



Temporary Food Application Process

1. All temporary food service applications must be completely filled out and submitted to the office 10 days prior to your event.
2. Any vendor that does not have a licensed establishment to operate, must obtain a copy of the Health permit and a letter from the establishment stating they have permission to use the facility.
3. Any vendor doing pre-packaged products must pick up the product the day of the event; nothing should be stored at home.
4. Applications can be emailed to isdtempevent@boston.gov.
5. All applications must be submitted by the event coordinator. Individual applications will not be accepted unless other arrangements have been made between the coordinator and ISD Health.
6. If the event is having TCS foods, an inspector is required. If the event occurs outside of business hours, which are Monday through Friday 8am-4pm, an off hours inspection request will need to be completed.



Temporary Food Service Application

Name of Applicant: City of Boston ISD Phone: 617-635-5326
Name of Establishment (if applicable) City of Boston
Address: 1010 Massachusetts Avenue
City: Boston State: MA Zip Code: 02118
Copy of Permit Provided: Yes Pending
FDA Number (if applicable): _____
Name of Event: City Event or Sponsored Event name
Event Coordinator: Gloriana Vick Phone: 617-961-3405
Email Address: Gloriana.Vick@CityofBoston.gov
Event Address: 1 City Hall Plaza
Date/Time of Event 4/1/24 3pm-6pm

List all food/beverages that will be served and the establishment where the food was purchased.
Trans Fat Foods Cannot Be Served

Dan's Tasty BBQ
BBQ Pulled Pork, Mac & Cheese, Empanadas, Burgers, Beef Hotdogs, Cole Slaw, Rolls, Soda, Juice,
Water

PLEASE NOTE: TIME TEMPERATURE CONTROLLED FOR SAFETY FOOD PRODUCTS (TCS) ALWAYS REQUIRE A HEALTH INSPECTION ON SITE.

FEES ARE AS FOLLOWS:

1 Day Event- \$30

\$30 for the First day and \$5 for each consecutive day up to 14 days

1010 MASSACHUSETTS AVE., 4TH FLOOR, BOSTON, MA, 02118 •Tel (617) 635-5326 •Fax: (617) 635-5388

Email: isdtempevent@boston.gov Website: www.boston.gov/isd

PREPARATION FACILITIES:

At the Event: Yes No If Yes, please describe the facilities and equipment:

Off-site at Establishment: Yes No If yes, please describe the location:

COOKING FACILITIES:

At the Event: Yes No If Yes, please describe the facilities and equipment:

Grill

Off-site at Establishment: Yes No If yes, please describe the location:

Licensed Kitchen

FOOD PROTECTION:

Describe the equipment and means of transporting **COLD** Food (41°F or below) and **HOT** Food (135°F or above): Hot boxes for hot food and coolers for cold meats & Cole Slaw

Refrigeration: Required Not required

Method of Refrigeration: Various coolers with ice

Measures to protect food from contamination during preparation, storage, and display: Select All that Apply

- | | | |
|---|---|--|
| <input type="checkbox"/> Chafing Dish | <input checked="" type="checkbox"/> Hand-washing | <input type="checkbox"/> Other: Provide Detail Below |
| <input type="checkbox"/> Cambro Units | <input checked="" type="checkbox"/> Sneeze Guards | |
| <input checked="" type="checkbox"/> Aluminum Foil | <input checked="" type="checkbox"/> Gloves/PPE | |

Signature:

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**Boston Inspectional Services
Health Division - Temporary Food Services Permit**

1010 Massachusetts Avenue Boston, MA 02118 Telephone: (617) 635-5326

Michelle Wu
Mayor

Owner

Elizabeth Estabrook Lady Sunshine Coffee
235 North Main Street
West Bridgewater, MA 02379

Establishment/DBA

Franklin Park Zoo Employee Appreciation
1 Franklin Park RD
Jamaica Plain MA. 02130

HEALTH PERMIT 2023

Date Issued: 09/26/23

Expiration Date: 09/26/23

PERMIT NUMBER

539778

PERMIT TYPE

TF

PERMIT DESCRIPTION

Temporary Food

Comments: Coffee, Milk, Oat milk, Flavors, Sunshine Milk

SAMPLE

This Permit Must Be Posted in a Conspicuous Public Place
Complaints regarding the sanitary condition of this establishment may be referred to the Health Division at: (617) 635-5326

www.cityofboston.gov/isd/health

Jan 23, 2024

To Whom It May Concern,

I give permission for Gloriana Vick to use my licensed Kitchen in Boston, located at 39 Event Street, Boston, MA 02118.

Ms. Vick will be using my kitchen to clean, store and prepare her meal for the one temporary event she has scheduled for March 23, 2024.

Please let me know if you have any questions.

Sincerely,


Gina Beans