozen: -20° or Lower Fahrenheit/-28° or Lower Celsius
At our perishable storage facility, humidity is kept low to prevent frost build-up.
9. Goods that must be kept at separate temperatures must be shipped, packed and documented as separate shipments! **DO NOT MIX PRODUCTS THAT MUST BE KEPT AT DIFFERENT TEMPERATURES!**
10. **HIGH VALUE CARGO: Please contact us in advance regarding the packing, handling, documentation, insurance and shipping of high value cargo including hand-carried and courier shipments. SECURITY ARRANGEMENTS MUST BE MADE IN ADVANCE! Our liability for high value cargo is limited by our terms and conditions as well as international treaty.**

COST ESTIMATES, SHIPPING ORDERS & SECURITY ENDORSEMENTS: Rock-It Global requires that our customers or their agents receive a written cost estimate of their charges based on the information provided by the exhibitor or their agent. If the customer or their agent accepts the cost estimate, they or their agent must provide Rock-It Global with a written confirmation (for inbound charges) or a signed shipping order and security endorsement (for outbound charges) as well as a valid US Customs power-of-attorney and a completed Rock-It Global customer application/agreement. All cost estimates are subject to Rock-It Global's terms, conditions, limits of liability and instructions. The actual charges billed are based on the actual weight, dimensions, value, circumstances and other factors of an actual shipment.

ALL RETURN AIRFREIGHT IS HANDLED PER TSA REGULATIONS AS 'UNKNOWN SHIPPER' CARGO AND THEREFORE, CANNOT BE SHIPPED ON PASSENGER AIRCRAFT. The exhibitor or their on-site representative must have their outbound freight packed, labeled and documented as per Rock-It Global's instructions to insure prompt pickup of the outbound freight.

U.S. IMPORT & SHOWSITE HANDLING ALERTS: We would like to draw your attention to the following commodities that require special documentation or handling: Motor vehicles, engines, food, beverages, extracts, dried plants & seeds, drug

ingredients, food/beverage ingredients, chemicals, medical devices, drugs, biologics, lasers, textiles, wearing apparel, electronic equipment, computers and monitors. We recommend inquiring with us in advance

to determine the specific requirements of the United States for the entry and re-export of your material. Please also note the following notes regarding our relationship with the general contractor and showsite material handling services.

1. [TRADEMARK, COPYRIGHT & OTHER INTELLECTUAL PROPERTY WARNING](#): Exhibitors and their suppliers must be able to demonstrate upon request that they have a clear license to use trademarks, copyright and other intellectual property that is displayed or otherwise used by the exhibitor.
2. Motor vehicles and engines are subject to regulation by the [U.S. Environmental Protection Agency](#) and the [U.S. Department of Transportation](#). Please contact us in advance of shipping to learn about the entry requirements for these commodities.
3. [U.S. FOOD & DRUG ADMINISTRATION REGISTRATION & PRIOR NOTICE](#): ALL cosmetics, food, beverages and drug ingredients (including animal including fish feed) products are subject to the U.S. Bioterrorism Act. This requires that the shipper register with the U.S. Food & Drug Administration (FDA) and provide Rock-It Fairs with an official prior notice made through the FDA's website. If the origin freight forwarder or shipper is unable to do this themselves, then contact in advance for help for a fee. Furthermore, we request that all exhibitors sending medical devices, health aids, toiletries and other sundries obtain approval from us in advance of shipping.
4. [FOREIGN SUPPLIER VERIFICATION PROGRAMS \(FSVP\)](#): Food and beverage products excluding fish, fishery products, juices, alcoholic beverages, certain meat, poultry and egg products must be documented with a FSVP. The shipper must provide the name and details of their FSVP U.S. Importer of Record. If the product being imported into the U.S. is subject to FSVP requirements and the shipper cannot comply, then we recommend contacting the [Registrar Corp](#) for assistance no later than 2 months in advance of shipping.
5. Exhibitors are encouraged to deal directly with the general contractor to settle their showsite material handling charges before the close of the event. Showsite material handling and deliveries or pickups that occur on the weekend or holiday are subject to overtime surcharges.
6. Exhibitors must contact Rock-It Global prior to the close of the event for instructions on how to properly complete the general contractor's outbound material handling agreement or form. Failure to do so can lead to delay and additional cost.
7. Equipment that emits radiation (including CRT's, lasers, DVD/CD devices and all microwave emitting devices must be registered and cleared through the [U.S. Food & Drug Administration \(FDA\)](#). The exhibitor or their forwarder must forward to us sufficient information to complete FDA Form 2877.
8. If you intend on shipping any piece of cargo that weighs more than 19300 kilos or has dimensions greater than 12 meters long, 2.1 meters wide and/or 2.1 meters tall, please check with us in advance as this cargo may require special handling, escorts or permits.
9. Material being sent on an ATA carnet via ocean freight must include the carnet number and number of items listed on the carnet to be transmitted via AMS from origin by the steamship line or NVOCC to avoid delays with US Customs.

