



## 2024 Client Utility Service Information

Event: The Running Event 2024

Event Dates: 11/16/24 to 11/22/24

**Client Incentive Deadline: 10/16/24**

### Incentive Rate Deadlines

The Austin Convention Center Department (ACCD) offers an incentive rate to customers who order services in advance.

- **Show Management Rate Deadline** - Show Management will qualify for the incentive rate when orders are requested thirty (30) days prior to the first contracted date of the event.
- **Exhibitors** - Exhibitors qualify for the incentive rate when orders are received online with full payment fourteen (14) days prior to the first contracted date of the event.

### Exhibit Utility Service Requirements

- Thirty (30) days prior to the first contracted date of the event, the ACCD Exhibitor Services Division requires a schedule with event move-in, show and move-out times.
- Updated floor plans marked with ACCD floor pockets.
- Updated booth assignment/exhibitor list.

### Questions to Think About

- How many exhibitors are expected to participate in the event?
- Who will be the general service contractor?
- Who will distribute the exhibitor kits? Please provide this contact information.

### Payment

- All charges associated with Utility Services will be included in the final bill from the facility.

### Electrical - 120 Volt Power

- Electrical cords provided by the ACCD are single receptacles (one plug).
- Power sources can be supplemented with surge protectors for additional outlets.
- Customers may supply their own surge protectors or purchase surge protectors from ACCD.
- All services are priced for the duration of the event.

### Meeting Room/Show Office Power

- Use of standard Edison wall outlets in Meeting Rooms and Show Offices is complimentary provided you are self-sufficient in your setup. Charges will apply if ACCD staff are asked to perform the installation or provide additional circuits to the room.

### Ballroom/Prefunction Power

- Use of standard Edison wall outlets in Ballrooms and Prefunction space is not permitted.
- Electrical installation in these areas will be performed exclusively by ACCD Staff.
- 208V power is available in select locations.

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E V E N T S C E N T E R

ACCD Exhibitor Services Division  
500 East Cesar Chavez Street  
Austin, TX 78701  
Phone: 512-404-4000  
Fax: 512-404-4220  
accdexhibitorservices@austintexas.gov

## **Labor**

- Labor will be charged as follows:
  - Any four (4) utility services in one (1) booth/space.
  - Installation of utilities after booth display and/or carpet has been installed.
  - Relocating/moving installed services.
  - Re-taping electrical cords.
  - Resetting breakers due to show management provided equipment.
- Labor (if required) is charged in increments of one (1) hour with a one (1) hour minimum.

## **Electrical - 208 Volt Power**

- ACCD requires electrical services to be installed, operated and maintained in a manner that does not create a hazard to life or property.
- Connecting ACCD wires directly to exhibitor equipment is prohibited. Examples include, but are not limited to, hot tubs, stoves and RVs.
- Electrical rates include bringing the service to the booth from the nearest floor pocket. Does not apply to 200/400 amp services.
- Electrical rates do not include adaptors or special wiring.
- 200/400 amp services are available in specific locations. Client and/or Exhibitor is responsible for providing the cable and rigging services required to connect.
- 200/400 amp services terminate in cam-lock connections.
- If special electrical adaptors or plugs are required, the Client and/or Exhibitor must provide the wiring schematics with required connectors (male & female).
- If adaptors or plugs are not provided, the Client and/or Exhibitor must provide bare-end tails for hardwiring to ACCD's disconnect boxes.
- Clients and/or Exhibitors are responsible for labor charges required to connect and disconnect wires and/or adaptors.
- For questions, please call 512-404-4000 and request the ACCD Exhibitor Services Division.

## **Compressed Air/Water/Drainage**

- Compressed air, water, and drainage are available in select floor pockets inside the exhibit hall.
- Water and Drain services are available in certain areas along the building exterior.
- Water connections are delivered via standard 3/4" garden hoses.
- Compressed air hoses are compatible with either 3/8" or 5/8" fittings.

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## 2024 Client Utility Price List

Code	Description	U/M	Incentive Price	Standard Price
<b>Electrical Services</b>				
<b>Electrical Outlets</b>				
E101	120 Volt 8 AMP (0-1000 Watts)	EA	88.00	110.00
E102	120 Volts 15 AMP	EA	104.00	130.00
E103	120 Volts 20 AMP	EA	112.00	140.00
E104	120 Volts 30 AMP (Used for only one device - NEMA L5-30R)	EA	152.00	190.00
E203	120 Volts 20 AMP – Ceiling Power	EA	180.00	225.00
<b>Equipment</b>				
L106	Adaptor	EA	50.00	50.00
L102	Extension Cord w/Single Plug	EA	25.00	25.00
L103	Multi-Outlet Strip - 6 Outlets	EA	25.00	25.00
<b>Power for Motors or Special Equipment</b>				
P202	208 Volts/Single Phase 20 AMP	EA	216.00	270.00
P203	208 Volts/Single Phase 30 AMP	EA	264.00	330.00
P206	208 Volts/Single Phase 60 AMP	EA	416.00	520.00
P210	208 Volts/Single Phase 100 AMP	EA	640.00	800.00
P302	120/208 Volts/3 Phase 20 AMP	EA	320.00	400.00
P303	120/208 Volts/3 Phase 30 AMP	EA	368.00	460.00
P306	120/208 Volts/3 Phase 60 AMP	EA	600.00	750.00
P310	120/208 Volts/3 Phase 100 AMP	EA	960.00	1,200.00
P320	120/208 Volts/3 Phase 200 AMP	EA	1,480.00	1,850.00
P340	120/208 Volts/3 Phase 400 AMP	EA	2,912.00	3,640.00
<b>Utility Services</b>				
<b>Air/Water/Drainage</b>				
A101	Compressed Air (Per Connection)	EA	180.00	225.00
A200	Sink (Incl. water/drain/install)	EA	360.00	450.00
A501	Water & Drainage (up to 500 gallons per connection)	EA	240.00	300.00
<b>Labor</b>				
M101	Standard Electrical Labor per Hr. (6AM -12AM except holidays)	EA	65.00	65.00
M102	Holiday Electrical Labor per Hr. (12AM - 6AM and holidays)	EA	85.00	85.00