

Dear **SENA Exhibitors**,

We look forward to seeing you at **SENA 2025** if you are preparing and/or handling food in your booth, please see the important information below.

The Suffolk County Board of Health **requires** that when preparing and/or handling raw/cooked/mixed foods within a booth, the preparer/handler must have immediate access to a hand washing station. Levy Restaurants can provide your booth with this unit.

Please note that this unit is for **hand sanitation only**, not for cleaning and preparing food products.

Hand Washing Station Rental/Refresh Rate: \$225.00 per day

- *Includes 5 gallons of hot water, 1 bottle of antibacterial soap, 2 packages of tri-fold paper towels. Hand washing stations will be refreshed each morning prior to opening of show*

Please note: Levy Restaurants will attempt to deliver all hand sinks by **3/15/25** to all booths that are set up. There is no rental charge for **3/15/25** once delivered; your sink(s) will stay in your booth for the duration of the show – through **3/18/25**.

**To ensure availability, please place your order by 21 Days Prior to Show**

| CONTACT INFORMATION     |  |               |  |
|-------------------------|--|---------------|--|
| Booth Name:             |  | Booth Number: |  |
| Company Name:           |  |               |  |
| Billing Street Address: |  |               |  |
| City, State, Zip Code:  |  |               |  |
| Contact Name:           |  |               |  |
| Contact Phone Number:   |  |               |  |
| Contact Email Address:  |  |               |  |

**22% Taxable Administration Fee & 7% State/City Tax will be added to your total.**

BCEC Exhibitor Catering Sales Manager  
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