SHOWSITE CARGO HANDLING NOTICE: Because of limited space at the venue, we are requesting exhibitors and their stand builders to adhere to the following standards as a courtesy to their fellow exhibitors:

1. A portion of the move-in and all of move-out times are on overtime! Please plan and budget accordingly.
2. Deliveries to and pickups from the showsite are subject to waiting time. Expect, on the average, EXTREMELY LONG WAIT TIMES! We recommend moving freight to and from the event via the general contractor's warehouse.
3. Avoid keeping crates and cases in the aisles any longer than strictly necessary. Floor Managers and other Show Management personnel will be politely encouraging exhibitors and their stand builders to not hold onto crates and cases blocking the aisles unless strictly necessary. Exceptions would be made for items such as tool boxes.
4. Freight delivered on any given date should be emptied and empty stickers with the correct color code attached by the end of the day when that particular piece of cargo has been delivered so the empty crate or case can be taken away for storage and not block the aisles.
5. Please do plan on empty case return to take 6 or more hours after the close of the show. Plan your dismantling labor accordingly.
6. We encourage all pavilions and large booth exhibitors to submit in advance a freight and empty handling plan to the general contractor in advance.
7. Unless arrangements are made in advance for Rock-It Cargo to pay the showsite material handling costs, these must be settled by the exhibitor with the general contractor prior to the close of the show or the outbound cargo may not be released for pickup. Showsite material handling and deliveries or pickups that occur on the weekend

or holiday are subject to overtime surcharges.

8. Exhibitors must contact Rock-It Cargo prior to the close of the event for instructions on how to properly complete the general contractor's outbound material handling agreement or form. Failure to do so will cause the cargo to be re-routed or sent back to the general contractor's warehouse at the Exhibitor's expense.
9. Large and/or heavy shipments destined for the upper floors of any of the venues must comply with floor load limits and/or elevator size limits. If in doubt, please contact us in advance.

RATES & COSTS: Please provide sufficient information to us for a firm cost estimate:

Number of Packed Pieces of Cargo & Description of Method of Packing (crates, pallets, etc.)
Weight and Dimensions of Each Piece of Freight
Description of Contents, Value & Country of Origin (Where Made)
Type of Import Entry Desired (i.e., Carnet, Temporary or Permanent)
Mode of Transportation: Air, Ground, LCL Ocean, FCL Ocean
Estimated Date of Arrival
Special Handling Requirements
Return Freight Destination and Mode of Transport

Tariff Notes:

1. Outbound Truck, Air or Ocean Freight Charges: We can provide a cost estimate for each outbound shipment depending on the following factors: Weight, Dimensions, Customs Status, Mode of Transport: Air, Ocean, Truck, Level of Service: Expedited or Deferred, Equipment: Ocean Container (dry, open-top, flatrack), Flatbed, Liftgate, Air-Ride, etc., Special Requirements: Tarping, Blocking, Bracing, Inside Delivery, Overtime, Destination Airport, Port or City.
2. All outbound freight charges subject to fuel and security surcharges in effect at the time of shipping.
3. ALL PERISHABLE CARGO WILL BE DELIVERED TO THE GENERAL CONTRACTOR'S PERISHABLE STORAGE ON THE DAY PRIOR TO THE OPENING OF THE SHOW. Overtime rates may apply. The exhibitor can arrange porter service with the general contractor to move the product to their booth. The exhibitor is responsible for ensuring that their freezer or refrigerator on their booth is operating/powered. The exhibitor is also responsible for unpacking their perishable material and stowing in their freezer or refrigerator.
4. All freight rates given in cost estimates are valid for a maximum of 30 days from the date issued unless otherwise specified.
5. All showsite material handling services are provided exclusively by the official general contractor appointed by the show organizer. All showsite material handling services subject to the terms, conditions, limits of liability and instructions of the general contractor. We can pay these charges on a cost plus 20% basis and cannot be held liable for the timely and proper provision of such services.
6. The following items are charged as necessary: replacement value cargo insurance, port user or congestion fees, delivery coordination fees, translation, installation/dismantling labor, unpacking/packing labor, loading/unloading labor, heavy lift, other agency clearance fees, license fees, permit fees, special forms processing, overtime, courier costs, intensive examination costs, truck waiting time, storage, demurrage, warehouse handling or manipulation or any other service not otherwise mentioned.
7. All services subject to our [terms, conditions, limits of liability](#) and instructions. All services provided on straight time during regular working hours. Your actual charges may be higher or lower depending on the actual weight, dimensions, value, description, scope of work, schedule, mode of transport, handling requirements, method of packing and circumstances of the actual shipment. All rates in U.S. dollars.
8. Payment for services required in advance unless credit arrangements have been agreed upon in advance. Payments made by credit card are subject to a 6% convenience fee. Bank fees associated with payments made by SWIFT, ACH or wire transfer are for the account of the sender/payer. We do not accept payment via Zelle, PayPal or similar services. Payments can be made on-line at <https://rockit.global/make-a-payment/>.

Payment Instructions:

Wire/ACH to: Bank of America, 100 W. 33rd St, New York, NY, 10001

Domestic Wire Routing Number: 026009593

International Wire Swift Code BOFAUS3N

ACH Routing Number: 071000039

To the credit of: Rock-it Global, 1002 Lititz Pike, Ste 238, Lititz, PA, 17543, Account Number
8670809862

ROCK-IT GLOBAL NETWORK: Please contact us for a recommendation of a qualified freight forwarder in your country for a complete round-trip cost estimate and shipping instructions tailored to your specific requirements in your own currency and language: