

DISPLAY REGULATIONS FOR ALL STANDS

CARPET / FLOOR COVERING

All stands must have adequate floor covering. The carpet is included in the Walk-On Package and Premium Walk-On Package stands. Exhibitors purchasing Raw Space stands are required to provide their floor covering.

STAND DESIGN REGULATIONS

Stand regulations vary depending on your specific stand type (raw space vs. walk-on/premium walk-on package). Additionally, you have received guidelines specific to your stand type in your stand confirmation email.

Note: All exhibitors with Raw Space stands must submit a detailed stand layout plan, including drawings, to the Official Contractor, AMC (Exhibits) Ltd, and the Organizer, Diversified Communications. Construction of the stand can only commence after approval has been granted and all required safety certificates and reports have been submitted to the respective parties.

STAND FITTING

Stand fitting is defined as partition walls and a suitable floor covering. Stand fitting is required in all stands. Stand fitting is provided for exhibitors purchasing a Walk-On Package or Premium Walk-On Package stand for their exhibit space. In contrast, exhibitors with Raw Space stands are responsible for providing their stand fitting.

Each exhibitor's stand must consist of sidewall and back wall partitions of solid construction with a minimum 2.5m height between the stand and the adjoining stands. The reverse side of the partition walls must be finished and kept white, not to interfere with the designs of the neighboring stands.

CUBIC CONTENT

"Cubic content" refers to the dimensions of your rented space, including walls, decorations, and any other fixtures. You can fully utilize the cubic content of your exhibit space, meaning all fixtures in the stand can reach the maximum height allowed for that particular stand type. Height limits vary depending on the stand's location and size. Please refer to the regulations specific to your stand type for detailed height restrictions.

DEMONSTRATIONS / DISTRIBUTION OF PROMOTIONAL BROCHURES AND/OR MAGAZINES

For safety and courtesy, exhibitors should conduct sales presentations and product demonstrations in a way that ensures all personnel and attendees remain within the contracted exhibit space, without encroaching on aisles or neighboring exhibits. Promotional materials such as magazines, brochures, or any other items can only be distributed within the perimeter of the exhibit space. No promotion is allowed in the aisles, gangways, or any other part of the exhibition halls or venue.

DROP WIRES

Drop wires may be used for rigging high-level graphics and similar items, but they cannot be used to stabilize the stand structure, which must be self-supported. To apply for and arrange drop wires, please contact the Official Contractor, AMC (Exhibits) Ltd, at least four weeks before the move-in date.

ELECTRICITY

FOR WALK-ON PACKAGE STANDS: Each Walk-On Package and Premium Walk-On Package stand is provided with a 13Amp/230V single-phase electrical socket (not 24 hours) as part of their package. This socket is intended for one electrical appliance or machinery and must not exceed a 500W supply to prevent electrical failure. If you require a 24-hour electrical supply or additional electrical requirements, please order from the Official Contractor at an extra charge. Refer to the Walk-On Package Additional Electricity & Lighting Form in the "Order Services" section of the Exhibitor Resource Center.

FOR RAW SPACE STANDS: Non-official Stand-fitting contractors must order sufficient power outlets from the Official Contractor. Only the Official Contractor's electricians are permitted to install. For questions and quotations, please contact the Official Contractor, AMC (Exhibits) Ltd. **Note that the order deadline is 8 August 2025**, and a late order surcharge will apply after this deadline.

No multi-plugs and extension cords are allowed. One socket or power supply is for the use of only one electrical appliance/machinery.

- All electrical installations must be carried out by a fully qualified electrician. Contractors must be licensed by the Energy Market Authority.
- Electricity can be supplied at 13Amp, 230 volts, single-phase, maximum 500 watts.
- Any alteration or usage of electrical fittings is subject to final approval from the Official Contractor appointed by the Organizer.
- Exhibitors or their appointed contractors must order a sufficient electricity supply. If an exhibitor's actual power consumption exceeds the applied limit and affects the operation of other exhibitors or the venue's power supply system, the Official Contractor will immediately stop the power supply to their stands. The Exhibitor will be liable for any resulting damage.

DISPLAY REGULATIONS FOR ALL STANDS

- Installation of electrical equipment, including lighting fixtures, must strictly adhere to the Singapore Electricity Ordinance. Exhibitors are advised not to use electrical fittings that may contain sub-standard circuits in their stands. All lighting fixtures should be installed at a height of 2.2m above ground. If not, they should be well protected to avoid causing danger to the public.
- Utility supply points located within any aisle may not be used for providing services.
- For LED lighting, the voltage will determine the amount and type of electrical supply to order from the Official Contractor. To ensure you receive the correct and proper power supply, please contact the Official Contractor, AMC (Exhibits) Ltd.
- For lightbox displays brought in by exhibitors, **each** fluorescent or lamp used will be treated as a single general lighting. To ensure you have placed the correct electrical order and to avoid any late or on-site charges, it is advisable to discuss your needs with the Official Contractor, AMC (Exhibits) Ltd.

POWER SUPPLY ARRANGEMENT

The power supply will not be switched on for the stands during build-up until it is deemed safe. If you anticipate needing a power supply during build-up/breakdown for the checking and downloading of equipment or using hand tools, please apply in advance to AMC (Exhibits) Ltd for a temporary supply. Power to stands is switched off 30 minutes after the expo closes each day, and breakdown will not commence until the power supply has been disconnected.

