

New Orleans Fire Department
317 Decatur St. N.O. LA 70130



Fire Prevention Division
(504) 658-4771 fax (504) 565-7851

ENCLOSED MULTI-LEVEL FLOOR PLAN REPORTING FORM

All exhibits utilizing a multiple-level booth or a booth containing an enclosed area must **submit** this form with a floor plan.

Exhibiting Company

Address

City/State/Zip

Contact Person

Phone No.

Fax No.

Booth Number _____ Booth Dimension _____ X _____ = _____ sq. ft.

Type of Booth: Peninsula Island

Height of tallest piece of display material or equipment

Occupancy limit for enclosed area or second level _____ people

Square footage of enclosed area or second level _____ sq. ft.

Number of exits _____

Number of smoke detectors _____

Number and type of fire extinguisher (s) _____

VERY IMPORTANT: Attach a copy of the floor plan with a professional engineer's stamp of certification to this form.

Submit this form with floor plan to:

Erika Hamm
EHamm@mccno.com