Arrangement of 24-hour electricity:

Walk-On and Premium Walk-On Package: If you require 24-hour electricity during show opening hours, please complete and return the order form " WOP Additional Electricity & Lighting" to the Official Contractor before the order deadline, 8 Aug 2025.

Raw Space booths: If you require 24-hour electricity during show opening hours, please contact the Official Contractor immediately to obtain quotations for the required power outlets. Please note the order deadline is 8 Aug 2025.

EXIT NOTICES

"EXIT" notices must always remain visible and unobstructed. Exhibitors are responsible for ensuring that no obstacles, including fixtures such as steps, impede access to the emergency exit. A landing should be marked at the top and/or bottom of the stairs, and its depth should be at least equal to the width of the stairway.

FIRE REGULATIONS

- Fire prevention equipment, including fire alarms, fire shutters, extinguishers, fire hydrants, sprinkler systems, valves, and emergency telephones, should be kept tidy and easily accessible.
- Exhibitors must ensure that fire hose reels and fire alarms, as indicated in the floor plans, are always accessible. It is the responsibility of all exhibitors to ensure that firefighting or safety equipment is not obstructed, hidden, removed, or tampered with.
- Exhibitors should make sure that both the way in and out of the emergency exits are clear and fire prevention measures are taken, along with the regulations.
- Exhibitors and their contractors should make sure that they have adopted the proper fire extinguishers applicable for different occasions respectively.
- Fire extinguishers should be displayed and covered with direct sprinkler coverage from a temporary overhead structure during the assembly and dismantling period of the entire event.
- No inflammable materials or equipment (e.g. the inflammable glue for electrical welding equipment) can be used in the exhibition hall when all the carpet has been laid down the corridors in the halls.
- Exhibitors and/or their contractors must make sure that at least ONE portable fire extinguisher is shown in each deck of a multi-story exhibition stand. Parties who fail to take the above measures may have to take up all the losses, damages, claims, and charges suggested by the venue and fire department.
- No naked or open flame or nitrogen equipment is to be used in the exhibition hall at any time.

GANGWAYS / AISLES

Gangways must always remain clear, including Move-in and Move-out periods. Exhibits and stand fittings, including doors or windows that open, must be displayed on a setback wall and not projected into the gangways. No part of any structure is allowed to extend beyond the boundaries of the allocated stand space – this includes exhibiting the company's name or logo, as well as lighting fixtures and spotlights.

GLASS PANELS

All glass panels and glazing used in the construction of stands must consist of safety glass with a minimum of 4mm thick. Any uninterrupted, large areas of clear glazing shall be indicated to be readily apparent i.e. by applying warning strips, dots, or logos.

MATERIALS

Exhibitors and contractors shall observe and comply with all the applicable fire codes issued from time to time by the relevant authorities concerned. All drapes, curtains, coverings, skirts, carpets, or any materials used in the construction and decoration of

DISPLAY REGULATIONS FOR ALL STANDS

exhibition stands, ceiling construction, or setups shall be flame/fire retardant by local regulations and ensure that an endorsed document is made available in case of inspection by the authorized personnel from venue management or Fire Department.

OVERHEAD STRUCTURE

No part of any overhead structure may extend beyond the boundaries of the stand space allocated. This includes overhead structure, exhibitor's name or logo, free-standing signs or advertising as well as lighting fixtures, including spotlights. Subject to final approval from the Organizer, official contractor, and venue management.

STAND CONSTRUCTION SAFETY

The exhibitor is responsible for the structural safety of the stand. Stand builders and exhibitors are required to adhere to all Safety Regulations, including all inspection requirements. Exhibition stands including equipment, exhibits, and advertising material must be erected in such a stable manner as to avoid endangering life and limb, as well as safety and order. All exhibit displays should be designed and erected in a manner that will withstand normal contact or vibration caused by neighboring exhibitors, hall laborers, or installation/dismantling equipment such as forklifts. Displays should also withstand moderate wind effects that may occur in the exhibit hall when freight doors are open. Exhibitors should ensure that any display fixtures such as tables, racks, or shelves are designed and installed properly to support the product or marketing materials to be displayed upon them.

The exhibitor shall have no claim against the Organizer or its agents for any extra cost of replacing its stand to conform to the Organizer's required standard, and regulations, or for any other losses or damages relating thereto. Work of any kind carried out at the Exhibition Venue must conform to the current local laws and regulations in force in Singapore and those specified by the Organizer and the Venue. This applies to the exhibitor, its agents, contractors, and subcontractors. The Organizer reserves the right to stop any work which contravenes any of these laws and regulations and the exhibitor shall have no claim against the Organizer or its agents for any losses or damages relating thereto.

STORAGE

Fire regulations prohibit storing products, literature, boxes, empty packing containers, or packing material behind the back of the stand.

Under no circumstances will the Organizer be responsible before, during, and after the exposition for receiving or storing any exhibits or stand materials. Exhibitors are advised to appoint their staff to look after their exhibits and their contractors/forwarders to pack and store their empty cartons or crates.